

Minutes of the
Bayfield County Executive Committee Meeting
August 16, 2005 4:00pm
Bayfield County Board Room

Members present: Kenneth Jardine, John Blahnik, Neil Paulson, Verne Gilles, Brett Rondeau, Harold Maki

Others Present: Mark Abeles-Allison, Scott Fibert, Kris Kavajecz,

The meeting was called to order by Chairman Rondeau at 4:00pm.

Motion Regarding Minutes of the July 19, 2005 Executive Committee Meeting;

Motion by Jardine, second by Blahnik to approve the minutes of the July 19, 2005 meeting as presented. Motion Carried.

Jardine asked for an update regarding the location/relocation of the Health Department. Abeles-Allison will comment during Administrator's report.

Discussion and Possible Action Regarding 2006 Budget Planning. Budget presentations by various departments that report to the Executive Committee.

Scott Fibert presented the draft County Clerk's office budget and explained changes between the proposed 2006 budget and last year's budget. The price for plat books will be increased from \$23 to \$25. Maki suggested including a small diagram in the plat book showing how sections are divided and identified.

Abeles-Allison presented a draft budget for the County Administrator's office and explained increased expenses projected for 2006. Primary increases are due to wages, health insurance, legal fees, and contractual services.

Discussion and Possible action Regarding County Strategic Planning Process for Executive Committee Departments: Tim Kane presented an update of the departments that have submitted Strategic Planning information. Tim will be meeting with a couple of Department Heads next week regarding developing their planning information. A brief discussion was held regarding the action to take with regard to departments that have not submitted the requested Strategic Planning information.

Discussion and Possible action regarding modification to the Policies & Procedures manual, page 718, pertaining to citizen committee members. Consider striking the last sentence.

Abeles-Allison reviewed a request for policy clarification from the County Clerk's office related to per diems for Citizen Committee members.

Motion by Blahnik, second by Paulson to clarify the Policy & Procedures Manual to show that the policy related to per diems for citizen committee members be identical to that for County Board members. Motion Carried

Financial Update:

Abeles-Allison reviewed the County Treasurer and County Budget reports for July, 2005. It was pointed out that July is when the second half of taxes are received and also that the Jail Project expenditures have been completed.

The committee reviewed the 5-year capital improvement plan, specifically the 2006 requests. Brief discussion was held regarding various capital improvement budget requests.

Reports and Any other topics of discussion as presented by the committee members or County Administrator:

Staffing Update: Proposed to replace the Custodian vacancy with a half-time cleaning person. There are two Social Worker positions vacant at the moment. A brief discussion was held regarding the pros and cons of replacing the Custodial vacancy with part-time cleaning staff.

Ag Research Station Update: A group is investigating potential projects and research that could be conducted at the Ashland Research Station.

Office Space Study: A report will be made at a future meeting

Abeles-Allison reported on the status of the Library annexation issue. A document was shared that explained the statutes related to this issue. There is an ongoing dialogue with the City of Ashland related to this issue.

Verne Gilles asked if Department Head evaluations would be shared with committees. Abeles-Allison will provide copies to Committee Chairs and the chair then may share the evaluation with the committee for any further input.

Maki commented that he feels Executive Session information should be distributed to County Board members after each meeting. A brief discussion was held pertaining to this issue.

The committee may enter in and out of Executive Session pursuant to Wisconsin Statutes §19.85(1)(c,e) to discuss employee performance, employment and bargaining issues. There were no items for executive session at this time.

Motion by Jardine, second by Maki to adjourn. Motion Carried.

Meeting adjourned at 5:45 pm.