

Minutes of the
**Bayfield County Board Budget Planning Meeting to
Of June 21, 2011 - 6:00 p.m.**
Bayfield County Board Room, Courthouse, Washburn, Wisconsin

The Bayfield County Board of Supervisors' meeting was called to order by Chairman Kacvinsky at 6:03 p.m. Roll call was taken by County Clerk, Scott Fibert as follows: Miller-present; Crandall-absent; Rondeau-present; Meyers-present; Bussey-present; Jardine-present; Maki-absent; Kittleson-present; Bennett-present; Kacvinsky-present; Rantala-present; Williams-present; Bichanich-present: Total 13: 11 present, 2 absent. A quorum was present to conduct business. The following were also present for the meeting: *County Administrator, Mark Abeles-Allison; Scott S. Fibert, County Clerk, Dawn M. Bellile, Deputy County Clerk, Kay Cederberg, Clerk of Circuit Court; Timothy Kane, UW-Extension Community Resource Agent; Paul Susienka, Sheriff; Thomas Toepfer, Highway Commissioner; Terry Torkko, Chairman, for the Town of Eileen; and Claire Duquette, Reporter for The Daily Press.*

The Pledge of Allegiance was recited by all in attendance.

1. **Motion Regarding Minutes of the May 31, 2011 Bayfield County Board of Supervisors' Meeting.** *A motion was made by Rondeau/Kittleson to adopt the May 31, 2011 Minutes of the Bayfield County Board of Supervisors' Meeting. The motion carried.*

2. **Public Comment.**

Terry Torkko 69200 Torkko Rd., Ashland, WI. Torkko explained that he was here to introduce himself to the Board as he is a newly elected Chairman for the Town of Eileen. He explained that the Town has some issues where there are conflicts and they don't seem to be able to work them out. He is seeking advice and help from his constituents (Supervisors Kacvinsky and Bichanich) on the County Board who represent the Town of Eileen. They discussed the situation briefly and stated that they will get in touch with Torkko.

3. **Clerk of Circuit Court Annual Report** - Kay Cederberg, *Clerk of Circuit Court*, was present to give her Annual Report to the County Board. She presented them with a copy of the report (A copy of the report is on file in the County Clerk's office for review) and spoke from the document, going over specific areas of interest and answered questions the Board had for her. Something new this year are the computers and printers in each of the squad cars. It is hopeful that this will eliminate manual citations entirely in the future. Presently, they are working on an interface, which will eliminate any extra data entry procedures into the Cody System; once it is typed in by the officer, it is in the computer system and won't need any further re-entry.

Cederberg stated that District Attorney Haukaas asked that all OWI's back to 1989 be back scanned into the system, and this has now been completed.

A new project for her office was introduced by the Historical Society, which was to turn over probate files. Probate files must be kept for 100 years for prosperity.

Discussion took place on other items of interest including her budget. There being no further discussion, *a motion was made by Rondeau/Meyers to receive and place on file the Bayfield County Circuit Court and Clerk of Circuit Court Annual Report for 2010. The motion carried*, and the Board thanked Cederberg for her time.

4. Presentation of County UW-Extension Highlights 2010 Annual Report. Timothy Kane, *Community Resource Agent*, was present to give his report and to go over it with the Board, highlighting events held during the past year. Kane gave "kudos" to Karen Bade, *office manager*, for her excellent job in putting the report together. Discussion took place on Bayfield County's "clean sweep projects." There being no further discussion held, *a motion was made by Rondeau/Bennett to receive and place on file the County UW-Extension Highlights 2010 Annual Report. The motion carried.*

5. Discussion and Possible Action on Bayfield County 911 User Fee. Abeles-Allison explained that this was a topic brought up at the Sheriff's Committee. This is not ready for action tonight and asked that it not be acted upon.

6. Reappointment of Phillip Lupa, Randy Matis and LeRoy Wiesner to the Bayfield County Board of Adjustment effective July 1, 2011 through June 30, 2014. *A motion was made by Meyer/Rantala to approve the Reappointment of Phillip Lupa, Randy Matis and LeRoy Wiesner to the Bayfield County Board of Adjustment effective July 1, 2001 through June 30, 2014.* Discussion took place among the Board members as to what has taken place with the Board of Adjustment, its decisions in the past, and that this should have no insight as to whether or not to reappoint them. These people are dedicated, who take their job very seriously, and because some of us are unhappy with the decisions made and to not reappoint them would be a great disservice to Bayfield County. A roll call was asked for and taken as follows: *Crandall-absent; Rondeau-no; Meyers-yes; Bussey-yes; Jardine-no; Maki-absent; Kittleson-yes; Bennett-yes; Kacvinsky-yes; Rantala-no; Williams-yes; Bichanich-yes; Miller-no: Total 13: 7 yes, 4 no, 2 absent. The motion carried.*

7. Bayfield County Resolution No. 2011-19, Request to Amend Land & Water Conservation Department Budget for Award of USFWS Cooperative Agreement No. F11AC00345. The Board dispensed with the reading of the Resolution, which reads as follows:

WHEREAS, Bayfield County applied for and has been awarded USFWS Cooperative Agreement No. F11AC00345 (Ref#:1105-G002);

WHEREAS, the FY2011 budget was developed prior to the award of this grant

WHEREAS, the Bayfield County Land & Water Conservation Department requests that their 2011 budget be adjusted as follows to reflect the revenue and expenditures anticipated to be received/expended through the USFWS Cooperative Agreement No. F11AC00345 (Ref#:1105-G002);

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors, assembled this 21st day of June, 2011, hereby approves the following budget amendments to reflect revenues and expenditures:

Increase revenue:

100-28-43274.112	\$44,310.00
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Increase expense:

100-28-56142-50122 (Part-Time)	\$2,110.00
100-28-56142-50290 (Contractual Services)	\$42,220.00

By Action of the
Bayfield County Board of Supervisors
William D. Kacvinsky, *Chair*

A motion was made by Rantala/Bichanich to adopt Bayfield County Resolution No. 2011-19, Request to Amend Land & Water Conservation Department Budget for Award of USFWS Cooperative Agreement No. F11AC00345. A roll call vote was taken as follows: Rondeau-yes; Meyers-yes; Bussey-yes; Jardine-yes; Maki-absent; Kittleson-yes; Bennett-yes; Kacvinsky-yes; Rantala-yes; Williams-yes; Bichanich-yes; Miller-yes; Crandall-absent: Total 13: 11 yes, 0 no, 2 absent. The motion carried.

8. Bayfield County Resolution No. 2011-20, Request to Amend Land & Water Conservation Department Budget for Award of Cooperative Agreement No. 11-PA-11091305-44. The Board dispensed with the reading of the Resolution, which reads as follows:

WHEREAS, Bayfield County applied for and has been awarded Cooperative Agreement No. 11-PA-11091305-044 (Ref#:1105-G001);

WHEREAS, the FY2011 budget was developed prior to the award of this grant;

WHEREAS, the Bayfield County Land & Water Conservation Department requests that their 2011 budget be adjusted as follows to reflect the revenue and expenditures anticipated to be received/expended through the Cooperative Agreement No. 11-PA-11091305-044 (Ref#:1105-G001);

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors, assembled this 21st day of June, 2011, hereby approves the following budget amendments to reflect revenues and expenditures:

Increase revenue:

100-28-43273-002 \$45,330.00

Increase expense:

100-28-56141-50122 (Part-Time) \$2,200.00

100-28-56141-50290 (Contractual Services) \$38,480.00

100-28-56141-50332 (Mileage) 4,650.00

By Action of the
Bayfield County Board of Supervisors
William D. Kacvinsky, *Chair*

A motion was made by Jardine/Rantala to adopt Bayfield County Resolution No. 2011-19, Request to Amend Land & Water Conservation Department Budget for Award of Cooperative Agreement No. 11-PA-11091305-44. A roll call vote was taken as follows: Meyers-yes; Bussey-yes; Jardine-yes; Maki-absent; Kittleson-yes; Bennett-yes; Kacvinsky-yes; Rantala-yes; Williams-yes; Bichanich-yes; Miller-yes; Crandall-absent Rondeau-yes: Total 13: 11 yes, 0 no, 2 absent. The motion carried.

9. Bayfield County Resolution No. 2011-21, Request to Amend Fair Budget for Ag Star Facility Upgrade Grant. The Board dispensed with the reading of the Resolution, which reads as follows:

WHEREAS, in 2008 Bayfield County declared itself a partner with the State of Wisconsin by committing to the 25x25 goals of energy independence; *and*

WHEREAS, Bayfield County applied for and has been awarded a Facilities Upgrade Grant from AgStar Fund; *and*

WHEREAS, this project will address a number of improvements to the Beef Barn, including white washing, upgrading lighting and repairs; *and*

WHEREAS, additional budget authority is required prior to starting these projects.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 21st day of June, 2011, approve the following budget amendment to authorize revenues and expenditures necessary to facilitate the Beef Barn Improvements;

Increase revenue account # 100-23-48510 by \$2,500

Increase expense account # 100-23-55462-50290 - \$2,000

Increase expense account # 100-23-55462-50350 - \$ 500

By Action of the
Bayfield County Board of Supervisors
William D. Kacvinsky, *Chair*

A motion was made by Bichanich/Rondeau to adopt Bayfield County Resolution No. 2011-21, Request to Amend Fair Budget for Ag Star Fair Facility Upgrade Grant. A roll call vote was taken as follows: Bussey-yes; Jardine-yes; Maki-absent; Kittleson-yes; Bennett-yes; Kacvinsky-yes; Rantala-yes; Williams-yes; Bichanich-yes; Miller-yes; Crandall-absent Rondeau-yes; Meyers-yes: Total 13: 11 yes, 0 no, 2 absent. The motion carried.

10. Bayfield County Resolution No. 2011-22, Request to Amend Highway Budget. The Board dispensed with the reading of the Resolution, which reads as follows:

WHEREAS, The Highway Department has scheduled CTH D for a 2011 construction; \$955,000 was budgeted. Gravel pit permitting and logistics delayed this construction until 2012; *and*

WHEREAS, the Highway Committee has designated \$1 million for the CTH D project; *and*

WHEREAS, CTH H resurfacing is the next priority. In addition the CTH A / Larson Creek Culvert is ready for construction this year; *and*

WHEREAS, Estimates for CTH A (STH 13 - East Fay Road) - \$764,366. CTH H (Pine Lake Road - Eagle Lake Road) - \$813,000, totaling \$1,577,366; *and*

WHEREAS, 2011 available construction funds total \$1,373,000 to complete both projects, \$204,366 in additional funds are required.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 21st day of June, 2011, authorize a transfer of \$204,366 from the \$2.7 million transportation reserve, *and*

BE IT FURTHER RESOLVED, that revenue account #710-71- 49301, be increased by \$204,366 and the expense account #710-71-53314-50290 be increased by \$204,366.

By Action of the
Bayfield County Board of Supervisors
William D. Kacvinsky, *Chair*

A motion was made by Bichanich/Williams to adopt Bayfield County Resolution No. 2011-22, Request to Amend Highway Budget. A roll call vote was taken as follows: Jardine-yes; Maki-absent; Kittleson-yes; Bennett-yes; Kacvinsky-yes; Rantala-yes; Williams-yes; Bichanich-yes; Miller-yes; Crandall-absent Rondeau-yes; Meyers-yes; Bussey-yes: Total 13: 11 yes, 0 no, 2 absent. The motion carried.

Chairman Kacvinsky informed the Board that Attorney Nordeng was told to be available at 7:15 p.m., however, since we are ahead of schedule, he asked the Board if they would approve moving down the agenda to Administrator's Report, which they approved.

11. **Administrator's Report:**

- a) **Suicide Awareness Week.** Sheriff Susienka was present to speak on behalf of the awareness of suicide in Bayfield County. He reiterated parts of an article that our Health Director submitted to The Daily Press. The article brought statistics forward to state that Bayfield County has a higher than the state average rate of suicides and has seen another increase in the past few months. For this reason alone, it is very important for all of us to know how to respond to cues and/or comments made by people among us. The Board thanked Susienka for coming this evening and he thanked the Board for taking time to be aware of the situations. Susienka also stated that there is a QPR training for EMT's which will be held at the Washburn Cultural Center.
- b) **Redistricting Update.** All of the townships involved were required to submit their plans have done so and a public hearing will be held on July 26th along with a Resolution to be passed.
- c) **2012 Budget Planning & Legislative Update.** Kick-off budgets were sent to department heads for them start work on and have back by August 16th. The Budge Repair Bill and 2010 budget have not been signed by the governor to date. There are huge changes which will impact us over the next 12 months. The Legislature passed the conceal and carry bill. Signage will also be needed for that in our buildings.
- d) **WCA Conference Update.** If anyone is interested in attending, let Abeles-Allison know as soon as possible.
- e) **MMC Tax Exempt Financing Request.** Memorial Medical Center has made a request for bond financing by Bayfield County. Abeles-Allison explained that this is an arm's length transaction. Bayfield County is being asked to assist MMC by servicing as a conduit issuer of a portion of the financing. One obligation is that this will be noticed as a public hearing at our next Board meeting. The Executive Committee wanted the County Board to be informed that this will be coming to them at the July meeting.

The Board honored Claire Duquette for her had work these past years and wished her well in her new career. She let the Board know that this will be her last Board meeting.

The Board recessed at 7:15 for a short break, reconvening at 7:20 p.m.

A motion was made by Kittleson/Rantala to move in and out of Executive Session pursuant to §19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. A roll call vote was taken as follows: Maki-absent; Kittleson-yes; Bennett-yes; Kacvinsky-yes; Rantala-yes; Williams-yes; Bichanich-yes; Miller-yes; Crandall-absent Rondeau-yes; Meyers-yes; Bussey-yes; Jardine-yes. Total 13: 11 yes, 0 no, 2 absent. The motion carried.

A motion was made by Kittleson/Bennett to move out of executive session into open session.

There being no further business to come before the Bayfield County Board of Supervisors, Chairman Kacvinsky adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Scott S. Fibert,
Bayfield County Clerk
SSF/dmb