

**Bayfield County Land Conservation Committee Meeting
Wednesday, April 11, 2007
LCD Conference Room**

Present:

Committee: Dave Good, Loretta Skaj, Peter Tetzner, Marco Bichanich

Staff: Butch Lobermeier, Rachael Krivinchuk, Ben Dufford

Call to order: David Good called the meeting to order at 9:30 A.M.

Minutes: Motion by Bichanich/Tetzner to approve the August 15, 2006 meeting minutes. MC.

(Agenda amendment - #4 & #5 moved up on the agenda.)

Land Conservation Department Structural Changes:

Department of Agriculture, Trade, and Consumer Protection (DATCP) want the Counties to account more accurately for the time spent in each county. The way we're reporting right now is not in compliance with State statute. Lobermeier gave an explanation of how DATCP allocates the \$85,000 staffing grants. DATCP is requiring that the four counties are brought into compliance. Douglas County is already in the process of creating an independent Land Conservation Department (LCD). Iron County would contract for half-time technician work, would remain in the ABDI office and be charged, rent, phone, etc. Lobermeier is proposing that Ashland and Bayfield County remain together and would contract staff for services as outlined below:

<u>Staff</u>	<u>Ashland/Bayfield</u>	<u>Douglas</u>	<u>Iron</u>
County Con	1@25/75 %	1@100%	1@100%
Engineer Tech	2-1ea.@100% .5-1ea.@25%/25%	1@100%	1@50%
Program Asst.	1 @50%/50%	Zoning staff	Admin by CC
Total Staff	4.5	2.0	1.5

There was a consensus by the Committee members to support an Ashland/Bayfield County Land Conservation Department for 2008.

Mark Abeles-Allison is trying to coordinate a meeting Monday April 16, 2007 with the LCC Chairs and Board Chairs. Ashland & Bayfield County Boards will need to pass resolutions to function as a Land Conservation Department and the amounts to be paid in by Iron County. Iron County would need a resolution to reflect the costs paid to the two county organization.

DATCP Grant Application for 2008:

Signed by David Good.

Lake Protection Grant Resolution:

This is a \$100,000,.00 2-year DNR grant for the Bony Lake project. It will consist of shoreland restoration on multiple sites and tree drops for fish habitat. LCD would be the fiscal agent and would provide restoration/mitigation assistance. We have committed approximately 300 hours towards the project.

There will be a grant oversight committee responsible for all of the match reporting documentation.

Motion by Bichanich/Tetzner to approve the Lake Protection Authorizing Grant Resolution and to forward it to the Bayfield County Board. MC.

Conservationist(s) report:

- WLWCA Update
- Ashland County Department Summary
- NAWCA – We have audit issues from 2005 that need to be resolved. We've hired an auditor who will be coming in on May 1 to help sort it out.

Other business as authorized by law:

RC&D & NWLCA Reps will need to be elected – this will be on the next Bayfield County meeting agenda.

Next meeting Date: 4-County Meeting Friday, May 18, 2007

Adjourn: Motion by Bichanich/Skaj to adjourn at 11:31 A.M. MC.

Bayfield County Land Conservation Committee Meeting
Friday, May 18, 2007
Ashland Ag. Research Station

Present:

Committee: Bucky Jardine, Jim Beeksma, Marco Bichanich, Pete Tetzner

Staff: Rachael Krivinchuk, Butch Lobermeier, Stefania Strzalkowska

Call to order: Marco Bichanich called the meeting to order at 12:35 P.M.

Minutes: Motion by Beeksma/Jardine to approve the April 11, 2007 meeting minutes. MC.

Appointment of Representatives & Alternates

a. Pri-Ru-Ta Resource Conservation & Development:

Marco Bichanich is the Pri-Ru-Ta Representative

Motion by Jardine/Beeksma to appoint Pete Tetzner as the alternate representative. MC.

b. Northwest Land Conservation Association:

Motion by Beeksma/Jardine to appoint Marco Bichanich as NWLCA representative. MC

Motion by Jardine/Tetzner to appoint Jim Beeksma as alternate representative. MC.

Update on Land Conservation Department Structural Changes:

Most of this item was covered earlier at the 4-County Land Conservation Committee meeting. This topic was primarily on the agenda in case the other counties did not want to participate in the proposal. We could have explored any other options. If you have any concerns or issues with the structural changes, let Butch know so that we can address it right away.

Resolution To Create An Independent Bayfield County Land Conservation Department & Contract For Services With Ashland County:

The motion for this item was made during the 4-County Land Conservation Committee meeting.

The Committee verified that the resolution does not have to go to the Bayfield County Board for approval.

AIS Transport Ordinance Resolution - Stefania Strzalkowska:

This ordinance would make it illegal to drive down the road with aquatic plants on your boat in Bayfield County. Discussion on how the enforcement would work. The County could be more restrictive than the State (\$200 fine by State). Motion by Jardine/Tetzner to adopt the resolution as proposed and to move it forward to the County Board for approval. MC.

If we want to support this at the State level we would need to write another resolution to be approved at the County Board Meeting. This topic will be put on the next Bayfield County LCC meeting agenda.

Phosphorous Lawn Fertilizer Ban Resolution - Stefania Strzalkowska :

The ban applies only to lawn fertilizers that contain phosphorous. Does not apply to agricultural applications. Motion by Jardine/Beeksma to approve the resolution as proposed and to move it forward to the County Board for approval. MC

Conservationist(s) Report:

- Bayfield County Audit from 2005. There were some discrepancies on the reporting of some LCD staffs time and the NAWCA Grant. A letter was sent to Nadine Konrath at DATCP explaining what happened. We are still waiting for a response from them. We will most likely be audited in 2008 due to the way that we've done business in the past.

Other Business as Authorized by Law: None

Next meeting Date: 4-County LCC Meeting, Friday, July 20th, Chairs/Administrators/LCD Staff meeting Friday, June 8th at 9:30 A.M.

Adjourn: Motion by Jardine/Beeksma to adjourn at 1:30 P.M. MC.

Bayfield County Land Conservation Committee Meeting

August 22, 2007

LCD CONFERENCE ROOM

Present:

Committee: David Good, Bucky Jardine, Jim Beeksma, Marco Bichanich, Pete Tetzner

Staff: Butch Lobermeier, Dave Schultz

Call to order: David Good called the meeting to order at 9:02 A.M.

Minutes: Motion by Bichanich / Beeksma to approve the May 18, 2007 meeting minutes. MC.

Motion by Beeksma / Bichanich to approve the July 20, 2007 \$-County Minutes. MC.

Wildlife Damage Program

Motion by Jardine / Bichanich to set the the 2007 Claims Deadline for November 10, 2007. MC.

Motion by Beeksma / Bichanich to approve the APHIS bear trapping contract for \$13,650. MC.

Motion by Jardine / Beeksma to sign the WDP / Bayfield County Plan of Administration (POA). MC.

Discussion on fenced deer and elk operations. Schultz will research the requirements to pay claims for losses on these kinds of operations.

2006 Audit

Lobermeier reported on the progress being made on the audit. Plans are being made to close out all dormant grant accounts this summer by using the balances on current projects that meet the goals of the specific grants. Motion by Bichanich / Tetzner to proceed with closing out the grants as per the auditor's recommendations. MC.

Reorganization Update. Lobermeier reported on the progress being made toward completing the reorg. The Annex will be completed about mid-September. Preliminary asset division has been done by staff. Much more work than anticipated to keep the process moving forward. All the staff of former ABDI are working well together to share the added workload.

Motion by Jardine / Bichanich to resend copies of all pertinent documentation to DATCP to reaffirm the Bayfield County commitment to implementing its new structure. MC.

Update on 2007 Lobermeier reported that the reimbursements went in to DATCP last week. It appears that all counties have met the DATCP requirements for reimbursement of staffing and cost share expenditures.

2008 Budget Proposal LCC reviewed proposed budget that is built around the addition of an Administrative Support position to support field activities in the LCD. LCC consensus was to support the third position and the budget to support adequate operations. Suggested raising Mitigation Revenue somewhat in anticipation of increasing workload. Possibility of using an LTE or contracted person was discussed.

Motion by Beeksma / Bichanich to forward the 2008 Budget Proposal Draft to the County Administrator. MC.

AIS Transport Ordinance Update The ordinance will be on the agenda of the next County Board for approval. This ordinance will make it illegal to drive down the road with aquatic plants on your boat in Bayfield County.

CREP Update Lobermeier passed around a notice of a CREP meeting being called by DATCP to discuss the future of CREP in the ABDI area. Meeting will be held in Ashland, likely at the DNR station. DATCP requests that at a minimum the LCC Chairs attend. D. Good is planning to attend. Maybe Bichanich.

Rename the Bayfield County Land Conservation Department

Motion by Bichanich / Beeksma to rename the department to: The Bayfield County Land and Water Conservation Department to better reflect the activities the LCD is involved with. MC.

Conservationist Report 2005 Bayfield County Audit reconciliation has been submitted to DATCP. No confirmation yet as to acceptance.

Staff are installing conservation practices every day.

Zoning mitigations and shoreland plan requests are increasing.

Working out the details of the reorg. is consuming much staff time for all the counties.

LCC Member Training conducted by WLWCA and DATCP will be held in Rhinelander November 8, 2007.

All LCC members will try to attend.

Other Business as Authorized by Law: None

Next meeting Date: Friday, September 21st, 2007 at 9:00 A.M.

Adjourn: Motion by Bichanich / Beeksma to adjourn at 11:54 A.M. MC.

Bayfield County Land Conservation Committee Meeting

December 14, 2007

EOC CONFERENCE ROOM

Present:

Committee: David Good, Bucky Jardine, Jim Beeksma, Marco Bichanich, Pete Tetzner, Loretta Skaj

Staff: Butch Lobermeier, Ben Dufford, Stefania Strzalkowka

Others: Dave Schultz-WDP

Call to order: David Good called the meeting to order at 9:00 A.M.

Minutes:

Motion by Jardine/Bichanich to approve the August 22, 2007 meeting minutes. MC.

LWCD Structural Change. Lobermeier reported that the move and transition are basically completed. Some office equipment and supplies will be needed when the Admin position is filled. The new space is very nice. Other counties are faring well with the new structure as well.

Administrative Assistant Position. Five individuals will be interviewed for the position. LWCD wanted a full-time position, the budget only allowed half-time. There is the option with UW Extension to share an individual, half time each department, or hire two individuals. Lobermeier confirmed with DATCP that as long as the hiring process occurred before the end of 2007, DATCP funding would be secure for 2008.

Zoning Partnership/Mitigations. Lobermeier reported that the LWCD worked on 37 mitigation sites in 2007, 28 plans were completed. Fees were mostly for \$300 but some were less, and some were not billable site visits. Several mitigations required multiple visits and landowner/zoning contacts. Generally the system is working as envisioned, Zoning is especially happy with how it is working. The LWCD and Zoning will look at some possible changes in the ordinance to get better conservation options available for mitigation sites.

CREP Update. Lobermeier passed out CREP information indicating there is continued communications concerns with the federal side of the program. There has been no contact from the state or the feds about the Lake Superior Crep since the second meeting in Ashland. There is one application pending with a December 31, 2007 deadline. Just received the information from the federal side, many hoops to jump through in a short time but LWCD will facilitate completion before the deadline.

Motion by Jardine/Bichanich to notify DATCP that Bayfield County does not intend to renew the CREP Agreement in 2008 to continue CREP. MC.

2008 Budget. Lobermeier reported that the budget process went well; this will be a trial year as there is no history to work from as a single county; it appears that the budget is adequate to cover expected expenditures.

2008 WFLGP. Lobermeier reported that Bayfield County was not funded due to the method used to allocate funds. The first 15 of the 17 applicants received funding based on the date of the applications. This selection detail was not part of the application information. Result is a loss of \$500.

2008 Work Plan. Lobermeier handed out a plan of work covering eight program areas and the projects in each. Subject to change as funding and needs are balanced.

2008 Projects and C/S. Lobermeier passed out a list of projects for consideration and tentative funding for each. Subject to change for many reasons throughout the year.

Wildlife Damage Program. Schultz updated the committee on the WDP process for covering claims.

Motion by Jardine / Beeksma to set the 2007 Crop Price recommendations as Schultz presented them. MC.

Motion by Beeksma / Bichanich to authorize the LWCD Chair to approve the WDP claims as needed. MC.

Motion by Good/Bichanich to approve a temporary fence for the Kacvinsky farm. MC 4-1.

Conservationist Report . Report on file.

Technician Report. Report on file.

AIS Report. Coordinator passed out information and updated the committee on activities.

Great Lakes Resolution. Lobermeier presented a resolution passed by the WLWCA to encourage Great Lakes protection and suggested Bayfield County Board consider passing a similar resolution to forward to the state.

Motion by Jardine/Bichanich to prepare resolution for county board consideration. MC.

Other Business as Authorized by Law: None

Proposed 2008 Meeting Dates. Consensus to establish the third Friday of the months of March, June, September, and December where possible with additional meetings scheduled as needed.

Next meeting Date: Friday, March 14, 2008 at 9:00 A.M. in the EOC. (Second Friday due to the Holiday.)

Adjourn:

Motion by Bichanich / Tetzner to adjourn at 11:00 A.M. MC.