

**BAYFIELD COUNTY
HEALTH BOARD MEETING
Monday, April 7, 2008 – 4:00 p.m.**

Present: David Good, Jim Beeksma, Wayne Williams, Jim Crandall, Elaine Kopp, Winefred Punjak

Absent: Dee Kittleson, GraceHeitsch, MD

1. **Call the Meeting to Order:** The meeting was called to order at 4:04 p.m. by vice-chair Beeksma.
2. **Approval of February 11, 2008 Meeting Minutes:** A motion to approve the February 11, 2008 meeting minutes was made by Good; motion seconded by Crandall. Motion carried.
3. **Home Care Billing Report:** All claims submitted. There are four that need to be resubmitted then the billing will be done. Sandy has done good job of finishing up the Home Care program. Any 2007 reimbursement we receive now will be put back to 2007 by the auditors. National Government Services was called regarding our change of ownership. They had not received the paperwork from Medicare. We had sent a letter to National Government Services requesting to do a 13 month cost report. They said they could not approve us doing a 13 month cost report without the paperwork. It was suggested that contacting Kohl, Feingold, Olby, or Sherman's office may be of help.
4. **Home Care Budget Report:** We asked for \$96,000 in county tax levy in 2007. We spent \$89,000. Revenues down but so are expenses. For 2008, we budgeted \$7,600 for expenses thinking would cover the staff and accounting firm to do the cost report. With the program not ending after until January 31 we have spent more money than was budgeted. We will have some revenue. We will definitely go over budget. We still have not paid for the accounting firm to do the cost report.
5. **Environmental Health Report:** At our last meeting we were asked to put together list of establishments. We have 450 businesses in the County. In 2007, 264 inspections and 52 reinspections were done. The report does not show preinspections. We hope to get more inspections done now that we have a second person. The tourist rooming houses are our biggest number of businesses. The new person has been doing a very good job of finding lodging facilities that are not licensed. The transient non-community well program was explained. The goal for the program is to inspect 100 percent of the facilities in Bayfield County but if problems are encountered that takes away from the time available for inspections. Preinspections take a lot of time to do. Last week we had a report of a man who was possibly exposed to arsenic. We have been doing an arsenic exposure investigation. We have been working with a company, Industrial Hygienist, and the State Toxicologist. Two urine samples have been done. One came back very high for arsenic and one came back low. A hair sample was sent to the State Lab of Hygiene last week. We should hear the results of that next week.

6. **Public Health Budget Report:** I 2007 we ask for \$237,000 in county tax levy. We have spent \$182,000 in county tax levy. We still have more revenue coming in from the grants. We will not see the final amount of county tax levy we have used until auditors come in. So far in 2008 we have spent \$87,000 in county tax levy but we are so new into this year that not much revenue has been received.
7. **Oral Health Report:** We are doing dental sealants in three schools – Washburn, South Short, and Bayfield. Last year we applied sealants 214 children with an average of six seals per child. These sealant clinics are done with two of our staff and the rest are volunteers. Dr. Peterson from Iron River, Dr. Kvanbeck from Washburn and Dr. Brown from Red Cliff volunteer to do the dental exams. We give all our volunteers a thank you note and get donations from area businesses to give to them for taking the time to help us. This program helps prevent a lot of problems for children. We also have a fluoride varnish program. Our target population is 6 months to 5 years. Last year we saw 453 kids; each had has varnish applied three times per year. We did not receive funding for this program this year. We are looking at increasing the number of varnishes we apply by expanding to Cable and Iron River WIC clinics. The majority of these people are on medical assistance. Not only will that generate income to keep the program going but will make this service available for those children that cannot afford to have it done.
8. **Mercury Spill Report/Update:** This happened on March 5. There was an old blood pressure cuff in box in the storage room. Two county employees were looking for a book and pulled the box down and mercury came spilling out. A large spill is considered anything over two tablespoons; we had three tablespoons. An environmental cleaning service was called and they came immediately. They could not get the mercury vapor level down in the break room so the floor and ceiling tiles had to be torn out. The team recovered all three tablespoons and will be recycled. We have not idea when it broke. Mercury will form a gelatin-like capsule around itself if it is not disturbed. The home care records have a lot of elemental residue on them. They are being stored in barrels. Our hope is that no one will ask for their record for the seven years we are required to keep them.
9. **Staffing Update:** We had one full-time public health nurse resign in March. This position is hard to fill because it requires BSN. We have interviewed a couple good candidates. WIC registered dietician will be retiring August 1, 2008. We are hoping to get a registered dietician in place by mid-June so have time to train this person. We have no applicants yet.
10. **Approval of Memorandum of Understanding between Red Cliff Health Center and Bayfield County Health Department:** Red Cliff sends their communicable disease reports to us. This memorandum would allow them to pick and choose who they want to do follow-up investigation on. We would like to be on same page when we would need to close down businesses or schools. If a directive were to down that all nonessential business were to be closed, there would be no confusion between the Health Department and Red Cliff. Red Cliff is part of all our public health emergency plans. A motion to approve the MOU between Red Cliff and Bayfield County Health Department was made by Good; motion seconded by Kopp. Motion carried.

11. Other Health Department Activities:

- a. Employee Wellness Program Update:** 75 employees went through the screening program that was held in February. People are now coming back to do review the results of their health risk appraisal. We are developing a strategic plan with our Employee Wellness Committee. We are trying to engage all County Departments. We want it to be viewed as a county-wide program not just a health department program. We will be planning more extracurricular activities for employees. We have about \$15,000 from a grant from Group Health Trust and also \$15,000 in county tax levy. A smoking cessation policy/procedure is being written. There is money set aside for people for stop smoking aids.
- b. Kids Safety Fair – April 26, 2008 – Ag Station:** The Kids Safety Fair is being funded through a grant. We will be doing car seat safety checks. Bremer Bank gave a grant to Northwest Regional Planning. They have a machine to analyze toys for lead. NWRP will be bringing that to the safety fair. People will be able to bring their child's toys in to have them analyzed. NOAA will be coming. The fire house from Superior may be coming. There will be a bike rodeo.
- c. Dental Sealant Clinics - April 3 & 4, 2008 at South Shore School
May 6, 2008 at Bayfield School
March 4 & 5, 2008 at Washburn School**
- d. Isolation and Quarantine Training for Court System – April 11, 2008:** An attorney coming from Madison. He specializes in public health law. She will be talking to attorneys, court officials and sheriff about their role in isolation and quarantine. The hospital has two positive pressure rooms and Ashland County Jail has one positive pressure room.
- e. Preparedness Exercise – April 30, 2008:** This is a follow-up training last year. The main focus is on communication. It is felt the communication piece will be the most difficult.

12. Other Items That May Come Before the Board: There is a NALBOH conference July 23-24 in Madison. Registration is not open yet. Good said he would like update on ag inspections for next meeting.

13. Next Meeting Date: June 2, 2008 at 4:00 p.m.

14. Adjourn: A motion to adjourn was made by Crandall; motion Punjak.

Respectfully Submitted

Cathy Ekholm, Recording Secretary