

**BAYFIELD COUNTY
HEALTH BOARD MEETING
Friday, October 10, 2008 at 10:00 A.M**

Present: Jim Beeksma, Wayne Williams, Winefred Punjak, Elaine Kopp, Dee Kittleson, David Good

Absent: Jim Crandall, Grace Heitsch, MD

Staff: Millie Lindsey, Cathy Ekholm, Tina Hagstrom, Kristen Pratt

Others: Marilyn Jenkins, CATCH Coordinator

AGENDA

1. **Call the Meeting to Order:** The meeting was called to order at 10:02 a.m. by Chairperson Kittleson.
2. **Approval of August 8, 2008 Meeting Minutes:** A motion to approve the minutes of the August 8, 2008 meeting minutes as presented was made by Beeksma; motion seconded by Williams. Motion carried.

Tina Hagstrom, the new Public Health Nurse and Kristin Pratt, the new Public Health/WIC Nutritionist were introduced to the Health Board.

3. **Review of 2008 Public Health Budget:** The requested tax levy for 2008 was \$317,390. To date \$183,962 has been spent. The revenue is less than expected but that is due partly to flu shots have not having been billed yet and the lag in grant reimbursement. It is not expected that we will be under budget because of the extra that was spent in home care.
4. **Review 2009 Budget Request:** The tax levy request has decreased. Personnel expenses are down due to new employees not taking the health insurance. Our contracted services are down as a result of not doing jail health and home care. The department needs more clerical support. When we discontinued home care we requested a three-quarter time or full-time person. We were only given a half time person. This has had an impact on what services we can do. We now have to decide what is really important to the community before we apply for grants. The question was asked about writing for a grant and then getting the needed clerical support. It was explained that grant money is soft money. The administrator would rather contract for grant positions rather hire employees.
5. **Public Health Report:** The School Nurse Grant has been funded again this year. Bayfield School District is the fiscal manager of the grant. They are contracting with us for our nurses to work one-half day in Drummond School and one-half day in South Shore School. In return, out of county tax levy, we give the schools another one-half day of nursing services. We do not provide services to Bayfield or Washburn schools as they have their own school nurse. Melissa Nicoletti, our Dental Hygienist, has contacted the Iron River School three years in a row regarding doing fluoride varnishes on the children in the school. They are not interested in the program. The Iron River School is part of the Northwestern School District which is in Douglas County. Douglas County was contacted about this program and they are not interested in us doing fluoride varnishes in their county. Beeksma and Williams will contact the school principal to find out why they are not interested in this program. The Board suggested writing an article describing the advantages to children in schools that participate.

- 6. Staffing Update:**
 - a. Registered Dietician Hired:** This was addressed with the introduction of the two new employees.
 - b. Environmental Health Technician Vacancy:** There is an opening for an Environmental Health Technician. We would prefer to have a Registered Sanitarian so that is what we are advertising for.

- 7. Wisconsin Public Health Financing Request for Your Support:** The information received from the Public Health Council does a good job of articulating the needs of Public Health. Wisconsin is the second lowest or lowest with the amount of GPR dollars put into public health. Interest was expressed regarding if there is a connection between what is spent on public health and the health of the residents. The Director will check this out.

- 8. Restructuring of the Tobacco Coalitions:** This item was moved to number three. In August of this year we were notified by the State that our tobacco coalition for Ashland and Bayfield Counties will no longer be funded as of 2010. The coalitions will be restructured and made larger. Marilyn Jenkins, the tobacco coalition coordinator for Ashland and Bayfield Counties, was present to give more information and answer how this may affect Bayfield County. The coalition has been in existence since 1999. There has been State funding since 2000. The coalition has been working with businesses, schools, and medical providers to get the message out on the effects of tobacco use to residents in Ashland and Bayfield County. Tobacco use is the leading cause of death in Wisconsin. Funding will continue to come through the State but starting in 2010 there will be multi-jurisdictional consortiums. There will be more policy work and a broader spectrum of activities. We need to link with one or two other counties. We plan to link with Douglas County. This would have more advantages to us than linking with Iron County. By linking with Douglas County we would have more of a media advantage through Duluth as opposed to the media coverage with Iron County. Iron County's media comes out of Michigan. A presentation of the activities through CATCH for tobacco cessation and youth prevention programs was given. Information was presented regarding cost of tobacco use in dollars and in lives. Making work places tobacco-free state-wide, including bars and restaurants, is in legislation right now for voting. Some communities have already adopted a smoke-free workplace ordinance. We will not get any funding in 2010. It will all go into a consortium.

- 9. Request by The Lakes Community Health Center to Use Health Department Space:** The Lakes Community Health Center Board would like to hire a full-time physician. The concern is the number of clients they are seeing is low and there was discussion by the Community Health Center Board as to whether the Health Center could support a full-time position. The option of having a provider come to the Eastern end of County two days per week. The thought was to have the physician see patients in the Health Department those two days. The Health Department would have room to have a physician here two days per week. There is a physician who wants to work at clinic but wants full-time. The thought is having a physician on staff will bring in more clients and then they would be able to open an office elsewhere. Red Cliff is checking into whether a Health Center physician within 30 miles will jeopardize their dual entitlement status. Non-natives can go to the Red Cliff Health Center but there is no sliding fee scale for non-natives as is. Everyone who seeks medical care at the Health Care Center is charged on a sliding fee scale. When talking about access to medical care, we need to have reasonable costs for uninsured and under-insured individuals. Board felt no-brainer if doesn't affect Red Cliff funding. A motion to approve a satellite clinic in the Health Department provided it is approved by administration and the coalition and it does not

interfere with Red Cliff's funding was made by Kopp; motion seconded by Good. Motion carried. The Director will get back to the Board either at our December meeting or before.

10. Environmental Health:

- a. Inspections/Facilities:** The number of inspections done to date was reviewed. Almost all the tourist rooming houses have been inspected. That is the area we were lacking in doing inspections. What is checked during a tourist rooming house inspection was reviewed. Now that the summer festival season is over we can concentrate on getting caught up on the restaurant inspections. Inspections on school kitchens are done mainly in the fall.
- b. Proposal by the State to Increase Environmental Health License Fees:** The State is proposing an increase in licensure fees. A list of current fees and proposed increased fees was presented to the Board. It is proposed that the increased fees begin in 2009. Our ordinance states we can raise fees when the State does and we do not have to go to the County Board for approval. If want to charge more than the State fees then we have to get County Board approval. The reason for some facilities being charged much more than other facilities was explained to the Board.
- c. Transient Non-community Well Water Sampling Program Revenue:** What constitutes a transient non-community well was explained to the Board. We have a contract with the DNR to do this program. We are reimbursed \$110.00 per well per year. Out of this we need to pay \$20.00 for the bacteria test. Every five years a nitrite sample and well inspection is required. Frequently the bacteria sample comes back unsafe. We are then required to do an additional five samples with all needing to come back safe. We are proposing charging businesses for the second and subsequent tests. We are not making any money if we have lots of unsafe reports. Without having an incentive business owners are not in hurry to get well repairs done. In order to do this we need an ordinance. The Director would like to keep this on the agenda for the next meeting and have a sample ordinance to present. The Board felt if we had only a few that required retesting we would not need to charge extra. The Board felt if needed we should do the five tests and if anymore retesting needed to be done we would charge for that.

11. The Bayfield County Board of Supervisors may entertain a motion to move in and out of Executive Session pursuant to §19.85(1)(b): Motion to enter into executive session made by Beeksma; motion seconded by Kopp. Motion carried by unanimous roll call vote. The Board entering into executive session at 11:25 p.m. A motion to reconvene into open session was made by Beeksma; motion seconded by Punjak. Motion carried by unanimous roll call vote. Meeting reconvened into open session at 11:40 a.m.

12. Next Meeting Date: The next meeting is scheduled for Friday, December 12, 2008 at 10:00 a.m. in the EOC.

13. Adjourn: A motion to adjourn was made by Crandall; motion seconded by Good. Motion carried. Meeting adjourned at 11:45 a.m.

Respectfully Submitted

Cathy Ekholm, Recording Secretary