

**BAYFIELD COUNTY  
HEALTH BOARD MEETING  
Friday, August 21, 2009, 10:00 A.M.**

Present: Dee Kittleson, Wayne Williams, Jim Beeksma, David Good, Jim Crandall, Elaine Kopp, Grace Heitsch

Absent: Winefred Punjak

Staff: Millie Lindsey, Cathy Ekholm

Others: Terri Timmers, Division of Public Health, Northern Regional Office

1. **Call the Meeting to Order:** The meeting was called to order at 10:00 a.m. by Chairperson Kittleson.
2. **Approval of June 12, 2009 Meeting Minutes:** A motion to approve and accept the minutes of the June 12, 2009 Health Board meeting was made by Good; motion seconded by Williams. Motion carried.
3. **Possible Action to Move Agenda Items:** No.
4. **1040 Review, Terri Timmers:** In 1999 the WI State Statutes changed requiring Public Health Departments to be evaluated every five years to assess the progress they have made toward the goals in the 2010 Health Plan. The qualifications for the three levels of health departments were described. It was explained that health departments were extensively evaluated in 2000 and 2005. Health departments were evaluated one year early, in 2009, because the 2020 Health Plan will be coming out in 2010. Ms. Timmers stated the Health Department Director did a wonderful job of showing how Bayfield County Health Department has qualified as a Level 2 Health Department. Lindsey was presented an award certifying Bayfield County Health Department as a Level 2 Health Department for the next five years. The Director informed the Board of the projects that have been done toward the 2010 Health Plan over the past four years.
5. **Review of 2009 Budget:** To date we have spent \$98,259 in County tax levy. We have \$174,384 left in County tax levy. We will be doing a resolution to adjust the budget at the in October meeting due to changes in our grant amounts. There may be a small amount of County tax levy that could be turned back to the County. We have received notice that we will be receiving additional funds for H1N1 activities. Hopefully this will cover the costs for that program.
6. **Review of 2010 Budget:** The 2010 budget was reviewed. Our WIC grant dollars went up due to an increase in participants. We are paid based on the number of participants on the program. Our Bio-terrorism dollars went up. We may not be receiving any tobacco dollars in 2010. The Public Health revenue is down. Part of that is attributed to giving fewer Hepatitis B immunizations. We are giving less and less as the number of people who need the vaccination have received it. The Employee Wellness budget was discussed. The Board was informed on the funding for this program. The Board questioned whether the Environmental Health program would be able to meet the budgeted revenue. It was explained that we are continuing to receive license renewals and we are finding more and more unlicensed facilities. We do have carryover funds that can only be used on Environmental Health activities to meet any deficit. A motion to receive and recommend the 2010 budget as proposed was made by Good; seconded by Beeksma.
7. **H1N1 Update – Fall Planning Activities:** The Director has met with the health care providers that will be administering the H1N1 vaccine. It was a group consensus that all the health care providers need to come up with a consistent message for the community. The message should be crafted and distributed in the next week. The priority groups for H1N1 are different than those for seasonal influenza. It is anticipated that the first wave of immunizations given out will not be seasonal and H1N1 together at a clinic because the target groups are so different. Medical providers will be giving the H1N1 vaccinations to the high risk groups such as pregnant women and those with medical conditions that make them at high risk for H1N1. Health Departments will go into schools to immunize the students and will be vaccinating EMT's as well. The message will still be to stay home if ill. Businesses will need to operate with fewer employees. The Board expressed concern with those people who need to work or lose their rentals, jobs, etc. The CDC has issued guidance to be forwarded to area businesses. Business will then

have to make a decision on how they will handle this. If the H1N1 is a mild, it will pass through the community, as does seasonal influenza. If it becomes more deadly, then communities will have to take action to contain the outbreak, such as closing businesses. People need to be educated about this virus. We have been doing absenteeism surveillance for the past three years with the schools so we have a good baseline. All of the school districts have agreed to continue reporting. UW-Extension does classroom education in the schools every year. The Director has asked Donna Ganson, UW-Extension Nutrition Educator, if her first program would be on handwashing, cough etiquette, etc. We have an MOU with Northern Lights Health Care for their licensed people should we need help with influenza clinics. We will be looking to the CDC for guidance on who and how to administer the vaccine. Hopefully we will begin vaccinating by November 1. There is a meeting set up with the school superintendents to discuss this and what we can do to help them. There will be a display board by front gate at the fair. The Board suggested having a pamphlet to hand out to each car.

## **8. Staffing Update**

**a. New Public Health Nurse:** We have a new public health nurse. Her name is Megan Fredrickson. She has three years of maternal child health experience in a hospital setting. She has limited public health experience. She is a graduate of the Milwaukee School of Engineering with BS in nursing.

**9. Environmental Health:** For the end of July and first part of August the focus has been on temporary restaurants. We have not only been doing inspections but we have been meeting with temporary restaurant stand owners to educate them on what the inspector will be looking at when inspecting their stands at area events. This makes inspections go better. We are on target with the number of inspections for this time in the year. The transient non-community well program was explained to the Board. We have not been running into very many tourist rooming houses that do not meet the State of Wisconsin Tourist Rooming House Lodging Code. With the zoning and health fees people are saying it is not worth it anymore and are no longer renting. There was a child who had a finger amputated by an automatic door in a lodging facility. We received a report from Hayward Hospital that a visitor at Lake Owen was attacked by otter. This type of bite is not reportable; dog and cat bites are reportable. Clinics are good about informing on reportable bites but the hospitals are not. It was felt there was a need to talk to the hospitals regarding their procedure, or creating a procedure, for reporting animal bites.

## **10. Public Health Update**

**a. Radon Grant Awarded for 2010 - \$3,500:** We received a Radon grant in the amount of \$3,500. Once we are in the heating season we will be offering tests again. There have been positive results and we have had to do long-term testing. If that result is positive, there are some ventilation things that need to be done. We are trying to identify pockets of radon in Bayfield County that are more prevalent than others. Then, if someone is building a new house, we can give them information on radon in the area.

**b. Seal-A-Smile Grant Awarded for 2009/2010 - \$5,000:** We received the Seal-A-Smile grant in the amount of \$5,000.

**11. Next Meeting Date:** October 9, 2009 at 10:00 am.

**12. Other Issues:** The Lakes Community Health Center Dental Clinic is having a grand opening on August 24 from 10:30 a.m. to 1:30 p.m. The Director would like to see at least one Health Board member attend. They will be thanking organizations that have been instrumental in helping the dental clinic get started. The Health Department has been very instrumental in this.

**13. Adjourn:** A motion to adjourn was made by Heitsch motion seconded by Beeksma. Meeting adjourned at 10:08 am.

Respectfully Submitted

Cathy Ekholm, Recording Secretary