

BAYFIELD COUNTY
HEALTH BOARD MEETING
Friday, October 9, 2009 at 10:00 A.M.

Present: Jim Crandall, Wayne Williams, David Good, Jim Beeksma, Elaine Kopp, Winefred Punjak, Dee Kittleson, Grace Heitsch at 10:21

Absent: None

Staff: Cathy Ekholm, Millie Lindsey

1. **Call the Meeting to Order:** The meeting was called to order at 10:04 a.m. by Chairperson Kittleson.
2. **Approval of August 21, 2009 Meeting Minutes:** A motion to approve the minutes of the August 21, 2009 meeting was made by Crandall; motion seconded by Beeksma. Motion carried.
3. **Possible Action to Move Agenda Items:** The Director had placarded a home this week and would like to add this report under agenda number seven. This change was agreed to by the Board.
4. **Review of 2009 Budget:** The budget is doing well. We will have enough money to carry us through the end of the year. We may even have some left over. There was a question regarding the Bio-terrorism Grant. It is a preparedness grant that we have had for about five years. The money comes from the CDC. We work on developing different plans; one being our mass clinic plan.
5. **Update on 2010 Budget:** The 2010 budget was presented to the Executive Committee as we had submitted it and presented to the Health Board at the August 21, 2009 meeting. The budget was forwarded from the Executive Committee to the County Board for a public hearing with several minor changes.
6. **H1N1 Update:** The Health Department staff is spending 90 percent of our time on preparing for receipt of the H1N1 vaccine. We have received the intranasal. It is specific for health care workers. When the health care workers are vaccinated the vaccine will be made available for the public. The intranasal has a limited age range; ages 2 to 49 years. Notice has been given to EMS services that the vaccine is available to personnel in that age range. Vaccination for H1N1 is not mandatory. In anticipation of receiving injectable; we are sending information and permission forms to parents to do H1N1 immunizations in the schools. We are updating the website and writing newspaper articles. The staff is meeting weekly to discuss information and make plans. We have volunteers to do data entry and will go to mass clinics to help. We are doing absenteeism reporting in schools. Our reports show the same trend as the State. There was a surge of influenza-like illness right after school opened and now absenteeism is below the thresholds.
7. **Environmental Health**
 - a. **City of Bayfield Municipal Water System:** They were on a boiled water notice the week before Apple Fest. The boiled water notice was rescinded the Thursday before Apple Fest started. Since we have so many temporary food stands we were looking for places to get water for them. We did come up with several sources. The Director will be meeting next week with the City of Bayfield, the WI DNR, and Emergency Government to discuss this.

- b. Cable Fall Fest and Bayfield Apple Festival:** Forty-six temporary food stands were licensed at Apple Fest. There were more problems with temporary stands this year than we have seen in the past; both at Apple Fest and Cable Fest. Part of the problem was that there were many people that have never had a food stand before. They pitched tents and started cooking. They did not have any knowledge of the food code. We need to get more information from the chambers in finding out who is coming.
- c. Environmental Inspection Report:** The Board had the report that was mailed and had no questions or comments.
- d. Environment Health Complaint:** A concern was received from Human Services regarding a home in the Town of Eileen from. The concern came to Human Services from family members regarding their living conditions. There have been issues with this home before. The Director has been there before with Bayfield County Zoning and the WI DNR. It was determined the home was unfit for human habitation. Bill Bussey was consulted and shown the pictures. He agreed it should be placarded. They were given 30 days to make other living arrangements. Human Services is working with them on housing. They will be living in a homeless shelter for two months with no rent. It is now the Town Board's decision whether the home should be razed or abated. The Director informed the Town Board that this was happening and suggested they take this information to their corporate council for advice. The Director will be going with the building inspector next week to determine whether house is able to be renovated.

8. Seasonal Influenza Immunization Campaign Update: We have two more community clinics. We will be in Bayfield today and Benoit on October 21.

9. Resolutions

- a. Amendments to 2009 Budget - Adding \$32,455:** A motion to approve the resolution and forward on to the full County Board for approval was made by Heitsch; motion seconded by Good. Motion carried.
- b. Acceptance of Public Health Emergency Response (PHER) Grant - \$33,561:** We were unable to get account numbers with one of the County accounting staff absent. We will bring this to the Health Board at the next meeting. We are keeping close records so we can move expenses to this grant when we get the numbers. The Health Board felt they did not need account numbers to recommend the resolution be forwarded to the County Board for approval. A motion was made by Crandall to accept the PHER Grant funds and forward it on to the full County Board for adoption when account numbers have been obtained. The motion was seconded by Good. Motion carried.

10. Next Meeting Date: The next meeting is scheduled for Friday, December 11, 2009 at 10:00 a.m.

11. Other Issues: None.

12. Adjourn: A motion to adjourn was made by Kittleson; motion seconded by Crandall. Motion carried. Meeting adjourned at 11:19 a.m.

Respectfully Submitted

Cathy Ekholm, Recording Secretary