

**BAYFIELD COUNTY
HEALTH BOARD MEETING
Friday, February 12, 2010 – 10:00 A.M.**

Present: Winefred Punjak, Wayne Williams, Grace Heitsch, Jim Crandall, David Good
Absent: Dee Kittleson, Jim Beeksma, Elaine Kopp
Staff: Millie Lindsey, Cathy Ekholm, Michelle Dale
Others: Mark Abeles-Allison, County Administrator

1. **Call the Meeting to Order:** The meeting was called to order at 10:01 a.m. by Crandall.
2. **Approval of December 11, 2009 Meeting Minutes:** A motion to approve the minutes of the December 11, 2009 meeting with no additions or corrections was made by Good; motion seconded by Williams. Motion carried.
3. **Possible Action to Move Agenda Items:** None.
4. **Review of 2009 Budget:** We are under our requested tax levy by \$53,000. Almost 100 percent of our grant money was spent. The Radon and WWWP grants were discussed.
5. **Review of 2010 Budget:** The 2010 budget was reviewed. The budget was accepted as presented and placed on file.
6. **Tobacco Coalition Update:** A letter from Marilyn Jenkins, our CATCH Coordinator, was sent to village, town and city boards informing them of the Smoke-free Workplace law that will take effect July 5, 2010. Our CATCH Coalition for Ashland and Bayfield Counties is dissolved. Health Departments had the first right of refusal to serve as fiscal agents. None of the Counties in the northern half of the State wanted to be fiscal agents. The grant is approximately \$160,000 to cover seven counties. UW-Superior will be writing for the grant to serve as fiscal agent. Bayfield County will probably receive a small stipend to continue our smoke-free activities.
7. **H1N1 Activities**
 - a. **Public Health Emergency (PHER) Funds:** These funds were received in response to H1N1. The grant goes through July 30, 2010. About one-half of the grant was spent in 2009.
 - b. **Summary of H1N1 Activities:** A summary document of the outbreak events and activities was given to the Board. We had one confirmed death of a Bayfield County resident and two lab confirmed cases. The CDC is expecting a third wave of H1N1. Approximately 20 percent of Bayfield County residents were vaccinated. This figure includes school children. The State surveillance does not show any seasonal or H1N1 influenza activity.
8. **Environmental Health**
 - a. **Environmental Inspection Report:** We are required per our contract with the State Health Department to inspect 100 percent of facilities in Bayfield County. We were only about 50 short of this goal for 2009. We expect to reach 100 percent this year. The sanitarian we hired last year spent a lot of time attending trainings and going through orientation. Now that he has completed those trainings he will be able to spend more time doing inspections. Since the licensing year is July through June, the inspection report will now be run on that year rather than the calendar year.

- b. Action Regarding Smoking Ban – Re-inspection Policy:** The letter to be given to facility owners was discussed. This letter was reviewed by Corporation Council before it was brought to the Health Board. The facility owner would be required to pay a re-inspection fee before the sanitarian would do the inspection if smoke from a tobacco is discovered on the premises at the time they arrived to do the inspection. Failure to pay the re-inspection fee would result in additional citations and/or other injunctive relief through Bayfield County Circuit Court. Their license may also be revoked, although Corporation Council said the only thing we could really do is not renew their license. A letter informing facility owners of this new policy effective July 5, 2010 will be sent with their license renewal notice. A motion to approve the policy of charging facility owners a re-inspection fee if smoke from a tobacco product is discovered on the premises at the time of inspection was made by Heitsch; motion second by Good. Motion carried.
- c. Discussion and Possible Action Regarding the Limited Agent Contract for Inspection of Sawyer County Facilities:** We received a proposal from the State Health Department that we become agents of the State for Sawyer County. We would inspect state licensed facilities but would not do any enforcement. We would be doing from Hayward north. This would be about an additional 400 facilities. We would be reimbursed at 80 percent rather than 90 percent since we would not be doing enforcement. We also would not be doing any temporary events. If the Board agreed to contract with the State Health Department to be a limited agent in Sawyer County, two summer LTE's would need to be hired. They would inspect the less high risk facilities such as pools and lodging. The State sets the license fees. It was felt that we were just getting a handle on Bayfield County and concern was expressed with possibly watering down the relationship we are building with Bayfield County's operators. This was brought to the Board as an opportunity for additional income to enable us to do more environmental activities. The Director was directed to send a letter to the State thanking them for the offer but we would like to get up to 100 percent in Bayfield County first and that we would like to revisit this at a later date if they are still interested.

Sampling and inspection of transient non-community wells for the DNR was started in 2005. Water samples are taken each year and the wells are inspected every five years. We are paid so much per well for this. When a sample comes back unsafe, four additional samples need to be taken and if they all come back safe then five samples have to be taken the next month. If any of those samples come back unsafe, the well has to be chlorinated and sampling starts all over again. We do not get reimbursed for this additional sampling from the DNR but have the option to charge. The Board was given a letter outlining the additional cost to Bayfield County for the re-sampling that needed to be done in 2009. A policy will be written to address the charge for testing if any confirmation samples come back unsafe. This item will be put on the agenda for discussion and possible action at the next Board of Health Meeting.

9. Public Health Program Update

- a. Employee Health Fair:** The Employee Health Fair was on Wednesday, February 10th. Fifty-five employees and spouses participated in the Health Risk Appraisal. Sixty employees attend the health fair. There were 18 vendors this year. There has been lots of positive feedback. A community agency was here to observe the health fair. They are interested in modeling a program after ours. Discussed expanding the program out into the community. Thirty-five people were involved in the points program and received incentive checks.
- b. Submission of Wisconsin Partnership Grant – Focus on Mental Health/Illness:** The plan is to write a planning grant this year centered around mental health, and to write an implementation grant next year. Planning grants are about \$50,000 the first year. During

our last Community Health Needs Assessment it was found that mental health was identified as a priority. A planning grant would enable the Health Department and its partners to investigate primary prevention activities for the community.

- c. Community Health Needs Assessment:** A Community Health Needs Assessment is done every five years. The assessment needs to be done this year. The Assessment identifies the health needs in the County and develops a plan to address priorities that are identified.
- d. Staffing Update:** The WIC nutritionist resigned in January. Recruiting for the position has been completed. Interviews will be next week. Continuing to recruit a half-time public health nurse.

10. Next Meeting Date: The next meeting is scheduled for Friday, April 9, 2010 at 10:00 a.m. in the EOC.

11. Other Issues: None.

12. Adjourn: A motion to adjourn was made by Williams; motion seconded by Heitsch. Motion carried. Meeting adjourned at 11:27 a.m.

Respectfully Submitted

Cathy Ekholm, Recording Secretary