

BAYFIELD COUNTY
BOARD OF HEALTH MEETING
Monday, December 20, 2010 – 4:00 P.M.

Present: John Bennett, Elaine Kopp, Jim Crandall, Beth Meyers, Wayne Williams, Grace Heitsch

Absent: Dee Kittleson, Winefred Punjak

Staff: Terri Kramolis, Cathy Ekholm

Others:

1. **Call the Meeting to Order:** The meeting was called to order at 4:01 p.m. by Crandall.
2. **Approval of October 18, 2010 Meeting Minutes:** A motion to approve the minutes of the October 18, 2010 meeting was made by Williams; motion seconded by Meyers. Motion carried.
3. **Adoption of Agenda:** The Board approved the agenda as is.
4. **Review of 2010 Budget:** The 2010 budget was reviewed by the Board. The report is to be placed on file. The bottom line looks good. There may be some grant funds that can be carried over to next year.
5. **Environmental Health:**
 - a. **Inspections Report:** The inspection report was reviewed by the Board. The report is to be placed on file.

Right now mold issues seem to be more prevalent. We don't necessarily need to send someone to inspect. It is mainly a landlord-tenant issue.

6. **Discussion on Community Mental Health Initiative:** The County is looking to put together a Vivitrol Pilot Program. Vivitrol is a med that is used for alcohol prevention. It works on the pleasure center of the brain. One can drink and can still get drunk they but do not feel good about it. They don't get the euphoria, the pleasure, like you usually do when you drink. It typically lasts four weeks and is a very expensive medication. Through this program they would be looking at giving inmates this before they are released and see how works, if there are still repeat offenders. Then compare the cost of the medication to what it costs to keep an inmate. Someone is needed to administer the drug, whether it is done in the home or the person coming to the office. Kramolis said she would be willing to be a part of this. The Judge had said the medication would be used in conjunction with some supportive therapy. Right now we don't have enough nursing staff to take this on but are willing to be a partner in the program. There is approximately one-half hour of record keeping per client each month. There was discussion regarding Lynn Frechette, the jail nurse, doing this. Lynn has jurisdiction to do this when they are in jail but not when they are out. Possibly Red Cliff Health Center could help with those in their area
7. **Proposed Funding Cuts in Preparedness Funding and Discussion on Consortia:** There has been a separate pot of money for preparedness. A certain portion has gone to the consortia. In the last six weeks we found out the money going to the State from the CDC will be cut by 27 percent. The State has decided to eliminate the consortia. Locally we expect a 27 percent cut. If locals are willing, they can put part of their award into a pot that would fund the consortia. The consortia constructs

templates, helps us meet objectives, etc. Kramolis spoke with Dick Reese from Red Cliff. The Bayfield County plan is written in partnership with Red Cliff. They are not interested in funding the consortium. He doesn't feel we get enough representation with the consortium based in Marathon County. Madison will help if needed. There is a half-time person at the regional office who is dedicated to preparedness. They are asking for 25 percent of our grant to put toward a consortium. Without the consortium there will be more work put on us, mainly the Health Officer. We may need to put some of the work on the Public Health Educator. This may change his hours. We could also work with Dick Reese. A motion was made by Heitsch to keep the money in the County and be creative on how we collaborate with adjacent counties and tribal entities; motion seconded by Kopp. Motion carried.

- 8. Level III Health Department Assessment Scheduled for April 14, 2011:** One of the pieces the Administrator negotiated with Kramolis on her hire was to move the Health Department to a Level III within the first year. At Level I there are just the mandated services. We are currently a Level II which does the mandated services plus at least seven programs beyond a Level I. With a Level III, the Health Officer needs a Masters Degree plus the department must do fourteen programs beyond the Level I. Currently 9 of the 12 counties in the Northern Region are Level III Health Departments. There must be policies and procedures in place that show you are working on that level. A two page summary on each program needs to be sent to the State for review and approve that it meets their requirements. Being a Level III Health Department will increase our grant funding by 10 percent. The review by the State will be April 14, 2011 at 10:00 a.m.in the EOC. The Board is invited to witness the process. A partial list of the programs we do were described to the Board.
- 9. Community Health Assessment Update:** One of the objective deliverables is that the Health Board receives an update on the Community Health Assessment. Statutorily we need to do an assessment every five years. The new plan will be written in 2011. The youth risk behavioral survey showed an increase in alcohol use and marijuana use. But it also showed an increase in exercise and a decrease in tobacco use. The survey on adults showed a slight increase in alcohol and other drug abuse. Nine percent of families and 12 percent of individuals are below the poverty level. Many variables we cannot control but they do factor into the data. The risk factors identified are tobacco and alcohol use; lack of physical activity; obesity/poor nutrition; and environmental protection issues. These have all been in past reports. The community health plan must be written based on the priorities identified. The last two plans have been written in conjunction with Ashland County since the risks identified are so much the same. It was the consensus of the Board that it be a joint effort with Ashland County.
- 10. Accreditation Process Commitment, WHQI:** The previous Director had registered the Health Department last spring to participate in this. Accreditation is on the Federal level. It is new in Wisconsin. About half the counties in the state volunteered to participate. It is unknown at this point if accreditation will increase funding. The project needs to be completed by April. A couple things that need to be done for Accreditation are a strategic plan in the Health Department and the Community Health Assessment. There is a tremendous overlap in the first year between the work for Accreditation and a Level III Health Department. We don't know what we are looking at for next year. Since it is voluntary at this point, we can pull out if it gets too overwhelming.
- 11. Healthy Wisconsin Leadership Institute Participation:** Rebecca Thompson, who worked at The Lakes Community Health Center (TLC), is now with the State Medical Society. She recruited Kramolis; Jako; Pat Sheridan, former TLC Chair, and Ed Monroe to form a group to participate in the Healthy Wisconsin Leadership Institute. The end product of our group is to look at what we can do programmatically with alcohol abuse in this community. The group thought this would be a good fit with the Alcohol Abuse Task Force that is growing here and also that alcohol abuse was identified in our Community Health Assessment.

- 12. The Board may move in and out of Executive Session pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of discussing employee issues within the department:** A motion was made by Meyers to convene in Executive Session; motion seconded by Bennett. Motion carried by unanimous call vote.

As a result of the Executive Session, a motion was made by Meyers to support the recommendation made by the Director to increase the Nutritionist's, Jennifer Jako, salary to the 24 month step rate and also give her the one percent increase all employees will get in 2011; motion second by Bennett. Motion carried with no dissenting votes.

- 13. Next Meeting Date:** Feb. 28, 2011 at 4:00 pm.

- 14. Other Issues:** Meyers requested that Jennifer Jako be sent a thank you on behalf of the Board for acting as Interim Director and that the Board was very pleased with her work. Kramolis informed the Board that the Administrator had sent her a thank you and that a copy was placed in her personnel file.

- 15. Adjourn:** The meeting adjourned at 5:25 p.m.

Respectfully Submitted

Cathy Ekholm, Office Manager