

**BAYFIELD COUNTY
BOARD OF HEALTH MEETING
Wednesday, April 06, 2011 – 4:00 P.M.**

Present: Wayne Williams, John Bennett, Elaine Kopp, Winifred Punjak, Dee Kittleson, James Crandall

Absent: Beth Meyers, Grace Heitsch

Staff: Terri Kramolis, Cathy Moore, Jennifer Jako

Others: Mark AA

1. **Call the Meeting to Order:** The meeting was called to order at 4:05 p.m. by Chairperson Kittleson.
2. **Approval of December 20, 2010 Meeting Minutes:** A motion to approve the minutes of the December 20, 2010 meeting was made by Kopp; motion seconded by Crandall. Motion carried.
3. **Adoption of Agenda:** There were no changes to the agenda.
4. **Review of 2010 Budget:** The Board reviewed the report on the 2010 budget. The few questions that were asked were answered to the Board's satisfaction. Crandall made a motion to receive and place on file; motion seconded by Bennett. Motion carried.
5. **Review of 2011 Budget:** The budget seems to be on track. There are no concerns at this time.
6. **Discussion and Possible Action Regarding Resolution Amending 2011 Budget:** There was a question as to whether we would go over budget on our oral health program this year with our dental hygienist out on medical leave. It was explained that she is on workman's comp and we do not pay that. We do have a hygienist filling in but she is at a lower rate. The Board was informed that the reason for this amendment is that at the time we are doing our budget the Regional Office, who oversees our grants, does not have exact grant dollar amounts. They try to project as best they can from what they are hearing from the State. A motion was made by Williams, seconded by Kopp to forward the Health Department resolution on to the Full County Board for approval. Motion carried.
7. **Environmental Health:**
 - a. **Inspections Report:** The report shows were the sanitarians were with inspections, re-inspections, pre-inspections and other activities as of the end of February. The numbers are low for the last few months because many places are only open in the summer. The reason there are so many re-inspections in February is because of Telemark trying to open before the Birkebeiner. Some of the duties of the sanitarians are making sure people are protected and these were explained to the Board.
8. **Coastal Management Grant Received by Northland College, Partnership with Ashland/Bayfield County Health Department:** Northland College is one entity who wrote for this grant. They were awarded the grant but we don't know the amount yet. The focus will be on Maslowski Beach in Ashland and Thompsons West End Park in Washburn. Both of these beaches have had significantly more problems with closures than other Lake Superior beaches in the area. Northland College will be having a meeting at the end of April with Ashland and Bayfield County Health Departments and other municipal agencies to lay out how the collaboration/coordination between both counties will work. There also needs to be a partnership with UW Oshkosh. They have been testing the water at Lake Superior Beaches for the past six years. The process for testing the water was explained. This is one time federal funding. The Board is invited to attend this meeting.
9. **Summary Report for County Health Rankings 2010 Released:** The 2010 County Health Rankings booklet for all the counties in Wisconsin was given to the Board. A 2011 summary report on a few statistics for Ashland, Bayfield, Iron, Price and Sawyer Counties had been mailed with the meeting information. This report ranks counties on health outcomes and health factors. The meaning of health factors and health outcomes was explained. Where Bayfield County stood in the rankings and why was explained. Access to health care is a problem. The biggest problem is transportation; people cannot get to medical facilities. The Lakes Community Health Center (TLC) is contemplating getting a van to transport people to clinic. At one time TLC had expressed interest in holding clinic days in the Health Department. That has since changed and they are no longer interested. TLC has

had numerous conversations with Red Cliff, and has entered into a contract with Red Cliff, stating TLC would not see patients within a certain number of miles of the Red Cliff Health Center. TLC is looking at expanding medical services to the building with their dental program in Ashland. Bayfield County Economic Support has been looking into having a bus run between Ashland and Iron River. Cost issues are being looked at. Bayfield County DHS van, which delivers meals-on-wheels Monday through Thursday, runs between Ashland and Iron River on Fridays.

- 10. Strategic Planning Summary:** Health Department staff has gone through two strategic planning exercises facilitated by the Regional Office of Public Health. We looked at mission and vision statements, and developing a strategic plan. The mission and vision statements were read to the Board. These sessions were a way to share ideas on goals for the department. During the planning sessions everyone could evaluate our programs and have input on them. Also there was discussion as to our strengths and weaknesses.
- 11. Staffing Update:** Elizabeth (Tizzie) Mannik has agreed to work as a backup for us. She will not have a schedule but will help out when we are short staffed. We are also looking at getting Sara Mackiewicz one day per week. She worked here last summer as an AHEC intern. She has since passed her RN boards. Donna Nemecek is also willing to come in if need for flu shots, etc. Missy, our dental hygienist, has been off on workman's comp. We have a hygienist filling in at a slightly lower rate. We don't have a date yet when Missy will be able to return to work. Donna Potter and Jennifer Nye have been doing a lot of the work keeping the program going. We have not had to cancel any clinics.
- 12. FEMA Training Update:** The Director went to a FEMA training in Alabama. She was awarded a full scholarship to attend. This is a national training with the Department of Homeland Security, Center for National Preparedness. A request had to be submitted, and the attendee had to be trained through ICS 400 and IS 800. She was awarded certification. The State will be informed of her being certified. This is training on what we need to know and do as far as health care response. This is different than what the Sheriff's Department does. The biggest disasters for northern Wisconsin are ice storms and long-term power outages.
- 13. ABC Healthy Families Update:** ABC Healthy Families combined several years ago with the Family Resource Center. The home visiting portion of ABC Health Families has shrunk to about a half-time position. That portion will not be funded any longer. The Family Resource Center is funded through the Children's Trust Fund. The Children's Trust Fund announced that they will be reducing the number of Family Resource Centers to nine. There are currently 39. This is a competitive grant. It will be announced on April 18th who will have been awarded grant funding. If our Family Resource Center is not awarded the grant, there would be enough funds remaining to stay open to about June.
- 14. Pharmaceutical Collection Activities Update:** Several years ago we received grant funding through the Agriculture, Trade and Consumer Protection Agency for a pharmaceutical collection program. It was for Ashland and Bayfield Counties. We are looking to expand into Iron and Sawyer Counties. Proper disposal of prescription medications reduces accidental poisoning, groundwater contamination, and the illegal use of prescription drugs. The Director explained how the program works.
- 15. The Bayfield County Board of Health may entertain a motion to move in and out of Executive Session pursuant to §19.85(1)(c); Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:** A motion was made by Crandall to convene into Executive Session according to § 19.85(1)(c); motion seconded by Kopp. Motion carried by unanimous voice vote. The Health Board convened into closed session at 5:17 pm.

A motion was made by Crandall, seconded by Kopp to reconvene into open session by unanimous voice vote. The Health Board reconvened into open session at 5:35 p.m. No action was taken as a result of the closed session.

16. Next Meeting Date: Meeting schedule will be the third Friday of even months at 10:00 a.m. The next meeting is scheduled for Friday, June 17, 2011 at 10:00 a.m. The meeting dates set for the remainder of 2011 are August 19, October 21 and December 16.

17. Other Issues: The Board was informed that this is Public Health Week. We will be getting another AHEC student this summer. Her name is Elizabeth Chiquoine. We received \$12,000 grant funding to cover some of the costs for the Accreditation work. WIC may be moving to another building. We are in the process of exploring other sites and options.

18. Adjourn: A motion to adjourn was made by Crandall, seconded by Kittleson. Motion carried. Meeting adjourned at 5:50 p.m.

Respectfully Submitted

Cathy Moore, Office Manager