

BAYFIELD COUNTY
BOARD OF HEALTH MEETING
Bay Area WIC Office - Ashland
October 21, 2011 – 10:00 A.M.

Present: Dee Kittleson, Jim Crandall, John Bennett, Elaine Kopp, Winefred Punjak, Wayne Williams at 10:18 a.m.

Absent: Grace Heitsch, Beth Meyers

Staff: Terri Kramolis, Katie Hampston, Cathy Moore

1. **Call the Meeting to Order:** The meeting was called to order at 10:02 a.m. by Chairperson Kittleson.
2. **Approval of August 19, 2011 Meeting Minutes:** A motion to approve the minutes of the August 19, 2011 meeting as presented was made by Kopp; motion seconded by Bennett. Motion carried.
3. **Adoption of Agenda:** None. Agenda adopted.
4. **Review of 2011 Budget:** Revenues and expenditures are right on track for this time of year. The increase in expenditures over last year at this time is because we were without a director for nearly six months.
5. **Update on 2012 Budget:** The numbers on the bottom line for the 2012 budget have changed from what was originally submitted. We are exploring taking on TNC well water sampling in Sawyer County. Also, it accounts for a change in the Public Health Emergency Preparedness grant amount. The increased revenue is offset by an increase in expenditures so the county tax levy amount remains the same.
6. **Medical Records / Mercury Spill Update:** There was a mercury spill in 2008 and medical records had an exposure to the mercury. A remediation company was called and the records were sealed in barrels. The barrels have been stored at the Ag Station. We can no longer store them there as the building they have been stored in is being turned over to the people who have been renting the Ag Station. Two of the barrels are still considered hazardous and are being stored in an upper level in the Highway garage. We needed to find a place to store the other five barrels until the records can be destroyed. Medical records need to be kept for seven years beyond last contact with the client. Some records can be shredded. Kramolis is looking into finding a company that will shred records that were previously considered hazardous. There was a suggestion we keep all the barrels for seven years past the date of the incident and then destroy all the records at the same time. There was also a suggestion that since they are hazardous and cannot be accessed by anyone, that we should find someone who can detoxify them and have them destroyed. Possibly contact Tim Kane since he works with the hazardous materials specialist in Spooner. Sheldon Johnson in Spooner is the head of the whole program.
7. **Discussion and Possible Action Regarding Oral Health Collaboration with The Lakes Community Health Center:** Our contracted dental hygienist, Missy Nicoletti, has been applying fluoride varnishes in the schools and head starts, and applying sealants to children in all the Bayfield County schools. The Lakes Community Health Center (TLC) wants to take over doing these services. TLC's funding is based on the number of Medical Assistance clients seen. Our question is do we hang on to these services and compete with TLC or give up the service. Public Health's role is to assure people receive services but not necessarily provide it. Since we are a Level III Health Department, and oral health is one of our services, we need to keep some interest in the program. Reba Rice, Chief Executive Officer, felt creating an advisory committee where we could sit at the table to assure our population is served would fill that requirement. A meeting to discuss this will be held November 2, 2011 at the Lakes dental office in Ashland. The Board is invited to attend.

8. Environmental Health:

- a. Inspections Report:** A summary of the sanitarians activities was reviewed. Besides the issue with the mercury, there was one issue with Zoning on an open septic system. We have also had an increase in complaints of mold.
- b. Discussion and Possible Action Regarding the Sawyer County Well Contract:** DNR asked if we would be interested in taking on the contract for TNC wells in Sawyer County. There are 165 wells. We would need an additional part-time person. Currently Pete Morrissette is working two days per week for the County and has agreed to work an additional three days per week as a contracted Gemini employee. Starting our own water lab will cut our expenses and possibly generate revenue. Kramolis proposed we take on the contract and look at it in a year to see how it is working out. We can see if we are making money and what the actual cost is. A motion to sign the contract with the WDNR to take on the Sawyer County TNC well testing was made by Crandall; motion seconded by Kopp. Motion carried.

9. WIC Program Update: We were awarded infrastructure money to pay for all the renovations at the new WIC office. WIC staff has been increasing the Prenatal Care Coordination (PNCC) contacts. WIC staff is now providing education and some case management to Ashland County PNCC clients and we are billing Ashland County for those services. Our PNCC contacts have more than doubled.

10. Flu Clinic Update: We aren't giving as many vaccinations to the general public as we did in the past. People have so many more places to get vaccinated as compared to past years. This is a shift in Public Health's role. We have seen a big increase in children and school staff.

11. Staffing Update

- a. Peter Morrissette:** Next month we will add one day per week for training with the WDNR and operating the water lab. He will start full-time in January. He will probably start working on well testing around April. He will also be doing some Public Health Emergency Preparedness activities for us. Ashland County and Red Cliff will be partnering with us and contributing to the cost of his services.

12. Oral Health Program Update: Missy is back to work. She is currently doing fluoride varnishes and is in process of scheduling sealant clinics in the schools.

13. Next Meeting Date: December 16, 2011 at 10 a.m. in Washburn.

14. Other Issues: The issue of bacteria in the Washburn water system was discussed. We don't have a report from UW-Oshkosh on the bad water samples at West End Park beach. When we get the report some action will need to be taken. Pete Morrissette coordinated wellness events this summer. There was a bike challenge this summer for County employees with 40 participants. They biked 4,197 miles and burned 188,950 calories. Katie Hampston and Pete trained to start a Walk with Ease program. It is a program through the Arthritis Foundation. Twenty-four people participated. All participants said they would do it again. Also he coordinated a walking program called Let's Walk Bayfield County. We were awarded a \$2,500 grant from the Duluth-Superior Area Community Foundation to help with the cost of developing a program for the community. One hundred people started the program; 70 completed it. He has also set up areas for people to walk in the winter with the public schools and businesses. There will be a State person at the next County Board meeting to present the Level III award.

15. Adjourn: Meeting adjourned at 11:19 a.m..

Respectfully Submitted,

Cathy Moore, Office Manager