

**Minutes of the  
Bayfield County Executive Committee Meeting  
4:00 PM, August 14, 2007  
County Board Room, Washburn WI**

Members Present: John Blahnik, Bill Kacvinsky, Dee Kittleson-Vice Chairman, Thomas Gordon, Kenneth Jardine.

Members Excused: Brett Rondeau-Chairman

Others Present: Mark Abeles-Allison-County Administrator, Kris Kavajecz-Confidential Secretary, Kay Cederberg-Clerk of Court, Judge John Anderson, Steve Hoecker-Northern Great Lakes Visitor Center.

Meeting called to order at 4:00pm by Vice-Chair Kittleson.

*Motion Blahnik, Gordon to approve minutes of the July 10, 2007 Executive Committee Meeting. Motion Carried.*

**Presentations and Discussion on Department budgets for 2008:** Steve Hoecker with the Northern Great Lakes Visitor Center provided a handout of statistics and activities related to the center. He thanked the committee for the continued support and asked for input on how the center operates. A brief discussion was held regarding the feasibility of connecting the Ag Station sanitary system into the NGLVC system.

Review and discussion regarding Courthouse Maintenance budget. Mowing will be done internally in 2008, with part-time staff hired to complete this work.

*Motion Gordon, Kacvinsky to approve the budget as presented to possibly include a wage increase for the Department Head and forward to County Administrator for review. Motion Carried.*

Review and discussion regarding County Administrator budget. Suggestion to include a cell phone for the administrator in the budget and to send a letter to CEP requesting continued support/funding for training programs.

*Motion Gordon, Blahnik to approve the budget as discussed and forward to County Administrator for consideration. Motion Carried.*

Kay Cederberg and Judge Anderson provided handouts of the Clerk of Court, Probate and Judge budgets. There was discussion on increased legal and medical fees. A request was made to increase the current 40% staff in the Clerk's office to 50%. Kay reported they will be receiving a work study student for 10 hours per week.

*Motion Kacvinsky, Blahnik to approve the budget as presented and forward to the County Administrator for consideration. Motion Carried.*

The 5-year capital equipment request schedule was reviewed. The funds for the courtroom furniture will be included in the courtroom renovation project rather than as a separate

expenditure line. Courtroom renovation bids have been advertised with a deadline of September 6<sup>th</sup>.

**Discussion and Possible Action Regarding Executive Committee meeting dates and times for Budget review and recommendations.:** Regular Executive Committee meeting set for September 11<sup>th</sup> at 4:00pm. Special Budget meetings set for September 18<sup>th</sup> at 2:00pm, September 20<sup>th</sup> & 21<sup>st</sup> at 10:00am.

**Review and Possible Action on Drummond Lake Dam Resolution.:** *Motion Kacvinsky, Gordon to approve the resolution as presented and forward to the full county board for approval. Motion Carried.*

**Discussion and Possible Action on Courthouse Exterior Plans:** Information on the design-build process was provided. Abeles-Allison reported this is a legally accepted building practice and makes sense for this project.

**Discussion and Possible Action Regarding Marriage License Fee Increase Resolution.:** *Motion Blahnik, Gordon to approve the marriage license fee increase from \$50 to \$60 and forward to county board for approval. Motion Carried.*

**Reports:**

- Financial Update and Health Insurance Utilization were reviewed.

*Motion Blahnik, Kacvinsky to enter in and out of Executive Session pursuant to Wisconsin Statutes §19.85(1)(c,e,g) and for the purpose of approval of minutes of the July 10, 2007 meeting and discussion regarding non-represented employee wage study. Roll Call Vote: All-Yes, Motion Carried.*

*Motion Blahnik, Kacvinsky to return to open session. Motion Carried.*

*Motion Blahnik, Jardine to adjourn. Motion Carried. Meeting concluded at 5:22pm.*