

**Minutes of the
Bayfield County Executive Committee Meeting
4:00 PM, December 11, 2007
Emergency Operations Center, Washburn, WI**

Members Present: Dee Kittleson-Vice Chairman, Kenneth Jardine, John Blahnik

Members Excused: Thomas Gordon, Bill Kacvinsky, Brett Rondeau

Others Present: Mark Abeles-Allison-County Administrator; Scott Galetka-Land Records Administrator; Kris Kavajecz-Confidential Secretary

Meeting called to order at 4:00pm by Vice-Chairman Kittleson.

Minutes of November 13, 2007: *A quorum was not present, no action taken on this item.*

Land Records Department Fee Schedule 2008: Scott Galetka provided a revised fee schedule for Land Records related data. The fee schedule is based on actual labor and materials needed to produce each media type. The County Administrator will verify whether the fees need to be approved by the County Board.

Discussion Regarding 2008 Boat Inspection Program at Twin Bear & Delta Lakes: The committee discussed utilizing funds from contingency in 2008 for this program and including the program in the Tourism Budget in 2009.

Courthouse Exterior Project: Abeles-Allison reviewed the schedule/timeline for this project. It will be broken into 3 phases. There will be a pre-qualification process for bidders. The first phase of the project is scheduled for Jun-Nov of 2008.

Expansion of US Highway 2 to a 4-lane: This item will be a Superior Days legislative issue. The committee also discussed the 2 & 13 intersection options and how the proposed 4-lane highway would impact changes at the intersection.

Reports:

Recently a courier hired by our bank lost a locked deposit bag belonging to Bayfield County. The bank is making the county whole for the cash in the bag. Patrons that had submitted checks are being asked to re-issue their checks. The courier company is paying half the costs associated with straightening this issue out.

The committee reviewed liability loss runs for the past three years.

Samples of flooring and other materials proposed to be used in the courtroom interior were viewed.

Discussion was held regarding the need for a new elevator at the west end of the courthouse building. Original plans from the courtroom project, which included an elevator, were reviewed conceptually. The committee discussed cost and options for access to the basement. This will be discussed at the upcoming county board meeting.

An updated cost sheet for the courtroom project was reviewed. The project is currently anticipated to be \$123,000 under budget.

A handout was provided of year-to-date financials for all county departments. Abeles-Allison reviewed highlights of the report.

John Blahnik provided a handout from the Northwest Regional Planning Commission semi-annual meeting. The handout will be provided to all county board supervisors.

Meeting adjourned at 5:15pm.