

**Minutes of the  
Bayfield County Executive Committee Meeting  
10:00 AM, February 12, 2008  
Lower Level Conference Room B, Bayfield County Courthouse, Washburn, WI**

**Members Present:** Dee Kittleson (10:15), Kenneth Jardine, Brett Rondeau, Thomas Gordon, Bill Kacvinsky

Excused: John Blahnik

**Others Present:** Mark Abeles-Allison-County Administrator; Kris Kavajecz-Confidential Secretary

Meeting called to order at 10:00 am by Chairman Rondeau.

**Minutes of January 17, 2008:** *Motion Jardine, Kacvinsky to approve. Motion Carried.*

**Fleet Vehicle Bids:** Committee reviewed bids received from two local dealerships for a meal transport vehicle and two cars. Two Taurus' will be sold in the Spring.

**Courthouse Exterior Restoration Request for Proposals:** Abeles-Allison explained that a pre-qualification process resulted in 6 interested contractors. RFP's will be sent to contractors meeting the pre-qualification requirements. There is \$400,000 in the 2007 budget to begin this project, which will take place over several years and will be broken into several phases. The first phase will be the front of the courthouse including the balcony, steps and columns. Suggestion was made to contact the City of Bayfield and National Park Service regarding the brownstone work they have recently had completed.

*Motion Gordon, Kacvinsky to move forward with the RFP process as explained. RFP's to be reviewed by the Executive Committee with a recommendation to the full county board regarding the contractor selected for the project. Motion Carried.*

**Ag Station Land Use Plan:** Abeles-Allison reviewed the draft Land Use Plan for Ag Station Properties. A timeline for planning activities and meetings was reviewed.

**Department of Interior Letter Regarding Property for Sale:** *Motion Gordon, Jardine that if no county departments show interest in this property no action shall be taken. Motion Carried.*

**Travel/Expense/Per Diem Policy Review:** Discussion regarding hotel, mileage and meal reimbursement policy, particularly for out of state travel. The committee recommended that out of state travel requests be approved by the County Administrator.

**Reports:**

2007 Year-End Financial Projection was reviewed. \$765,000 in excess revenue anticipated to be used –vs- the \$1.6 million that was budgeted. Forestry and Treasurer Interest were well above budgeted figures. Highway Committee will be discussing projected fund balances in that department in the coming years.

Courtroom project is proceeding on schedule. Sheetrocking will begin this week.

**Other Items:** Department Head Evaluations are nearly complete. County Administrator evaluation forms to be distributed in the near future.

Jardine requested statistics on the success of the Criminal Justice Program.

Abeles-Allison and Kacvinsky reported on the WCA Legislative Exchange. Senator Jauch is not supportive of the Hwy 2 4-lane expansion issue on the Superior Days agenda. A \$6 million expansion of Murphy Oil was added as a Superior Days issue.

Gordon reported that World Class Manufacturing will be having an open house on March 29<sup>th</sup>.

*Motion Gordon, Kacvinsky to adjourn. Motion Carried.*

Meeting adjourned at 11:25 am.