



Mark Abeles-Allison
Administrator

Office of the
Bayfield County Administrator

Kristine Kavajecz
Confidential Secretary

**BAYFIELD COUNTY
PERSONNEL COMMITTEE MEETING**

John Blahnik-Chairman

David Good

Brett Rondeau-Vice Chairman

Dee Kittleson

Shawn Miller

Dear County Board Members:

This letter is written to inform you of a Bayfield County Personnel Committee Meeting scheduled for Thursday, December 6, 2007 at 4:00 pm, in the Emergency Operations Center (EOC), Bayfield County Annex Building, Washburn, Wisconsin. The agenda for this meeting is as follows:

AGENDA

1. Call to Order;
2. Approval of minutes of the November 12, 2007 Personnel Committee Meeting.
3. Staffing Update:
 - a. Health: Environmental Health Tech, PT Clerk I-Medical Secretary
 - b. Human Services: Family Services Manager
 - c. Highway: Equipment Operator
 - d. Land Conservation: PT Clerk I
 - e. Register of Deeds: PT Clerk I
 - f. UW Extension: PT Clerk I
4. The committee may enter in and out of Executive Session pursuant to Wisconsin Statutes §19.85(1)(c,e) for the purpose of approving Executive Session minutes of the November 12, 2007 Personnel Committee meeting and discussion & possible action regarding employee benefits in 2008, proposed side-letters and performance evaluation data.
5. Adjournment.

Should you have any questions in the meantime, please do not hesitate to contact my office.

Sincerely,

Mark Abeles-Allison

Mark Abeles-Allison
Bayfield County Administrator

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Enc.

Any person planning to attend a Bayfield County meeting that has a disability requiring special accommodations should contact 373-6100, 24-hours before the scheduled meeting, so appropriate arrangements can be made.

cc: Mr. Scott Fibert, Bayfield County Clerk
Bayfield County Board of Supervisors
Bayfield County Department Heads
The County Journal, via fax
The Daily Press, via fax