

**Minutes of the
Bayfield County Personnel Committee
Thursday, April 3, 2008
Emergency Operations Center, Washburn WI**

Present: Brett Rondeau-Vice-Chairman, David Good, John Blahnik-Chairman , Dee Kittleson
Excused: Shawn Miller

Others Present: Mark Abeles-Allison-County Administrator, Kristine Kavajecz-Confidential Secretary, Dag Bystrom-Information Services Director

Called to order at 1:00pm by Chairman Blahnik.

Motion Rondeau, Kittleson to approve minutes of the March 6, 2008 Personnel Committee meeting. Motion Carried.

Driving/Riding in County Vehicle Policy: Review of discussion from previous meeting. Review of letter from Sheriff Follis regarding this topic.

Motion Rondeau, Good to issue letter to Sheriff allowing wife to travel to county related functions provided a personal insurance rider is provided to the county. Motion Carried.

Employee Recognition Program: Review of Employee of Year nomination form and discussion regarding plaque, pen and certificate given as recognition. Recognition made at Employee picnic in early June.

Reports:

Employment Vacancies: Review of all current vacancies.

Review of Health Utilization Report for 1st 3 months of 2008 and for calendar year 2007. Committee requested utilization information for Teamster Health insurance plan. Review of insurance premium changes and average for last several years. Review of NACo prescription drug card program.

Labor-Management Committee update including energy saving opportunities, employee communications, employee recognition and flexible work schedules.

Update on Employee Wellness: 70+ employees participated in health fair. Employee meetings with nurses to review results of screenings currently taking place.

Mercury Clean-up has been completed. Two involved employees have been tested for contamination. Tile has been replaced in exposure area. According to Health Department, a mercury sweep was completed 7 years ago.

Motion Rondeau, Kittleson to enter in and out of Executive Session pursuant to Wisconsin Statutes §19.85(1)(c,e) for the purpose of approving Executive Session minutes of the January 17, 2008 Personnel Committee meeting and discussion & possible action regarding union and non-union wage and benefits issues as well as performance evaluation discussion. Roll Call Vote: All-Yes, motion carried. Abeles-Allison, Dag Bystrom and Kavajecz remained in the closed session.

Motion Rondeau, Kittleson to return to open session. Roll Call Vote: All-Yes, Motion Carried.

Abeles-Allison report that prior to June 1, 2008, salaries for elected officials must be set for the next election term. Abeles-Allison met with elected officials today to discuss options to be addressed at the May 1 Personnel Committee meeting.

Discussion regarding review of County Board meeting structure and per diems. This topic to be discussed at a future meeting.

Motion Rondeau, Kittleson to adjourn. Motion Carried.

Meeting adjourned at 2:55 pm.