

**Minutes of the
Bayfield County Personnel Committee
Thursday, January 17, 2008
Emergency Operations Center, Washburn WI**

Members Present: Brett Rondeau-Vice-Chairman, Dee Kittleson, David Good, John Blahnik-Chairman, Shawn Miller

Others Present: Mark Abeles-Allison-County Administrator, Kristine Kavajecz-Confidential Secretary, Kenneth Jardine, Larry Weber-Jail Administrator

Called to order at 4:00pm by Chairman Blahnik.

Motion Rondeau, Good to approve minutes of the December 6, 2007 Personnel Committee meeting. Motion Carried.

Staffing Update: Abeles-Allison provided an update on staffing activities. A probationary employee in the Department of Human Services has been terminated. The position will be advertised until February 8th. Have re-advertised for the Family Services Manager position. Kaci Lawrence has begun employment in the UW Extension Office as Part-Time Clerk I and also works part-time in the Health Department as Clerk I-Medical Secretary. Will be advertising for summer temporary help over the next few months. Tom Day, occasional employee in the Maintenance Department is working additional hours to assist with cleaning during the courtroom project due to the extra dust being created.

Employee Training: Advanced and Intermediate Excel classes were facilitated by WITC over the last 3 weeks. The training was well attended and positive comments received. A writing class for Department Heads will be offered in February. Kathy Miller with UW Extension will be facilitating a diversity training on Martin Luther King Day. Employee wellness and Employee Assistance Program presentations will be held on January 22 & 23.

Motion Rondeau, Good to enter in and out of Executive Session pursuant to Wisconsin Statutes §19.85(1)(c,e) for the purpose of approving Executive Session minutes of the December 6, 2007 Personnel Committee meeting and discussion & possible action regarding union and non-union wage and benefits issues as well as performance evaluation discussion. Roll Call Vote: All-Yes, motion carried.

Motion Rondeau, Kittleson to return to open session. Roll Call Vote: All-Yes, Motion Carried.

Motion Rondeau, Miller to adjourn. Motion Carried.

Next meeting scheduled for January 31, 2008 at 4:00 pm.

Meeting adjourned at 5:00 pm.