



BAYFIELD COUNTY  
**Department of Human Services**

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**BAYFIELD COUNTY FAMILY SERVICES ADVISORY COMMITTEE  
MEETING MINUTES**

Courthouse Conference Room A  
Tuesday, March 16, 2010 at 4:30 pm

**Committee Members Present:** Jim Crandall, Susan Davis, Ann Green, Dale and Nancy Johnson

**Committee Members Absent:** Lona Schmidt, Mary Skerik

**Staff Present:** Anita Haukaas, Elizabeth Skulan, Nicole Briggs, Jane Cook

**Other Present:** Steve Boulley, Red Cliff Indian Child Welfare

**Call to order and Introductions:** Haukaas asked for a volunteer to chair the meeting due to Schmidt's absence. Susan Davis volunteered to chair the meeting. A vote for a vice chair will be included on the next agenda. Davis called the meeting to order at 4:32 p.m. and introductions were made.

**Adoption of the Agenda:** The agenda was reviewed and a motion to adopt the agenda was made by Crandall, seconded by Green. Members agreed to the motion. Motion carried.

**Adoption of December 15, 2009 Minutes:** Motion made by Crandall to adopt the December 15, 2009 minutes. Seconded by Green, motion carried.

**Red Cliff Indian Child Welfare Presentation:** Steve Boulley, Red Cliff Indian Child Welfare Worker presented information on the services and programs provided by Red Cliff. Red Cliff is a sovereign nation that works well with other local, state, and federal agencies. Indian Child Welfare staff work with child(ren) living on the Red Cliff reservation and Red Cliff tribal members living outside of the reservation. Red Cliff Indian Child Welfare has jurisdiction for Red Cliff child(ren) on the reservation as long as those children have not broken any laws. If the child is a tribal member, but they do not live on the reservation, Red Cliff staff may meet with county staff to determine who has jurisdiction. Child abuse and neglect investigations are done jointly. Boulley provided an overview of the services offered by the Red Cliff tribe to their members. Services include mental health, dental, medical, substance abuse, early childhood, in-home visitors, in-home therapy, and others.

**Staffing update:** Cheryl Hanson passed her test and is now a certified social worker. Mental Health Coordinator Angela Hernandez started on January 4, 2010 and Social Worker Rebecca Kruit began working as a CPS/Juvenile Justice Case Worker on February 17, 2010. Rebecca is also being trained to provide back-up for the Foster Care Coordinator position. Haukaas introduced Nicole Briggs, Youth Offender Initiative Coordinator, who is contracted through NW CEP, Inc. Nicole began working on February 1, 2010 and has an office in the Family Services Section. Haukaas also informed committee members that Spears & Carlson began providing the county's corporation counsel services as of January 1, 2010.

**Juvenile Justice Grant Information:** Nicole Briggs, Youth Offender Initiative Coordinator, provided a summary of the program. Briggs started work on February 1, 2010 and Carrie Welter, Youth Offender Mentor Coordinator and also a NW CEP, Inc. employee started on February 17, 2010. Briggs reported that she and Carrie Welter have attended a number of training sessions. They both completed the Bayfield County orientation and they have attended trainings specific to the grant requirements. Welter is working on mentor recruitment and outreach. Community service is part of the grant and Welter has compiled a list of organizations that she intends to contact and has developed outreach materials. This is a three year grant.

**Service Review:** Haukaas reviewed emergency detention data. Haukaas discussed a recent juvenile mental health commitment that resulted from a referral from Ashland County. In this instance, Ashland County failed to follow the change of venue process to transfer a juvenile case.

**Out of Home Placement Update:** Haukaas reviewed the out-of-home placement costs for January, 2010 which totaled \$67,294.19.

**Review Current Memos:** Haukaas reviewed DSP Memo Series 2009-10. She also provided a general review of DSP Memo Series 2010-03 which refers to 2009 Wisconsin Act 78 and requires the Department of Children and Families, Division of Safety and Permanence (DSP) to notify the public in cases of child death, serious injury and egregious incidents due to maltreatment or suspected maltreatment and cases in which a child in out-of-home care placement is suspected to have committed suicide. DSP Memo Series 2010-01 provides detail about the information DSP will be collecting from county agencies to fulfill these requirements.

**Juvenile Justice Referrals:** Haukaas reviewed the Juvenile Justice referrals. There were ten referrals in December (9 repeats); seven referrals in January (3 repeats) and seven referrals in February (2 repeats).

**Red Cliff Indian Child Welfare update:** Haukaas noted that there is a staffing planned for April 1, 2010.

Haukaas noted that an application has been submitted for high cost funds under CY 2009 161 Agreement. A total of \$130,041.28 from July 1, 2009 through December 31, 2009 has been requested.

**New Committee Member Discussion:** Haukaas discussed the need for additional committee members and presented some names for consideration to the committee. The names that were suggested included: Linda Kunelius, John Blahnik and Dan Crawford. The committee members present recommended that Haukaas contact those three individuals. Haukaas noted that she has requested that Red Cliff provide for suggestions for a tribal representative also. If committee members know of others who would be interested in being appointed to the committee, they should direct the names to Anita or Nina Bucher.

**Informational items:** No informational items at this time.

**Review Future Meeting Dates:** June 22, 2010, September 21, 2010 dates are ok. **The meeting date for December has been changed to December 14, 2010 at 4:30 p.m.**

**Adjournment:** Motion made by Crandall to adjourn at 6:00 p.m. Seconded by Dale Johnson, motion carried.

Respectfully submitted by,  
Jane M. Cook, Clerk III  
3/17/2010