

# The Bayfield County Fair

## 2011 Commercial Vendors Contract

### Conditions of agreement are described below:

- LEASE:** This lease shall not become effective until Vendor Application Form, Fees, Certificate of Insurance, are on file with the Bayfield County Fair (BCF) Office.
- HOURS OF OPERATION:** Vendors should be open during the core hours of Noon to 8 pm on Thursday; from 10 am to 10 pm on Friday & on Saturday, and from 10 am to 6 pm on Sunday.  
You may open earlier and/or stay open later, if you so desire. No Departures until after 6 pm on Sunday.
- INSURANCE:** The Food Vendor shall furnish a certificate of General Liability Insurance to the BCF prior to the Fair, with Bayfield County Fair listed as an additional insured.
- COMPENSATION AGREED UPON:** The Vendor shall make full payment to The Bayfield County Fair with this agreement, which includes a non-refundable deposit of \$50 (Fifty Dollars). This fee also includes one season admission wristband.
- ITEMS:** All items sold, or given away, shall be listed on the application and approved by the BCF. The BCF Committee has the right to deny the display and/or sale of any items for any reason including, which in its judgment, are inappropriate. Please list all items that you intend to sell, if item is NOT LISTED on this form; you may not sell it!

<b>The Business Center</b> Inside area - approximately 8' wide. Very limited number of spaces. Electricity included	<b>\$125</b>	<b>Equipment Building</b> Inside area - approximately 8' wide. NEW Building with bathrooms. Near the Exhibit Hall. Limited number of spaces. Electricity included	<b>\$125</b>
<b>Merchant's Market Place</b> Outside area- approximately 12'x12'. Vendor must supply own tent/canopy. Electricity included. Additional footage may be purchased.	<b>\$100</b>	<b>Machinery Row—Machinery only</b> Outside area- approximately 15'x 20'. Vendor must supply own tent/canopy. Electricity included. Additional footage may be purchased.	<b>\$100</b>
<b>Season Pass</b> All vendors & workers need to purchase a either a daily or seasonal gate admission wristband. A Season Pass is good for Thursday, Friday, Saturday & Sunday.	<b>\$25</b>	<b>Daily Pass</b> Daily Passes may be purchased at the Gate for \$10.	<b>\$10</b>
<b>Camping - Primitive</b> No electricity- either tent or camper. Please indicate the size of your tent/camper on the appropriate space on this form. Generators not allowed, except in specially designated area.	<b>\$30</b>	<b>Camping - with Electricity</b> Electrical outlets. Please indicate the size of your tent/camper on the appropriate space on this vendor request form.	<b>\$50</b>

Contract agreement is continued on the back



Bayfield County Tourism & Recreation ~ 117 E 5<sup>th</sup> Street, PO Box 832 ~ Washburn, WI 54891  
715-373-6125 x 7 ~ fax: 715-373-2599 ~ [www.bayfieldcounty.org/fair](http://www.bayfieldcounty.org/fair) ~ [thefair@bayfieldcounty.org](mailto:thefair@bayfieldcounty.org)

Please detach and return this portion to: The Bayfield County Fair, Attn: Commercial, PO Box 832, Washburn, WI 54891

### Bayfield County Fair 2011 Commercial Vendor Reservation Request

By signing & returning this portion of the contract, you agree to abide by these and all other rules and regulations, written & unwritten set forth by the Bayfield County Fair Committee.

Business Name \_\_\_\_\_ Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

UTILITY REQUIREMENTS \_\_\_110 or \_\_\_220 AMPS \_\_\_\_\_



Bayfield County Tourism & Recreation ~ 117 E 5<sup>th</sup> Street, PO Box 832 ~ Washburn, WI 54891  
715-373-6125 x 7 ~ fax: 715-373-2599 ~ [www.bayfieldcounty.org/fair](http://www.bayfieldcounty.org/fair) ~ [thefair@bayfieldcounty.org](mailto:thefair@bayfieldcounty.org)

# The Bayfield County Fair

## 2011 Commercial Vendors Contract-Continued

6. **SET UP:** Before setting up, all vendors must stop at the BCF Office on the Grounds to be given their site assignment, pay all fees, complete paperwork and pick up their BCF permit.  
Vendors may set up on Wednesday from 2 pm to 6 pm or on Thursday from 8 am - Noon. BCF reserves the right to resell any spaces not occupied by noon on Thursday- unless prior arrangements have been made. You are not to set up until a BCF representative shows you your site.
7. **SITE ASSIGNMENTS:** Sites may not be sublet
8. **FLYERS:** No vendor shall distribute flyers, etc. or place signs outside of their lease area.
9. **PUBLIC ADDRESS SYSTEMS:** Public address systems or other noise-makers must be approved by the BCF prior to set up.
10. **DESIGNATED PARKING:** Designated Parking spaces are available. Parking next to or in your lease area is not allowed. You may park in the designated parking area or in the regular parking areas. Supplies should be re-stocked in your stand between 8am and 10 am. Vehicles are not allowed into the Food Court/Midway areas except during set up and take down.
11. **EQUIPMENT:** Vendors must provide their own equipment i.e. tent, tables, chairs, etc.
12. **CLEAN SITES:** Vendors must keep their areas neat and are expected to have their site cleaned prior to leaving the fair. Waste may NOT be disposed of in the restrooms. Recycling is mandatory.
13. **ADMISSION:** EACH individual working in the vendor stand must wear an admission wristband. Additional admission wristbands may be purchased at the Gates or the Office at the regular price (Season-\$25 or Daily- \$10)
14. **CAMPING:** Camping will be permitted in designated camping areas only. A \$50 camping fee will be charged for each electrical camping site.
15. **LIABILITY AND LOSS:** The BCF assumes no liability for loss or damage to any property of the Vendor due to fire, tornado, weather conditions, theft, or other causes.
16. **HEALTH REQUIREMENTS:** The Vendor is responsible for compliance to all local, state and federally mandated health requirements and permits.
17. **PETS:** No pets allowed in your lease area, unless they are an **integral** part of your display.
18. **ELECTRICAL:** No electrical hardwiring is allowed. If you have an electrical need or problem, contact the BCF Office.
19. **TERMINATION:** This agreement may be terminated if violations of these terms occur. You will be asked to leave with no refunds given.

### Bayfield County Fair 2011 Commercial Vendor Reservation Request

Bayfield County Fair 2011 Commercial Vendor Fees	Quantity	Price	Total
Business Center		\$125	\$
Equipment Building		\$125	\$
Merchant's Market Place - Outside		\$100	\$
Machinery Row -Outside		\$100	\$
Camping Site-Primitive W x L		\$30	\$
Camping Site-With Electrical W x L		\$50	\$
Additional Season Pass-4 days -1 season pass included with fee. (Daily Passes must be purchased at the gate for \$10)		\$25	\$
<b>Total Due</b>			

List ALL items to be sold. **ONLY** the items listed may be sold: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please enclose the following with this completed form:**

- Check #
- Temporary Operator/Vendor Form
- Copy of Liability/Business Insurance Certificate