

BAYFIELD COUNTY
CHECKLIST FOR CERTIFIED SOIL TESTS

Submit the Following (Use Permanent Ink):

- Check List
- Index Page / Title Sheet (Optional)
- Original Soil Evaluation Report (Submitted in **Deed Holders** Name – **not** prospective buyers)
- Original Plot Plan
- Cross Section Soil Profile Sheet (optional)
- Additional Information (Warranty/Quit Claim Deed) (Optional)

Soil Evaluation Report: (Include the following Information)

- Parcel Identification Number (must be 23 digit Tax ID#) **DO NOT USE** 12 digit, they are no longer being used
- Property Owner's Information (not prospective buyer's name)
- Property Location (Accurate Legal Description with Sec/Twp/Range)
- Road Name (where driveway is/will be coming off of)
- Floodplain Elevation, Flow Rate, Comments and Recommendations
- Complete Soil Boring / Pit Information
- Date Soil Evaluation was conducted
- CST Name, Signature, Number, Address and Phone Number
- *Date Stamp*

Plot Plan: (Include the following information drawn to dimension or to scale)

- Bench Mark (Description, Elevation and Location)
- Contour Lines (Example = 98.0' /96.0' /94.0')
- Property Location (Sec/Twp/Range/, Accurate Legal Description)
- Borings (Locations and Elevations)
- Percent and Direction of Land Slope
- Well Location (Including Neighboring Wells, if applicable)
- Location of Wetland Areas, Floodplain and Navigable Waters
- Buildings, Driveways, and Structures (Location and Descriptions)
- Location of Property Lines
- Existing System Location
- Address Number and Road Name
- Current Surface Elevation of Wetlands and Navigable Waters
- CST, Owner and Property Information
- North Arrow

Fee:

- Certified Soil Tests - Review & Filing Fee \$ 50.00