

**BAYFIELD COUNTY
CHECKLIST FOR SANITARY APPLICATIONS**

Submit the Following **(Use Permanent Ink)** (Title 15, Section 15-1-10(e))

- Check List**
- Original Sanitary Application (Submitted in **Deed Holders** Name – **not** prospective buyers) (83.21(1)1.)
- Index Page / Title Sheet (Signed by Plumber) (83.22(2)69(c))
- Original Plot Plan (83.22(2)2. 3. & 4.a)
- Cross Section, Over-Head Profile of the System and Schematic of Tank from Manufacturer
- Pump Tank Diagram, Alarm and Pump Curve (when applicable)
- Contingency Plan / Management Plan (83.22-3(2)(b)1.f.)
- Maintenance Agreement (Owner's Original Signature) (83.21(2)(c)(5),(6) **(Recorded at Reg. of Deeds)**)
- Holding Tank Agreement (83.21(2)(c)(5) **(Recorded at Reg. of Deeds)**)
- Holding Tank Service Contract (Original Signature of Pumper and Property Owner) (83.21(2)(c)5)
- ATU Servicing Agreement **(Recorded at Reg. of Deeds)**
- Fee (Make Check Payable to Bayfield County Zoning) (83.21(2)(c)7)
- 2 **Complete** Sets of Plans (83.22(2)(2.)) (Note: Sanitary Application and Maintenance Agreements are to be attached to all copies)
- Soil and Site Evaluation Report (83.22-3(2)(b)1.e.)
- State Plan Review (when applicable)
- Copy of Warranty/Quit Claim Deed (Optional)

Sanitary Application: (Include the following Information)

- I Application Information **must include:** 23 digit Parcel ID# -- **(do not use** 12 digits anymore--obsolete)
 - Project Address or Road Name where driveway is/will come off of
 - (Owners Phone Number)
- II Type of Building
- III Type of Permit
- IV Type of POWTS System
- V Dispersal / Treatment Area Information
- VI Tank Information
- VII Responsibility Statement (Plumber's Information)
- *Date Stamp*

Plot Plan: (To Scale or To Dimension)

- | | |
|--|---|
| <input type="checkbox"/> Signature and Plumber Information | <input type="checkbox"/> Address Number and Road |
| <input type="checkbox"/> Surface Elevation of Body of Water | <input type="checkbox"/> North Arrow |
| <input type="checkbox"/> Direction and Percent Land Slope | <input type="checkbox"/> Contour Lines |
| <input type="checkbox"/> Tank and Filter Information and Location | <input type="checkbox"/> Structures and Driveways |
| <input type="checkbox"/> Wetlands / Navigable Bodies of Water | <input type="checkbox"/> Boring Locations |
| <input type="checkbox"/> Absorption Area (Proposed and Existing) | <input type="checkbox"/> Property Lines |
| <input type="checkbox"/> Bench Mark (Location, Elevation and Description) | <input type="checkbox"/> Well Locations |
| <input type="checkbox"/> Component Manual Version | <input type="checkbox"/> Legal Descriptions |
| <input type="checkbox"/> Piping Material Information (conveyance line, building sewer line, material type and diameter) | |

Cross-Section and Over-Head Profile of the System:

- Surface and System Elevation
- Position of Observation and Vent Pipes
- Dimensions and Depths
- Make, Model & Number of Chamber Units in each Cell

Fees:

- | | |
|--|-----------|
| <input type="checkbox"/> Private Sewage System (Septic Tanks) | \$ 400.00 |
| <input type="checkbox"/> Private Sewage System (Holding Tanks) | \$ 400.00 |
| <input type="checkbox"/> Mounds or Systems requiring Pre-Treatment | \$ 500.00 |
| <input type="checkbox"/> Sanitary Revisions | \$ 25.00 |
| <input type="checkbox"/> Private Sewage System Reconnection
and Private Interceptor | \$ 50.00 |
| <input type="checkbox"/> Return Inspection | \$ 50.00 |
| <input type="checkbox"/> Maintenance Agreements ▼
(checks made out to Reg of Deeds) | \$ 30.00 |