

MINUTES
BAYFIELD COUNTY PLANNING / ZONING COMMITTEE
Public Hearing / Meeting - July 15, 2010 - 4:00 PM
Board Room, County Courthouse – Washburn, WI

1. **CALL TO ORDER OF PUBLIC HEARING:** *By Chairman Brett Rondeau at 4:00 PM.*
2. **ROLL CALL:** *Jardine, Maki, Miller, Rondeau, present. Rantala- absent (but arrived at 4:08 PM).*

Others Present: Zoning Staff - Director Karl Kastrosky; AZAs Douglas Casina & Mike Furtak; LUS Travis Tulowitzky; Office Mgr. Deb Kmetz; Secretary Marilyn Jaeger.
3. **AFFIDAVIT OF PUBLICATION:** *Presented by Director Karl Kastrosky.*
4. **REVIEW OF MEETING FORMAT:** *By Chairman Rondeau. Kastrosky announced that another special meeting will follow with a short break for set-up.*
5. **PUBLIC HEARING:**
 - A. **BOYD CARLSON CONDITIONAL USE REAUUEST – Two-Unit Short-term Rental** (duplex) located on a 5-acre parcel (#04-020-2-47-05-13-2 01-000-20000) in the NE ¼ of the NW ¼, Section 13, Township 47 N, Range 5 W, Town of Eileen.

*No one was present to speak in favor / opposition. File Report: **Kastrosky** noted this is an existing home in an Ag district; plans are to convert to a duplex (2 short-term rentals); ordinance threshold is a conditional use permit is required for two or more rentals. Town approval states they encourage this venture, however, the Town did not indicate that it was reviewed by their Planning Committee; no letters of support / opposition were on file. **Tulowitzky** reported the sewer is being addressed (a mound will be installed / paperwork is at the State currently), property is in front of the Second Wind B & B, on Carlson Road; there will be upper & lower units; mound will be installed-- sanitary paperwork is at state currently.*
6. **ADJOURNMENT OF PUBLIC HEARING:** *Motion by Jardine / Miller to adjourn at 4:08 PM; carried.*
7. **CALL TO ORDER OF PLANNING / ZONING COMMITTEE MEETING:** *By Chairman Rondeau at 4:09 PM.*
8. **ROLL CALL:** *Jardine, Maki, Miller, Rantala, Rondeau, all present;*
9. **MINUTES OF PREVIOUS MEETING(S):** *Motion by **Jardine / Maki** to approve June 17, 2010 minutes as prepared; carried 5 yes / 0 no.*
10. **BUSINESS:**
 - A. **BOYD CARLSON CONDITIONAL USE REAUUEST – Two-Unit Short-term Rental** (duplex) located on a 5-acre parcel (#04-020-2-47-05-13-2 01-000-20000) in the NE ¼ of the Nw ¼, Section 13, Township 47 N, Range 5 W, Town of Eileen.

***Motion by Maki / Miller to approve.** Discussion: It was decided motion should make approval contingent upon having the sanitary system installed. Motion was amended / approved by Maki / Miller and carried, 5 yes / 0 no.*

AGENDA REVIEW / ALTERATION

- B. **MICHELLE RUPRECHT SPECIAL USE REQUEST: Hobby Farm** (2 horses / 6 chickens) on two parcels 6.34 and 5.42 acres (#'s 04-004-2-44-09-21-3 02-000-50000 and ...02-000-30000) in part of the NW ¼ of the SW ¼, Section 21, Township 44 N, Range 9 W, Town of Barnes.

***Furtak** said this property is off the road; it was discovered when he was in the area on another inspection*

and saw horses there; there have been no neighbor-complaints. Motion by Miller / Maki to approve the hobby farm for two horses but to also include / increase approval of chickens to 'no more than 20 chickens' [rather than just six (6)]. **Kastrosky** reported that no Town approval form was received. Motion carried; 5 yes / 0 no.

C. DISCUSSION / POSSIBLE ACTION - Comprehensive Planning: **Kastrosky** said they corrected some maps for SHE, they've been sent electronically, and hard plans should be ready in about another week or two; the rest of the funds should then be obtained to pay suppliers.

D. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE (Discussion only): **Rondeau** reminded the Committee to be sure items they want to discuss are placed on the agenda prior to meetings. There will not be discussion of items presented at the meetings in the future.

11. MONTHLY REPORT: **Kastrosky** noted we are up on sanitary permits, down on land use. Increase of sanitary is due to the maintenance / tracking program. He said 9000 people / home/sewer sites are now in the system and "tomorrow 200+ enforcement letters will go out". There have been approximately 30-40 citations written. **Rondeau** said a complaint he hears is with people receiving notices in January but he realizes the Dept. is working around that. **Kastrosky** reminded the Committee that homeowners are given six months; they can choose to have their systems inspected. Motion by **Jardine / Rantala** to approve as prepared; no discussion; carried.

12. BUDGET / REVENUE: **Kastrosky** said nothing was prepared for this meeting; will have a report next month.

13. ADJOURNMENT: Meeting adjourned at 4:23 PM.

**Karl L. Kastrosky, Director
Bayfield County Planning / Zoning Dept.**