

Article F: Administration and Enforcement

Sec. 15-1-20 Administration.

The Planning and Zoning Administrator Director shall be responsible for the administration of this ordinance. The Planning and Zoning Administrator Director may delegate his responsibilities to personnel employed by the Zoning Department and in the case of issuing abatement orders, to the County Health Department.

Sec. 15-1-21 Powers and Duties.

In the administration of this ordinance, the Planning and Zoning Administrator Director shall have the following powers and duties:

- (a) Delegate duties to and supervise clerical staff and other employees to assure full and complete compliance with this ordinance and related Wisconsin Statutes and the Administrative Code.
- (b) Advise applicants concerning the provisions of this ordinance and assist them in preparing permit applications.
- (c) Review and approve plans for private sewage systems for one and two family residences or as approved through agent status by the State.
- (d) Issue sanitary permits and inspect properties for compliance with this ordinance and related Wisconsin Statutes and the Administrative Code.
- (e) Keep records of all sanitary permits issued, inspections made, work approved, and other official actions.
- (f) Report violations of this ordinance to the Corporation Counsel.
- (g) Have access to any premises for the purpose of performing official duties between 8 a.m. and 8 p.m. or at other times set by mutual agreement between the property owner or his agent and the Zoning Administrator or upon issuance of a special inspection warrant in accordance with §66.122, Wisconsin Statutes. Application for a sanitary permit is considered for the purposes of this ordinance as the owner's consent to enter the premises.
- (h) Upon reasonable cause or question as to proper compliance, revoke or suspend any sanitary permit and issue cease and desist orders requiring the cessation of any construction, alteration or use of a building which is in violation of the provisions of this ordinance, until compliance with this ordinance or applicable Wisconsin Statutes and the Administrative Code is obtained.

- (i) Issue and enforce orders to plumbers, pumpers, property owners, their agents or contractors or the responsible party, to assure proper compliance with all provisions of this ordinance or delegate this authority to the County Health Department.
- (j) Withhold permit(s) or approval(s) pursuant to this ordinance where the applicant, owner or licensed contractor is in violation of this or any ordinance administered by the County and for any parcel(s) of land which have an outstanding violation until the violation(s) have been corrected. A request for waiver of these provisions may be made, to grant or deny a permit or approval on the merits of the application, to the Corporation Counsel and the Zoning Committee.
- (k) Perform other duties regarding private sewage systems as considered appropriate by the County or the State.

Sec. 15-1-22 Appeals.

Any person who alleges that there is an error in any order, requirement or decision made in the enforcement of this ordinance may appeal to the Zoning Committee. Any appeal shall be made on forms furnished by the County within 30 days of the date of that administrative action. Other substantiating evidence will be accepted.

Sec. 15-1-23 Violations and Penalties.

- (a) Violations of the provisions of this ordinance are subject to the terms of Section 1-1-6, Chapter 1-2 and Section 13-1-103 of the Bayfield County Code of Ordinance.
- (b) Any construction which is in violation of this ordinance shall cease upon written order from the County or the placement of a notification of violation at the site.
- (c) All construction shall remain stopped until the order is released by the County.
- (d) Violations of this ordinance shall be prosecuted by the Corporation Counsel.