

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE MEETING
Courthouse Conference Room A
July 16, 2007**

Committee Members Present: Bob Borck, Rich Elliker, Tom Gordon, Clarence Henkel, Dee Kittleson, John Nedden-Durst, Deanna Yost .

Staff Present: Elizabeth Skulan, Carrie Linder, Jane Cook.

Call to Order and Introductions

Henkel called the meeting to order at 3:00 p.m.

Review of the Tentative Agenda

Motion made by Gordon to accept the agenda as presented. Seconded by Kittleson, motion carried.

Review of the May 14, 2007 Minutes

Motion made by Gordon to approve the May 14, 2007 minutes. Seconded by Kittleson, motion carried.

COP Exceptional Expenditures – Review & Approve

No COP exceptional expenditures at this time.

Elliker arrived at 3:10 p.m.

2008 Budget Process

Linder distributed a handout on budget preparation for 2008 and a current 2007 budget recap through May for committee members.

Nedden-Durst suggested using the website as a payment option using something like PayPal (on-line payment service) to increase donations for program operations.

Guardianship and/or Protective Placement Eligibility Determination Policy – Review & Approve

Linder distributed the Guardianship and/or Protective Placement Eligibility Determination Policy to committee members. She explained that the only change to this policy is the addition of the wording “and/or Protective Placement Services” throughout the policy wherever previous reference had been “guardianship.” This policy has been approved by the HS Board. Brief discussion followed.

Motion by Kittleson to approve the wording change and accept the Guardianship and/or Protective Placement Eligibility Determination Policy. Seconded by Gordon, motion carried.

Caring for your Loved One – Your Guide to In-Home Help Presentation

Committee members watched a DVD entitled “Caring for your Loved One – Your Guide to In-Home Help”. Handbooks were distributed with the DVD to members. Suggestions were given to put this information on the website and to view this at the congregate meals sites as it is a useful resource tool. Discussion followed.

Long Term Care Redesign/Aging & Disabilities Resource Center Development - Update

The next summit for County Board Supervisors is scheduled for July 23, 2007 in Hayward. Linder and Skulan will attend an ADRC Planning Meeting on July 19th in Ashland. Linder distributed a news release from the Communications Committee that would be released soon. Discussion followed.

Other

Yost distributed pamphlets on "First Steps for Guardian Grandparents 60 or older; Caring for Elderly or Aging Parents; and Caring for your Spouse or Partner to members.

Nedden-Durst spoke on being contacted by a consumer about extending the BART service to the South Shore area. Discussion followed.

Review Future Meeting Dates

Future meeting dates scheduled for 3:00 p.m.: September 17 and November 26, 2007.

Adjournment

Motion made by Gordon to adjourn at 4:05 p.m. Seconded by Nedden-Durst, motion carried.

Respectfully submitted by

Jane M. Cook

Clerk III

8/1/2007