

**AGING AND DISABILITY SERVICES ADVISORY COMMITTEE MEETING  
AND  
PUBLIC HEARING FOR S85.21 TRANSPORTATION  
Courthouse Conference Room A  
January 23, 2006**

**Committee Members Present:** Lynn Frechette, Tom Gordon, Clarence Henkel, Dee Kittleson, John Nedden-Durst.

**Staff Present:** Carrie Linder, Jane Cook

**Call to Order and Introductions**

Henkel called the meeting to order at 3:00 p.m.

**Review of the Tentative Agenda**

Motion by Gordon to accept the agenda, seconded by Yost, motion carried. Linder added LTC Reform under Other.

**Review of the November 28, 2005 Minutes**

Motion by Gordon to approve the November 28, 2005 minutes, seconded by Nedden-Durst, motion carried.

**Committee Member Approval and Update**

Linder presented Lynn Frechette's application for approval to the Committee members.

Motion by Kittleson to approve the appointment, seconded by Gordon, motion carried.

Lynn Frechette's application to be forwarded to the Human Services Board.

Linder stated that she had sent a letter to Committee Member Jim Hardy checking on his participation on the A & D Services Advisory Committee. There has been no response from Hardy as of this meeting. Brief discussion followed with committee members present.

**Discontinuation of Frozen Meals**

Linder researched information on the Friday frozen meals that are being distributed with hot home delivered meals to Bayfield County consumers and informed the Committee members that the funds being used for this purpose would be better served towards the "hot" home delivered meals program. Committee members had no problem discontinuing the frozen meals.

Motion made by Gordon to present to the HS Board that it may be necessary to establish a waiting list for home delivered meals and that elderly are at-risk and there is concern. Seconded by Nedden-Durst, motion carried.

**Conflict of Interest Policy**

Linder distributed a copy of an e-mail from D. Yost pertaining to her thoughts on the Conflict of Interest Policy. Brief discussion followed.

Motion by Gordon to approve the Conflict of Interest Policy as presented and acknowledge D. Yost's written participation information, seconded by Kittleson, motion carried.

**Adult Family Home – Family Member as Provider Policy**

Linder distributed a revised copy of the Adult Family Home-Family Member as Provider Policy. Slight change to paragraph 2 by adding definition of "relative" and "family member" "changed to relative" for consistency purposes.

Motion by Gordon to approve the revised Adult Family Home-Relative as Provider Policy and acknowledge D. Yost's written participation information, seconded by Kittleson, motion carried.

**COP Plan Update**

Linder distributed the COP Plan to Committee members for review.

Motion by Gordon to approve the 2006 COP Plan, seconded by Nedden-Durst, motion carried.

**Staffing Update**

Linder indicated that one of her case managers, Bobbie DeLizio has submitted her retirement for February 14, 2006. Linder indicated that she advocates for replacement of this position and is working with E. Skulan on drafting a proposal for replacement.

Frechette left at 4:06 p.m.

**Other**

Linder discussed the LTC reform. Northwest Wisconsin – Long Term Care Options Collaborative Letter distributed. Discussion followed.

**Future Meetings**

**Future meetings scheduled: March 27, 2006, May 22, 2006, July 24, 2006, September 25, 2006, and November 27, 2006.**

**Adjournment**

Motion by Nedden-Durst to adjourn at 4:20 p.m., seconded by Gordon, motion carried.

Respectfully submitted by

*Jane M. Cook*

Clerk III

01/30/06