

BAYFIELD COUNTY HUMAN SERVICES BOARD MEETING

EOC

May 24, 2007

Board Members Present: Pat Carver, Tom Gordon, Kenneth Jardine Clarence Henkel, James Crandall, Ted Benson, Mary Podlesny,

Members Excused: Wayne Williams, Delores Kittleson

Staff Present: Elizabeth Skulan, Denise Kontny, Jan Karlen, Rosie Kozeneski

Call to Order and Introductions:

K. Jardine called the meeting to order at 4:02 p.m.

Review of the Tentative Agenda:

C. Henkel motioned to approve the agenda. Seconded by T. Gordon. Motion carried.

Review of the April 26, 2007 Minutes:

T. Gordon motioned to approve the April 26, 2007 minutes as presented. Seconded by C. Henkel. Motion carried.

Program Presentation:

Rosie Kozeneski gave a presentation on the W-2 program. There are currently 6 participants receiving W-2 benefits.

Monthly Section Reports:

Support Services

The department has been experiencing a number of computer related issues both at the state and local level. These issues negatively affect employee productivity and morale.

Family Services

Family Service staff are experiencing very slow response time using the state WISACWIS software program.

Information on shaken baby syndrome was distributed.

The county has received funding to purchase digital recording equipment for the interviewing room.

The Family Services Section is fully staffed upon the recent return to work by one social worker who was previously on medical leave.

Aging & Disability Services

Elizabeth Skulan, Jeanine Spuhler, Anita Haukaas and Carrie Linder attend the Senior Seminar at Lakewoods and presented on a variety of topics related to the needs of seniors.

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C. Linder attended a tri-county transportation meeting. The three-county collaborative will apply for a planning grant to determine baseline transit data. The data will be used to determine where transportation enhancements are needed.

C. Linder met with Northern Lights social worker, Jan Benson to provide information regarding the Nursing Home Relocation program. The purpose was to help staff identify those who would be good candidates for relocation purposes.

The Aging and Disability Services Advisory Committee met on May 14th. The committee reviewed three policies affecting protective placement, guardianship services and 24 hour paid supports, all of which were approved and recommended for approval by the Human Services board.

Meal site statistics were distributed and reviewed.

Economic Support

J. Spuhler is currently attending W-2 training in Racine.

Monthly Reports:

The monthly financial, training, and waiting list reports were reviewed and placed on file.

Information Sharing from Provider Input Meeting

The provider input meeting was held prior to this meeting. Six providers attended to provide input in person and more provided input in writing because they were unable to attend. A summary will be prepared and distributed to board members at the June Board Meeting. The information that they presented will be considered as decisions are made about funding and the development of the 2008 budget.

Collections / Repayment Policy:

A letter from the regional office regarding the proposed collections / repayment policy was reviewed. This policy provides a standard, legal and equitable policy that allows for the collection of outstanding debt owed the department and provides for a standard assessment of consumers' ability to repay Bayfield County for services that have been provided to them.

C. Henkel motioned to approve the collections repayment policy as presented. Seconded by P. Carver. Motion carried.

Guardianship Policy

A proposed guardianship services policy which provides staff with a standard policy for responding to requests for guardianship services was reviewed.

T. Gordon motioned to approve the guardianship policy as presented. Seconded by C. Henkel. Motion carried.

24 Hour Care Policy

The 24 hour care policy was reviewed. This policy provides staff with a standard policy when responding to requests for increased care when an individual's needs have increased to require 24 hour paid supervision.

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T. Gordon motioned to approve the 24 hour care policy as presented. Seconded by C. Henkel. Motion carried.

Outreach Services

K. Jardine questioned the potential cost savings in providing outreach services in offices that other departments have established in Bayfield County. The management team will explore options in this area.

Northwest Wisconsin-Long-Term Care Options (NW-LTCO)

The NW-LTCO proposed county contribution documentation was reviewed.

The Family Care Program Expansion – Omnibus Motion was reviewed.

A draft resolution declaring county intent to participate in the planning to implement phase with the good faith intention to develop a regional public Care Management Organization to operate a Family Care Program in northwestern Wisconsin was reviewed.

T. Gordon motioned to support the Resolution of Intent and forward to the full county board for consideration. Seconded by C. Henkel. Motion carried.

Other

Information on Memorial Medical Center becoming a Critical Access Hospital (CAH) was distributed.

P. Carver distributed information on services provided by the CORE Community Resources, Inc. The focus of this group is to bring together community and families to meet the needs of seniors who wish to age in place. They serve the northern communities of the Bayfield Peninsula.

Future Meeting Dates:

Future meeting dates were scheduled as follows:

- June 21, 2007 – Public hearing for 2008 budget – M. Podlesny will be excused.
- July 26, 2007
- August 23, 2007

Adjournment:

C. Henkel motioned to adjourn. Seconded by P. Carver. Motion carried. The meeting adjourned at 5:45 p.m.

Submitted by:

Denise Kontny

Denise Kontny
Financial Manager