

BAYFIELD COUNTY HUMAN SERVICES BOARD MEETING

EOC

July 26, 2007

Board Members Present: Pat Carver, Tom Gordon, Kenneth Jardine, Clarence Henkel, James Crandall, Ted Benson, Mary Podlesny

Members Excused: Delores Kittleson, Wayne Williams

Staff Present: Elizabeth Skulan, Denise Kontny, Jan Karlen, Carrie Linder, Jeanine Spuhler, Anita Haukaas

Call to Order and Introductions:

K. Jardine called the meeting to order at 4:00 p.m.

Review of the Tentative Agenda:

There were no changes to the agenda.

Review of the June 21, 2007 Minutes:

T. Gordon motioned to approve the June 21, 2007 minutes as presented. Seconded by T. Benson. Motion carried.

Program Presentation:

Anita Haukaas gave a presentation on the Community Options Program (COP) services available to qualified residents with mental health issues.

Monthly Section Reports:

Aging & Disability Services

Senior farmers market –all vouchers have been distributed to date. Mobile farmers market will be available in August, September, and October.

C. Linder met with the CORE Community Resources, Inc. group regarding their transportation needs as well as other volunteer efforts.

The waiting list of DD population is being reviewed and updated so that staff can use the most recent information to serve individuals off the waiting list.

Economic Support

The Economic Support staff members have received new computers. They are working well and the state mainframe response time has decreased, improving production.

There are currently 6 paid benefit recipients in W-2 program and 14 FSET clients.

Family Services

The Family Services section has established a goal of meeting with the district attorney and judge twice a year to promote a positive working relationship.

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Bayfield County will participate in a pilot project for MH and AODA screenings for kids. Training will begin at the end of August.

E. Skulan and J. Karlen have begun monthly meetings with the Red Cliff Executive Director of Human Services. A meeting is scheduled with the new Tribal Chair and her Administrative Assistant to discuss the 161 Agreement.

Support Services

2006 audit work reconciling overall expenses and revenues is complete. The process went very smoothly.

Employee evaluations for the Support Services Staff are complete.

2008 budget preparation will begin.

Monthly Reports:

The monthly financial, training, and waiting list reports were reviewed and placed on file.

Staffing Update

A second and more extensive recruitment search is being conducted for the Family Services Section Manager position.

2006 Annual Report

A draft report was reviewed. A few changes were noted.

T. Gordon motioned to approve with changes as noted. Seconded by M. Podlesny. Motion carried.

W-2 Program Ruling

A handout was reviewed regarding a state Court of Appeals panel ruling on the administration of the W-2 Program. We are waiting for direction from the state on how the program will change as a result of the ruling.

Guardianship and/or Protective Placement Services Eligibility Determination Policy

A revised policy, as recommendation by Corporation Counsel, was reviewed.

T. Gordon motioned to approve the policy as recommended by Corporation Counsel. Seconded by P. Carver. Motion carried.

Alternate Living Guardianship Review (Formerly 24 Hour Care Policy)

A revised policy, as recommended by Corporation Counsel, was reviewed.

J. Crandall motioned to approve the policy as recommended by Corporation Counsel. Seconded by M. Podlesny. Motion carried.

Human Services Citizen Member Recommendation

Clarence Henkel's appointment as a citizen member of the Human Services Board expired at the end of June. Clarence has expressed an interest in participating as a citizen member for another three year term.

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T. Gordon motion to recommend that C. Henkel's appointment be extended for another three year term. Seconded by M. Podlesny. Motion carried.

2008 Budget Directions

The 2008 budget preparation information dated July 10, 2007 from the County Administrator was reviewed.

Provider Request

SSI Independent Living has requested information in reference to becoming a contracted provider. Corporation Counsel and state Department of Health and Family Services technical assistance has been requested.

Northwest Wisconsin-Long-Term Care Options (NW-LTCO)

A Northwest Long Term Care Options Consortium timeline was reviewed.

A county board member or a representative is needed to participate on the Development Council. A human services board member will be chosen to act as the representative for Bayfield County at the next board meeting and a recommendation will be forwarded to the full county board.

ADRC local planning: Bayfield, Iron, Ashland, Sawyer, Price counties are meeting to discuss the formation of a \$66.0301 entity or entities for ADRC development. Douglas and Barron will be stand alone ADRC entities. Washburn, Burnett, Polk are interested in pursuing a long-term care district to administer ADRC functions. Rusk County is meeting with both groups as they have yet to decide which organizational structure they would prefer to join.

Other

2007 Tribal-County Relations Seminar, Lakewoods Resort, Cable, August 1, 2007.

Wisconsin Counties Human Services Association Meeting, Lakewoods Resort, Cable, August 2, 2007.

Future Meeting Dates:

Future meeting dates were scheduled as follows:

- August 21, 2007
- September 27, 2007 – P. Carver will be absent.
- October 25, 2007

Adjournment:

J. Crandall motioned to adjourn. Seconded by C. Henkel. Motion carried. The meeting adjourned at 5:27 p.m.

Submitted by:

Denise Kontny

Denise Kontny
Financial Manager