

MEMORANDUM

From: Bayfield County Register of Deeds

To: Parties who will be recording Certified Survey Maps

Name of Property Owner: _____

Legal Description: _____ ¼ of the _____ ¼, Gov't Lot _____, Blk _____, Lot _____, Subdivision _____
Section _____, Township _____ N, Range _____ W, Town of _____

The Bayfield County Register of Deeds Office requires that Certified Survey Maps prepared under Section 236.34, Wisconsin Statutes, be reviewed prior to their recording. Under the terms of the Bayfield County Subdivision Control Ordinance, formal Bayfield County Planning and Zoning Department approval is required for the creation of all parcels of less than five acres in area or of less than 19 acres for shoreland lots. Additionally, all Certified Survey Maps are to be reviewed by the Bayfield County Surveyor to check compliance with statutes and regulations, which govern surveying. To facilitate this process, the Register of Deeds Office asks that when each Certified Survey Map is submitted to this office for recording this memorandum, with reviewing signatures, be presented to reflect that said requirements have been satisfied.

Planning and Zoning Department

- This Certified Survey Map / Condominium Plat / Subdivision Plat has been reviewed and approved by the Bayfield County Planning and Zoning Department.
- This Certified Survey Map, under the terms of the Bayfield County Subdivision Control Ordinance, does not require the review and approval of the Bayfield County Planning & Zoning Department.

Zoning Department Official

Date

County Surveyor

- The Certified Survey Map has been reviewed in accordance with the criteria on the attached checklist.

County Surveyor

Date

Deputy County Surveyor

- The Certified Survey Map has been reviewed in accordance with the criteria on the attached checklist.

Deputy County Surveyor

Date

Real Property Lister Signature

- The Certified Survey Map has been reviewed and accepted.

Real Property Lister

Date

Surveyor Name: _____