

## **Comprehensive Planning Kick-off Meeting**

June 24, 2008

Northern Great Lakes Visitor Center

### **Towns represented:**

Bell	Hughes
Cable	Iron River
Clover	Kelly
Drummond	Lincoln
Eileen	Oulu
Grand View	Tripp

### **Plus:**

Bayfield County Planning & Zoning Department  
UW-Extension Service  
Northwest Regional Planning Commission

### **Key points for all Towns to address:**

- 1) Towns need to develop an ordinance to adopt either a Plan Commission or a Planning Committee**
- 2) Towns need to adopt a public participation plan**
- 3) Towns need to identify critical issues for your Town**

### **Questions from the audience:**

Do we address County Hwy C?

You can address issues related to County Hwy C since it may run through your town.

What are the towns going to be billed for?

Nothing. Towns who signed on are contributing financially to help accomplish the goals of the Bayfield County Comprehensive Plan. Per diem and mileage for meeting attendance will come out of each Town's budget.

What are the pros and cons of a Plan Commission?

There are 2 aspects here. A Planning Committee which can be larger than 7 people and have a more open structure. A Plan Commission is composed of 5 to 7 people.

Towns should create a Plan Commission ordinance early in the process, deciding if it will be 5 or 7 people. The Comprehensive Planning Advisory Committee can be larger if the town wants to be working with a bigger group.

What are Village Powers, what does it mean, and how does a town get them?

A resolution needs to be presented to the elected town board at a previously advertised special meeting stating that they wish to have Village Powers.

Which towns do not have Village Powers?

Hughes  
Oulu  
Tripp

Are expenses and per diems paid to Plan Commission members who attend meetings?

Per diem is an eligible expense. It also depends what the town's existing policy is, if they have a record of paying expenses.

How big are the stakes for the towns?

The towns will be basing their future development decisions and patterns after their detailed Comprehensive Land Use Plan. Through the comprehensive planning process, which will include input from the community, your town will have a thorough plan highlighting the following aspects: agricultural resources, transportation, utilities and community facilities, housing, economic development, intergovernmental cooperation, natural resources, cultural resources, and land use.

## **Key Reference Materials Available**

2008 Comprehensive Planning Grant, Bayfield Count, May 22, 2008 power point handout

Bayfield County, Wisconsin, Comprehensive Planning Grant Application FY 2008

Citizen Participation Methods

Community Resource Development News

Comprehensive Planning Grant Comprehensive Plan Checklist

Comprehensive Planning Law Factsheet

Comprehensive Plans: Definitions, Plan Elements, Consistency Requirements and Procedures for Adoption

Roles and Responsibilities of Town Plan Commission

The ABC's of Planning and Zoning

The Town Plan Commission, fact sheet

Town Plan Commission Sample Ordinance & Notes

Updates to Town Plan Commission Sample Ordinance, June 2008

Village Powers for Town Boards