



Bayfield County Administrator

117 E 5th Street, PO Box 878, Washburn, WI 54891

Ph: 715-373-6181 Fx: 715-373-6153

Mark Abeles-Allison, *County Administrator*

Kristine Kavajecz, *Assistant*

Paige Terry, *Clerk*

BAYFIELD COUNTY PERSONNEL COMMITTEE MEETING

Brett Rondeau, Chair **Fred Strand**
Tom Snilsberg, Vice Chair **Dennis Pocerlich** **Marty Milanowski**

Dear County Board Members:

This letter is written to inform you of the Bayfield County Personnel Committee Meeting scheduled for **4:00pm Thursday, August 5, 2021**. This meeting will be held Remotely and In Person at the Bayfield County Board Room, Bayfield County Courthouse, Washburn, WI. The public will be able to participate in the Meeting via voice either by using the internet link or phone number below.

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 715-318-2087,,310760269#](#) United States, Eau Claire

Phone Conference ID: 310 760 269#

Please contact Bayfield County at 715-373-6181 or 715-373-6100 if you have access questions prior to the meeting. During the meeting if you have connection issues please email mark.abeles-allison@bayfieldcounty.wi.gov

Notice is hereby given that a majority of the Bayfield County Board may be present at the meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Bayfield County Board pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W.2d 408(1993), and must be noticed as such, although the County Board will not take any formal action at this meeting.

AGENDA

1. Call to order
2. Discussion and Possible Action Regarding Approval of Minutes of June 3, 2021
3. Public Comment

4. Discussion and Possible Action Regarding County Facility COVID Guidelines.
5. Discussion and Possible Action regarding Personnel Policy Section IV. Employee Conduct, Performance Evaluation, Discipline and Separation From Employment
6. Discussion and Possible Action Regarding 2022 Cost of Living Adjustment, WEDC
7. Discussion Regarding 2022 Staffing Requests:
 - i. Two Jailers
 - ii. One Deputy Sheriff
 - iii. Reclassification of the Confidential Secretaries for the Sheriff's Office and Jail
 - iv. One Aging Services Staff
 - v. Convert contract employee to county employee-Land Conservation
 - vi. Part-time Addressing Technician-Land Records
 - vii. Maintenance Summer Intern
 - viii. Forestry Recreation Technician
 - ix. Fairgrounds Maintenance
 - x. Human Services Intern
8. Discussion and Possible Action Regarding Health Insurance 2022
9. Reports
 - a) Human Resources Report
 - b) Personnel Financial Report as of June 30, 2021
10. The committee may enter in and out of closed session pursuant to Wisconsin Statutes §19.85(1)(c,e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and deliberating or negotiating the purchase of public property, vesting of public funds or conducting other specified business whenever competitive or bargain reasons require a closed session.
 - i. Approve Closed Session Minutes of June 3, 2021
 - ii. Reclassification Request for Heather Gilbertson
11. Adjourn

Should you have any questions in the meantime, please do not hesitate to contact the County Administrator's Office at 715 373-6181, mark.abeles-allison@bayfieldcounty.wi.gov

Sincerely,

Mark Abeles-Allison

Mark Abeles-Allison

Bayfield County Administrator

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Any person planning to attend a Bayfield County meeting that has a disability requiring special accommodations should contact 373-6100, 24-hours before the scheduled meeting, so appropriate arrangements can be made.

cc: Ms. Lynn Divine, Bayfield County Clerk
Bayfield County Board of Supervisors
The Daily Press, via email