Department of Human Services
117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100

above expectations
BAYFIELD
COUNTY

FROM: Kristin Opperman

DATE: March 6, 2017

RE: MEETING NOTICE

The Children's Community Options Program Advisory Committee (CCOPAC) meeting will be held on Tuesday, March 14, 2017 @ 10:00 a.m. in Conference Room B located in the lower level of the Bayfield County Courthouse.

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, extension 110, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

The agenda includes: December 13, 2016 Minute Review/Adoption; CCOP Plan Updates; Guest Speaker, Dennis Liphart (Kate Beckett Program Consultant); Committee Member Recruitment; and other informational items.

c: County Board Chair
County Administrator
County Clerk
HS Director and Managers
DCS, Rhinelander
Health Department
Red Cliff Tribe
Post (bulletin board and website)
Daily Press/County Journal

K:Agenda and Minutes/CCOPAC/2017/agendas/2017-03-14_CCOPAC_meeting_notice

Department of Human Services
117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100
Telephone (715) 373-6144 Fax (715-)373-6130
Email: baycodhs@bayfieldcounty.org

above expectations
BAYFIELD
COUNTY

CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE

Ann Glavan
Barbara Gadbois
Mary Lou Jahr
Shelli Listing
Lona Schmidt

RE: March 14, 2017 CCOP Advisory Committee meeting.

Dear Committee Members:

Please be advised that the quarterly meeting of the Children's Community Options Program Advisory Committee will be held on **Tuesday, March 14, 2017 at 10:00 a.m.** in Conference Room B located in the lower level of the County Courthouse.

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, extension 110, at least 24 hours before the scheduled meeting time, so appropriate arrangement cans be made.

The agenda for this meeting is as follows:

AGENDA

1. Call to Order
2. Review/Adoption of the 12/13/2016 Meeting Minutes
3. Discussion and Possible Action Regarding the CCOP Plan Update
4. Committee Member Recruitment
5. Guest speaker, Dennis Liphart (Kate Beckett Program Consultant)
6. Other (informational items only)
7. Next Meeting Date
8. Motion to Adjourn

c: BCDHS Board Members

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117 East Fifth Street
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above expectations
BAYFIELD COUNTY

BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICESCHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE MEETING MINUTES
DRAFT

Minutes are subject to change before approval at next CCOPAC meeting

Bayfield County Courthouse, Conference Room B
Tuesday, December 13, 2016 at 10:00 a.m.

Committee Members Present: Ann Galavan, Shelli Listing, Mary Lou Jahr, Lona Schmidt,
Committee Members Absent: Barb Gadbois
Staff Present: Kristin Opperman, Heather Gilbertson & Cheryl Hanson

Call to order: Lona Schmidt called the meeting to order at 10:06 am

Review/adoption of minutes from 09/13/2016 meeting:

- A motion was made by Shelli to approve the 09/13/2016 meeting minutes as presented, seconded by Mary Lou, motion carried.

Review State Document with updates about CCOP

- 10/14/2016 is the most updated Memo from the State w/updates about CCOP.
- There is still no actual manual yet.
- HSRS Long-Term Support module form was updated.
- The Benefit Category was in Letter Format and now changed to an SPC Number.
- All Clients had to be switched over in the system to the new SPC Number Format.

Guest Speaker – Cheryl Hanson

- Stay Calm for the Holidays Handout
- Focus on the bigger picture and alleviate stress.
- Take time to stop and be present; Notice the beauty around you.
- The holiday season brings great joy but it also brings stress and dread to many families who find it hard to participate in all the holiday activities as a whole family.
- There are many extra challenges this time of year.

Committee Member Recruitment:

- Still waiting on manual to find out the requirements for committee members.
- Robin Klobucher was suggested as a possible committee member.
- Kristin will be meeting with 6 families this month and will invite the parents / grandparents to be part of the committee if interested.

Other (information items only):

- None at this time

2017 Meeting Dates:

- 03/14/2017
- 06/13/2017
- 09/12/217
- 12/12/2017
- All meetings will be held at 10:00 am in Conf. Room B unless otherwise stated.

Motion to Adjourn: Lona adjourned the meeting at 10:56 am

Next meeting: March 14, 2017 at 10:00 am

Minutes respectfully submitted by Heather Gilbertson, Support Staff