

Department of Human Services
117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100



TO: Family Services Advisory Committee
FROM: Cheryl Hanson, Family Services Manager
DATE: July 3rd, 2018
RE: MEETING NOTICE

The Family Services Advisory Committee will meet on Tuesday, July 10th, 2018 at 4:30 p.m. in the lower level of the Courthouse, conference room A, Washburn.

Any person planning to attend the meeting that has a disability requiring special accommodations should contact the Human Services receptionist at 373-6144 ext. 110, 24 hours before the scheduled meeting so appropriate arrangements can be made.

The agenda includes: minute review/adoption; public comment opportunity; program presentation: "Teen Court and Delinquency Cases"; FSAC handbook; Program reports; informational items and future meeting dates.

c:

Dennis Pocerlich , County Board Chair
Scott Fibert, County Clerk
Human Services Board
Elizabeth Skulan, BCDHS Director
Daily Press
County Journal
DCS, Rhinelander
Red Cliff
Health Department
Management Staff
Post

K:Agenda&Minutes/Family Services/FSAC 2018/2018-07-10 meeting information/2018-07-10_FSAC_Meeting_notice

Department of Human Services
117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100
Telephone (715) 373-6144 Fax (715-)373-6130
Email: baycodhs@bayfieldcounty.org



BAYFIELD COUNTY FAMILY SERVICES ADVISORY COMMITTEE

Lona Schmidt (Chair)
Beverly Lindell

Nancy & Dale Johnson
John Blahnik
Bev Patterson

Susan Davis
Jeremy Oswald

RE: July 10, 2018 Family Services Advisory Committee Meeting

Dear Committee Members:

Please be advised that the quarterly meeting of the Bayfield County Family Services Advisory Committee will be held on **Tuesday, July 10th, 2018 at 4:30 p.m.** in Conference Room A in the lower level of the Courthouse, Washburn Wisconsin.

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, extension 110, at least 24 hours before the scheduled meeting time, so appropriate arrangement can be made.

The agenda for this meeting is as follows:

AGENDA

1. Call to order and introductions
2. **Discussion and Possible Action**-Review of 4/10/18 meeting minutes.
3. Public comment opportunity (Limit 3 minutes please)
4. Program presentation: Teen Court and Delinquency Cases-Mary Anich
5. FSAC Binder Tour

6. Program updates
 - A. AODA/MH update
 - B. Child Protective Services update
 - C. Juvenile Justice update

7. Red Cliff Indian Child Welfare update

8. Informational Items
 - A.
 - B.

9. Future meeting dates are quarterly on the second Tuesday of the month at 4:30pm:
 - A. October 9, 2018.

10. Adjournment

Thank you and have a safe trip home!

Sincerely,

Cheryl Hanson

Cheryl Hanson, Family Services Section Manager

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
FAMILY SERVICES ADVISORY COMMITTEE MEETING MINUTES**

Minutes are subject to change before approval at next FSAC meeting

Courthouse Conference Room A
Tuesday, April 10th, 2018 at 4:30 pm

Committee Members Present: John Blahnik, Bev Lindell, Dale and Nancy Johnson, Jeremy Oswald, Bev Patterson and Susan Davis.

Committee Members Excused: Lona Schmidt.

Others Present: Cheryl Hanson (Family Services Section Manager), Elizabeth Skulan (Bayfield County Department of Human Services Director) and Nina Bucher (Support Staff).

Call to order: Due to Lona's absence (Committee Chairman), Jeremy Oswald acted as Chairman for the meeting. Jeremy called the meeting to order at 4:30pm.

Minutes Approval: John made a motion, seconded by Bev P. to approve minutes from the 1/9/18 FSAC meetings as written. Motion passed unanimously.

Public Comment Opportunity: No public comment.

FSAC Handbook: Due to the absence of the scheduled presenter, Cheryl told the group she was creating an FSAC handbook and was looking for input as to what it should include. Discussion was had covering what programs/services FS is responsible for, the processes that are followed and why, FS philosophy and the "artwork" of creating working solutions for each unique client situation, examples of cases with various elements, which departments/entities FS collaborates with and how, and current critical issues facing the community. Through planning and suggestions, the FSAC handbook will include: membership roles and responsibilities; FS program descriptions; organizational chart of FS/Department employees; inter-departmental County relationship descriptions; summary of Department accomplishments and goals; trends in services/cost/funding; budget information; and an acronym glossary. Much of this information is addressed in the latest Department Annual Report. The handbooks will be issued when a new Committee member is approved, and returned when they leave. The handbook will be available in a hard copy binder and electronically.

Family Services staffing update: Family Services is fully staffed! The two newest employees are Susan Miller-full time Family Specialist and Marne Belanger-part time Social Worker Aide. Both have jumped right in and are busy job shadowing, assisting, and training.

Red Cliff Indian Child Welfare (RCICW) update: Cheryl said the RCIW/FS relationship continues to be healthy and they are working on defining roles of each when working on tribal issues together. The new RCIW Director has brought renewed passion, along with funding to increase staffing to handle the large workload. RCIW is creating a team for child

abuse/neglect cases that includes Tribal doctors, legal personnel, law enforcement, and Cheryl as the Bayfield County component.

Program updates: Elizabeth explained that Douglas County did not implement a Comprehensive Community Services (CCS) program at its inception in 2015 and is now hoping to join the Bayfield/Ashland regionalized program in January of 2019. CCS is a medical assistance based mental health/substance abuse focused program that we contract with New Horizons North to provide. The existing Bayfield and Ashland County Coordinating Committee is in the process of adding Douglas County, who will use different providers yet share staff training and required program committee meetings.

Northland Counseling of Ashland is opening a youth crisis bed service in the coming week that will have three beds licensed to house youth that have traditionally had to be transported far away due to their age. This will be a major community improvement keeping the troubled youth closer to home for family involvement and lower transportation costs.

Cheryl relayed that Bayfield County has not had any youth appropriate to use Teen Court recently. Teen Court is a joint effort of County departments whereby referrals from law enforcement are received by Juvenile Justice workers who have the option of sending children of alleged criminal activities to a jury of their peers.

Informational Items: A question was raised on staff protection, especially for the new workers. Cheryl said new workers are trained and shadow experienced workers. All workers have the option to bring another worker or law enforcement with them on potentially unsafe home visits.

Future Meetings: Quarterly FSAC meeting dates will continue to be held at 4:30pm on the second Tuesday of the month in January, April, July, and October. Future 2018 meeting dates are 7/10/18, and 10/9/18.

Adjournment: The meeting was adjourned at 5:37 pm.

Minutes respectfully submitted by,

Nina Bucher

Nina Bucher