September 24, 2020

BAYFIELD COUNTY BOARD OF SUPERVISORS
Dennis M. Pocernich, Chair, Fred Strand, Vice-Chair
Steve Sandstrom, Mary Dougherty, Larry Fickbohm, Charly Ray,
Jeremy Oswald, Jeffrey Silbert, Thomas Snilsberg, Marty Milanowski,
David Zepczyk, James Crandall, Brett Rondeau

RE: September 29th Bayfield County Board of Supervisors’ Meeting

Dear Supervisors:

Please be advised that the budget planning meeting of the Bayfield County Board of Supervisors will be held on **Tuesday, September 29th, 2020 at 6:00 p.m.** This meeting will be held in-person in the Bayfield County Board Room at 117 E 5th St Washburn, WI. The public will be able to participate in the meeting in-person or remotely via voice either by using the internet link or phone number below.

(A maximum of 25 members of the public will be allowed in-person.)

Please contact Bayfield County at 715-373-6181 or 715-373-6100. If you have access questions prior to the meeting, During the meeting if you have connection issues please email markaa@bayfieldcounty.org.

**Join Microsoft Teams Meeting**

+1 715-318-2087 United States, Eau Claire (Toll)
Conference ID: 197 446 873#

Local numbers | Reset PIN | Learn more about Teams | Meeting options

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the County Clerk’s office at 373-6100, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion and Possible Action, Minutes from August 25, 2020
5. Public Comment: **Limited to 3 minutes per person, 15 minutes maximum.**
8. 2019 Health Department Annual Report and COVID-19 Update
9. Resolution 2020-77 Budget Amendment to Accept WIC Supplemental Funding Grant
10. Resolution 2020-78 Budget Amendment to Accept WIC Supplemental Funds 2 Grant
11. Resolution 2020-79 Budget Amendment to Accept Breastfeeding Peer Counselor Additional Funding Grant.

12. Report of the Bayfield County Planning and Zoning Committee No. 2020-12; Petition to Change District Boundaries of a parcel owned by Roger and Leah Cardoni, Town of Bayfield, from Agricultural-one (Ag-1) to Residential-one (R-1). Robert Schierman, Planning and Zoning Director.

13. Bayfield County Ordinance Amendment No. 2020-12. Petition to Change District Boundaries of a parcel owned by Roger and Leah Cardoni, Town of Bayfield, From Agricultural 1 (Ag-1) to Residential (R-1). Robert Schierman, Planning and Zoning Director.

14. Ordinance 2020-13 Amending ATV Ordinance on County Highways to include: County Highway Y from intersection of Y and Lake Road, south to intersection of County Highway Y and South Shore Road in the Town of Barnes. AND County Highway Y starting from demarcation point 2.12 miles south of Highway 27 on County Highway Y, north to intersection of County Highway Y and County Highway N; and a portion of County Highway N to State Highway 27 to meet the trail system. (2.15 miles total).

15. Bayfield County Resolution No. 2020-80; Providing for the issuance, sale, and delivery of a $1,650,000 general obligation promissory note, series 2020, Establishing the terms and conditions therefore, Directing its execution and delivery, Creating a debt service account therefore and awarding the sale thereof; County Highway Reconstruction work borrowing in 2020 for 2021;

16. The Board may entertain a motion to move in and out of Closed Session pursuant to §19.85(1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
   a) Minutes, May 19, 2020 closed session
   b) Potential Litigation regarding Delta Landfill Site

17. Bayfield County Administrator’s Report:
   a) Bayfield County Budget Update
   b) Future County Board Meeting Dates:
      The following meetings are all regularly scheduled.
      ✓ October 27th, 2020
      ✓ November 10, 2020
   b. Census 2020. September 30 is the last submittal day. www.2020census.gov

18. Supervisors’ Reports

19. Adjournment.

Sincerely,

SCOTT S. FIBERT
Scott S. Fibert, Bayfield County Clerk
SSF/alr
County Board Narrative, September 29, 2020

This meeting will be an **in-person meeting but we have remote meeting attendance setup also.** We have modified the gallery side of the room allowing for an additional members of the public keeping with the six feet of separation. We have space set aside in the pews for up to 25 members of the public. Masks and hand sanitizer are available at the meeting.

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Item 6: Kim Shult the Partner with BakerTilly that oversees the Bayfield County Audit will make the annual presentation for the 2019 Audit. The overall audit includes three booklets:

- Financial Statements
- Report on Federal and State Awards
- Reporting Insights from the 2019 Audit

All of these are available for pickup / review in my office. If you would like a copy to be dropped off before the meeting somewhere, let me know. We will have these available at the meeting too. We do have a limited numbers of these (15) so if you can return after using that would be great.

Page viii of the Financial Statements includes the Auditors Opinion. They have summarized their opinion in their presentation as:

**Financial statements are presented fairly, in all material aspects, in accordance with accounting principles generally accepted in the U.S.**

Attached please find the summary presentation they will share at the meeting.

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Item 7: Attached is the Annual Human Services Report

Item 8. Attached is the Annual Report for the Health Department. Sara will also provide a COVID update.

Item 9 and 10: These WIC supplemental grants provide $5010 and $4900 provide funding for capital equipment, supplies and services including, laptop, firewall, portable hotspot software upgrades, cleaning supplies, office bathroom upgrades.

Item 11: This Breast Feeding Peer Counselor grant in the amount of $2400 for supplemental labor for this program.
Item 12 and 13: Rezone, Town of Bayfield, From Ag 1 to RRB.

**BAYFIELD COUNTY PLANNING & ZONING DEPARTMENT**

Bayfield County Courthouse  
Post Office Box 58  
117 East Fifth Street  
Washburn, WI 54891

Telephone: (715) 373-6138  
Fax: (715) 373-0114  
E-mail: zoning@bayfieldcounty.org  
Web Site: [www.bayfieldcounty.org/zoning](http://www.bayfieldcounty.org/zoning)

MEMORANDUM

TO: Planning and Zoning Committee Members

FROM: Robert Schierman

DATE: August 18, 2020

RE: Cardon Rezone Town of Bayfield

Roger & Leah Cardon have requested a rezone of their 7-acre property, in the Town of Bayfield, from Agricultural-1 (Ag-1) Zoning to Residential Recreational Business (RRB) Zoning.

The property is in an area the Town has identified for residential development ("Inside County Hwy J").

The rezoning of the parcel would allow for lesser setbacks to property lines.

Item 14. The Highway Committee has recommended that two sections of County Highway Y in the Town of Barnes be opened to ATVs. The Highway Committee has approved.

Item 15. The Executive Committee has met to review the budget for 2021 over the past month. They have recommended continuing with the 20-year highway program and a $1.65 million bond for projects in 2021. It is likely that both County Highway M projects will take place in 2021. Both of these projects add up to just under 11 miles. Alternatively, the D to Frels Road project would be done in 2021 with projects on B, E, FF and N added for the 9 mile plus of road reconstruction in 2021.

Attached please find a summary memo from Corporation Counsel and myself in addition to the Resolution.

The county’s spring budget survey asked about support for bonding and a 20-year highway reconstruction plan. Support from both the board and public was received.

**Item 17:**

- A budget update will be shared at the meeting.

- **The CENSUS participation Deadline is September 30. Bayfield County numbers are still low. We are working on a last week awareness campaign.** [www.2020census.gov](http://www.2020census.gov) to complete the census.

- A thank you letter from the Town of Iron River library is attached.
Bayfield County Board of Supervisors’ Meeting
August 25, 6:00 p.m.

Bayfield County Board Room, Courthouse, Washburn, Wisconsin

The Bayfield County Board of Supervisors meeting was called by Bayfield County Chairman, Dennis M. Pocernich. A roll call was taken by County Clerk- Scott Fibert, as follows: Steve Sandstrom-present; Mary Dougherty-present; Larry Fickbohm-present; Charly Ray-present; Jeremy Oswald-present; Jeffrey Silbert-present; Dennis Pocernich-present; Fred Strand-present; Thomas Snilsberg-present; Marty Milanowski-present; David Zepczyk-present; James Crandall-present; Brett Rondeau-absent. Total: 12 present, 1 absent. A quorum was present to conduct business.

The following were also present: County Administrator- Mark Abeles-Allison, County Clerk-Scott Fibert, County Veterans Service Officer- Kevin Johnson, County Tourism & Recreation Director- Mary Motiff, County Accountant- Kim Mattson, (via Microsoft Teams), Health Director- Sara Wartman (via Microsoft Teams), County Child Support Director- Jennifer Osmak (via Microsoft Teams), County Director of Information of Technology-Paul Houck (via Microsoft Teams), Mary Ann Kolar (via Microsoft Teams), and Ann Chartier (via Microsoft Teams)

3. **Pledge of Allegiance:** The Pledge of Allegiance was recited by all in attendance.

4. **Minutes:** Discussion and Possible Action, Minutes from July 28, 2020.

   *Motion by Milanowski, Fickbohm to approve minutes from July 28, 2020. Motion carried, 12-0, 1 absent.*

5. **Public Comment:** None

6. **Veterans Presentation:** Kevin Johnson introduced Mary Ann Kolar, Department of Veterans Affairs Secretary. Kolar provided updates of veterans programs and group homes since the COVID pandemic. Chairman Pocernich thanked Kolar for the update.

7. **Presentation, 100th Anniversary Women’s Right to Vote, 19th Amendment, Resolution #71.** Ann Chartier presented a history of the League of Women’s Voters and efforts related to women’s suffrage. Chairman Pocernich thanked her for the presentation. Resolution 2020-71 reads:

   WHEREAS, on June 10, 1919, Wisconsin was the first state to ratify the 19th Amendment, granting women the right to vote; and

   WHEREAS, June 10, 2019, is the 100th anniversary of Wisconsin making history by becoming the first state to ratify the 19th Amendment; and

   WHEREAS, Wisconsin women fought for the right to vote for more than a century – well before Wisconsin became a state; and

   WHEREAS, the 19th Amendment to the United States Constitution passed overwhelmingly in the Wisconsin State Senate 25 to 1 and in the Wisconsin State Assembly 54 to 2; and
WHEREAS, when the necessary 36 states ratified the 19th Amendment, half of the U.S. population was finally enfranchised on August 26, 1920; and

WHEREAS, daughters, granddaughters, and great-granddaughters of the women who fought for suffrage have had their voices heard at the polls for nearly 100 years;

WHEREAS, even after the Amendment passage women of color struggled with the right to vote;

NOW, THEREFORE, BE IT RESOLVED: by the Bayfield County Board of Supervisors, that Bayfield County celebrates August 25, 2020, as the 100th Anniversary of the ratification of the 19th Amendment granting national suffrage to all women.

A Motion was made by Sandstrom, Dougherty to approve Resolution 2020-71. Motion carried 12-0, 1 absent.

8. Tourism and Fair Reports. Motiff reported on current status of tourism and the Bayfield County fair held virtually this year. Information requests in 2020 have surpassed requests in 2019. Sales tax is currently 2% above last year as of the end of July. The first Bayfield County virtual fair was well attended with 136 exhibitors (47% of 2019) and 1170 exhibits. Market sale proceeds were $95,660 with over $2200 in ad on revenue. Motiff urged board members to enjoy ongoing Best Fair Food offerings around the county as part of the Fair sponsored contest

A Motion was made by Fickbohm, Crandall to receive and place on file. Motion carried 12-0, 1 absent.


Resolution 2020-72
Sheriff Office Employee of the Year - 2020

WHEREAS, the Bayfield County Board of Supervisors recognizes the value of dedicated employees;

WHEREAS, Luke Kleczka has served Bayfield County with distinction, honor and dedication in the Sheriff’s Office for 10 years;

WHEREAS, his fellow employees have determined that he reflects the highest level of values within his work group and promotes a positive image of Bayfield County;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors honors:

Luke Kleczka, as Employee of the Year for 2020, for his dedication and service to Bayfield County.

Resolution 2020-73
Courthouse Employee of The Year - 2020

WHEREAS, the Bayfield County Board of Supervisors recognizes the value of dedicated employees;

WHEREAS, Jeran Delaine has served Bayfield County with distinction, honor and dedication in the County Clerk’s Office for 4 years;
WHEREAS, her fellow employees have determined that she reflects the highest level of values within her work group and promotes a positive image of Bayfield County;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors honors:

Jeran Delaine, as Employee of the Year for 2020, for her dedication and service to Bayfield County.

A Motion was made by Oswald, Milanowski to approve Resolutions 2020-72 and 2020-73. Motion carried 12-0, 1 absent.

10. Departments of the Year Resolutions 74-76. Abeles-Allison explained for the first time ever it was a very close tie between three departments. The committee decided on all three because of work during the pandemic. Houck and Wartman thanked the Board for the rewards. Pocernich thanked the departments.

Resolution 2020-74
2020 Department of The Year Bayfield County Health Department

WHEREAS, the Bayfield County Board of Supervisors recognizes the value of dedicated employees and departments;

WHEREAS, the Bayfield County Health Department has demonstrated strong Cooperation with other departments.

WHEREAS, the Bayfield County Health Department has received commendations from other departments, citizens, or community organizations.

WHEREAS, the Bayfield County Health Department saves Bayfield County time, energy or dollars through their efforts.

WHEREAS, the Bayfield County Health Department encourages others through their positive image and attitude.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors honors:

The Bayfield County Health Department as Department of the Year for 2020.

Resolution 2020-75
Information Technology Department of The Year - 2020

WHEREAS, the Bayfield County Board of Supervisors recognizes the value of dedicated employees and departments;

WHEREAS, the Bayfield County Information Technology Services has demonstrated strong Cooperation with other departments.

WHEREAS, the Bayfield County Information Technology Services has received commendations from other departments, citizens, or community organizations.

WHEREAS, the Bayfield County Information Technology Services saves Bayfield County time, energy or dollars through their efforts.
WHEREAS, the Bayfield County Information Technology Services encourages others through their positive image and attitude.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors honors:

The Bayfield County Information Technology Services as Department of the Year for 2020.

Resolution 2020-76
Maintenance
Department of the Year-2020

WHEREAS, the Bayfield County Board of Supervisors recognizes the value of dedicated employees and departments;

WHEREAS, the Bayfield County Maintenance Department has demonstrated strong Cooperation with other departments.

WHEREAS, the Bayfield County Maintenance Department has received commendations from other departments, citizens, or community organizations.

WHEREAS, the Bayfield County Maintenance Department saves Bayfield County time, energy or dollars through their efforts.

WHEREAS, the Bayfield County Maintenance Department encourages others through their positive image and attitude.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors honors:

The Bayfield County Maintenance Department as Department of the Year for 2020.

A Motion by Silber, Strand to appoint approve Resolutions 2020-74, 2020-75, and 2020-76. The Motion Carried, 12-0, 1 absent.

11. Child Support Awareness Month Proclamation #5. Osmak reported Governor Evers announced August 2020 as Child Support Awareness Month in Wisconsin in recognition of the role Child Support agencies play to create economic security for Wisconsin families. The agencies stepped up during the pandemic for children needed financial support while working with parents when income has been impacted.

CHILD SUPPORT PROCLAMATION #5

WHEREAS, Bayfield County recognizes that what is best for our children is what is best for our county, and that our children should always have the financial and emotional support they need to thrive; and,

WHEREAS, Bayfield County’s Child Support Program ensures the care and well-being of children throughout our county, supports the involvement of parents in their children’s lives, and provides important services to both custodial and noncustodial parents; and,

WHEREAS, community partnerships serve children and their families through a variety of programs and targeted resources which promote awareness of needs and assist with meeting those needs, while encouraging greater family self-sufficiency; and,
WHEREAS, the Bayfield County Child Support Program is committed to the equitable provision of services to all of our county’s children and families, and strives to always impart dignity and respect to those families receiving services; and,

WHEREAS, this occasion provides all Bayfield County community members with the opportunity to recognize the parents who work hard to protect and support their children’s futures; and,

WHEREAS, this month, Bayfield County joins the Wisconsin Child Support Program, its county and tribal child support agencies, and all parents in increasing public awareness of the importance of providing children with the support they need to be successful; and,

WHEREAS, Bayfield County collected a total of $1,711,246.05 in child support dollars in 2018; and,

WHEREAS, Bayfield County collected a total of $1,709,662.03 in child support dollars in 2019.

NOW THEREFORE BE IT RESOLVED that the Bayfield County Board of Supervisors assembled this 25th day of August, 2020, do hereby declare the month of August as Bayfield County Child Support Awareness month.

A Motion by Oswald, Crandall to approve Proclamation 2020-05. The Motion Carried, 12-0, 1 absent.


A Motion by Oswald, Crandall to confirm the appointments to the Library Committee. The Motion Carried, 12-0, 1 absent.


WHEREAS, a disaster, namely a series of severe thunderstorms that included torrential rains, hail and high winds throughout the weekend of July17 thru 19, 2020 have struck multiple jurisdictions within Bayfield County; and

WHEREAS, several of those jurisdictions report damages more than they can manage without assistance; and

WHEREAS, because of ongoing emergency conditions, the Bayfield County Board of Supervisors is unable to meet with promptness;

NOW THEREFORE, pursuant to State Statute 323.11 of the Wisconsin State Statutes, as Chief Elected Official of Bayfield County, I do hereby proclaim a state of emergency in effect until Monday, August 31, 2020.

IN TESTIMONY WHEREOF I have hereunto set my hand and have caused the great seal of the County of Bayfield to be affixed.

A Motion by Crandall, Oswald to confirm the Emergency Declaration Confirmation. The Motion Carried, 12-0, 1 absent.

14. Bayfield County Loan with the Bayfield County Industrial Development Agency. Abeles-Allison explained the history of the loan with Impact 7, Bayfield County, and the Industrial Development Agency. On August 20, the Bayfield County Industrial Development Authority met and recommended a write down of debt owned; Bayfield County’s portion being $60,150.
A Motion by Milanowski, Sandstrom to approve writing down the loan between Bayfield County and The Industrial Development Agency. A roll call was taken as follows: Pocernich-yes, Strand-yes, Snilsberg-yes, Milanowski-yes, Zepczyk-yes, Crandall-yes, Rondeau-absent, Sandstrom-yes, Dougherty-yes, Fickbohm-yes, Ray-yes, Oswald, yes, Silbert-yes. The Motion Carried 12-0, 1 absent.

15. Report of the Bayfield County Planning and Zoning Committee No. 2020-11; Petition to amend the Bayfield County Zoning Ordinance regarding the Zoning of a parcel owned by Arthur and Angela Hyde, Town of Bell, from Residential-one (R-1) to Agricultural-one (Ag-1). 

Silbert explained rezone for addition of animals on the property.

REPORT OF THE BAYFIELD COUNTY PLANNING AND ZONING COMMITTEE

TO: The County Board of Supervisors of Bayfield County on the hearing of petitions to amend the Bayfield County Zoning Ordinance.

The Planning and Zoning Committee of the Bayfield County Board of Supervisors, having held a public hearing pursuant to Section 59.69(5)(e), Wisconsin Statutes; notice thereof having been given as provided by law; and having been duly informed of the facts pertinent to the following changes; hereby recommends the following action on said petition:

The Zoning of Arthur & Angela Hyde 14.50-acre parcel (ID# 8020) (Document # 2018R575794); described as: All that part of the Southwest Quarter of the Northwest Quarter (SW ¼ NW ¼), South of the Highway, lying and being on the Southerly side of the public highway as how established and laid out and traveled over and across said forty acre tract, and lying on the easterly side of the line extending through the center of the channel of the Siskiwi River where said river crosses said forty (40) acre tract in Section Thirty-five (35), Township Fifty-one (51) North, Range Six (6) West, Town of Bell, Bayfield County, Wisconsin from Residential-One (R1) to Agricultural-One (Ag-1).

The Bayfield County Planning and Zoning Committee recommendation is:

X Be Approved
☐ Be Approved with modification
☐ Be Disapproved.

Date: July 16, 2020

A Motion by Silbert, Zepczyk to receive and place on file. The motion carried 12-0, 1 absent.

16. Bayfield County Ordinance Amendment No. 2020-11. Petition to amend the Bayfield County Zoning Ordinance regarding the Zoning of a parcel owned by Arthur and Angela Hyde, Town of Bell, From Residential (R-1) to Agricultural 1 (Ag-1).

The Bayfield County Board of Supervisors ordains as follows:

That the Bayfield County Zoning Ordinance, adopted June 1, 1976, be and the same, is hereby amended as follows:

WHEREAS, Wisconsin Statutes §59.69 (5) authorizes the County Board to adopt a zoning ordinance; and

WHEREAS, Wisconsin Statutes §59.69(5)(e) authorizes the County Board to change district boundaries; and

WHEREAS, it is deemed in the best interest of the County of Bayfield that the District Boundaries be further modified and amended in the manner hereinafter set forth;
NOW, THEREFORE, the Bayfield County Board of Supervisors does hereby ordain as follows:

The Zoning of Arthur & Angela Hyde 14.5-acre parcel (ID# 8020) (Doc# 8020), described as: all that part of the Southwest Quarter of the Northwest Quarter (SW ¼ NW ¼), South of the Highway, lying and being on the Southerly side of the public highway as how established and laid out and traveled over and across said forty acre tract, and lying on the easterly side of the line extending through the center of the Siskiwit River where said river crosses said forty (40) acre tract. Section Thirty-five (35), Township Fifty-one (51) North, Range Sue (6) West, Town of Bell, Bayfield County, Wisconsin from Residential-One (R-1) to Agricultural-One (Ag-1).

The Bayfield County Board of Supervisors decision is:

- [X] Be Approved
- [ ] Be Approved with modification
- [ ] Refer back to Planning and Zoning with directions as stated/noted and return for enactment or rejection
- [ ] Be Disapproved

A Motion by Silbert, Fickbohm, to approve Amendment 2020-11. The Motion carried 12-0, 1 absent.

17. Bayfield County Administrator’s Report:
   a) Wartman presented COVID-19 Health update: COVID is still considered a communicable disease in Wisconsin; thinking of curbside drive up for flu shots, working with schools’ procedures regarding COVID.
   b) Clean Sweep ran successfully. 135 residents served in Iron River.
   c) Future County Board Meeting Dates, the following meetings are all regularly scheduled:
      - September 29th, 2020
      - October 27th, 2020
      - November 10, 2020
   d) Census 2020; encourage people to complete the census.
   e) Pigeon Lake Report: Highway department is raising the build as waters continue to rise; 17 inches of rain was reported since July 1.
   f) Budget 2021 Status Report: early projections show slightly less levy needed than last year. September 10 a balanced budget will be presented to Executive.
   g) Wisconsin Counties Association, Business Meeting and Resolutions; discussed upcoming meeting to be held virtually.

18. Supervisors’ Reports: None

Adjournment at 7:51 p.m.

Sincerely,

SCOTT S. FIBERT
Scott S. Fibert, Bayfield County Clerk
SSF/kmm
2019 Audit Summary
Prepared for Bayfield County
Board of Supervisors

September 29, 2020

This report is intended solely for the use of management and the County Board.
Overview

01 Independent auditors’ report

02 Financial highlights

03 Report on federal and state awards

04 Reporting and insights letter
Independent auditors’ report
Management’s responsibility
- Preparation and fair presentation of financial statements
- Design, implementation and maintenance of internal controls

Auditors’ responsibility
- Express opinions on the financial statements based on our audit.
- Plan and perform the audit to obtain reasonable assurance about whether financial statements are free of material misstatement
- Procedures selected depend on auditors’ judgment, including risk assessments and relevant internal controls
Opinions
- Unmodified: Financial statements are presented fairly, in all material aspects, in accordance with accounting principles generally accepted in the U.S.

Other matters
Other required reporting by Government Auditing Standards
- Included in report on federal and state awards
Financial highlights
# BAYFIELD COUNTY  
**2019 FINANCIAL STATEMENT HIGHLIGHTS**

<table>
<thead>
<tr>
<th>GENERAL FUND - FUND BALANCE</th>
<th>2019</th>
</tr>
</thead>
</table>

**Nonspendable**  
*includes fund balance amounts that cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained intact.*  
$2,999,298

**Committed**  
*includes fund balance amounts that are constrained for specific purposes that are internally imposed by government through formal action (resolution) of the Board of Supervisors.*  
104,113

**Assigned**  
*includes spendable fund balance amounts that are intended to be used for specific purposes that are not considered restricted or committed.*  
1,924,656

**Unassigned**  
*includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories.*  
9,101,248

| Total Fund Balance (page 3) | $14,129,315 |

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This report is intended solely for the use of management and the County Board.
FINANCIAL HIGHLIGHTS

GENERAL FUND - FUND BALANCE ADEQUACY

Unassigned General Fund Balance

$9,101,248

General Fund Expenditures (page 5)

$14,638,269

Unassigned General Fund - Fund Balance as % of above Expenditures

62.17%

Unassigned General Fund - Fund Balance as % of above Expenditures - 2018

61.72%

GFOA recommended minimum for % of expenditures

16.67%

GENERAL FUND SUMMARIZED INCOME STATEMENT

<table>
<thead>
<tr>
<th></th>
<th>2019 Actual</th>
<th>Amended Budget</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues and other financing sources</td>
<td>$17,074,786</td>
<td>$15,472,608</td>
<td>$17,018,599</td>
</tr>
<tr>
<td>Expenditures and other financing uses</td>
<td>(18,326,758)</td>
<td>(20,117,843)</td>
<td>(17,783,920)</td>
</tr>
<tr>
<td><strong>Change in fund balance (pages 43)</strong></td>
<td><strong>$1,251,972</strong></td>
<td><strong>$4,645,235</strong></td>
<td><strong>$765,321</strong></td>
</tr>
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### FINANCIAL HIGHLIGHTS

#### CASH AND INVESTMENTS - ALL FUNDS

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>$18,809,846</td>
<td>$16,097,428</td>
<td>$18,388,535</td>
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<tr>
<td>Fiduciary Funds</td>
<td>$863,771</td>
<td>$923,417</td>
<td>$879,022</td>
</tr>
<tr>
<td>Total Cash and Investments (page 24)</td>
<td>$19,673,617</td>
<td>$17,020,845</td>
<td>$19,267,557</td>
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#### GENERAL LONG-TERM DEBT - ALL FUNDS

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<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding General Obligation (G.O.) Debt</td>
<td>$3,245,000</td>
<td>$3,600,000</td>
<td>$3,925,000</td>
</tr>
<tr>
<td>Total G.O. Debt Limit (page 31)</td>
<td>$135,742,465</td>
<td>$129,748,575</td>
<td>$127,801,785</td>
</tr>
<tr>
<td>Percent of Debt Limit</td>
<td>2.39%</td>
<td>2.77%</td>
<td>3.07%</td>
</tr>
</tbody>
</table>

This report is intended solely for the use of management and the County Board.
## Financial Highlights

### Special Revenue Funds

<table>
<thead>
<tr>
<th>Fund Balances (Deficit)</th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Services Fund</td>
<td>$718,996</td>
<td>$714,161</td>
<td>$690,193</td>
</tr>
<tr>
<td>Housing Rehab Grant</td>
<td>148,352</td>
<td>52,975</td>
<td>10,984</td>
</tr>
<tr>
<td>Jail Assessment</td>
<td>17,364</td>
<td>6,457</td>
<td>5,480</td>
</tr>
<tr>
<td>Veterans' Relief</td>
<td>6,161</td>
<td>5,444</td>
<td>4,580</td>
</tr>
<tr>
<td>Educational Programs</td>
<td>2,383</td>
<td>(656)</td>
<td>13,338</td>
</tr>
<tr>
<td>Dog License</td>
<td>5,362</td>
<td>4,396</td>
<td>11,426</td>
</tr>
<tr>
<td><strong>Total Fund Balances (Deficit) (pages 3 &amp; 51)</strong></td>
<td><strong>$898,618</strong></td>
<td><strong>$782,777</strong></td>
<td><strong>$736,001</strong></td>
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</tbody>
</table>

### Debt Service Fund

<table>
<thead>
<tr>
<th>Total Fund Balance (page 52)</th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$8,026</td>
<td>$4,533</td>
<td>$1,908</td>
<td></td>
</tr>
</tbody>
</table>

### Capital Projects Fund

<table>
<thead>
<tr>
<th>Total Fund Balance (page 52)</th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,137,948</td>
<td>$378,172</td>
<td>$186,463</td>
<td></td>
</tr>
</tbody>
</table>

This report is intended solely for the use of management and the County Board.
### FINANCIAL HIGHLIGHTS

#### HIGHWAY - ENTERPRISE FUND

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and Investments - Unrestricted</td>
<td>$2,870,029</td>
<td>$50</td>
<td>$972,772</td>
</tr>
<tr>
<td>Working Capital (Current Assets - Current Liabilities)</td>
<td>$5,995,350</td>
<td>$4,275,842</td>
<td>$1,904,925</td>
</tr>
<tr>
<td>Net Position</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Investment in Capital Assets</td>
<td>$4,426,600</td>
<td>$4,612,721</td>
<td>$4,349,030</td>
</tr>
<tr>
<td>Restricted - pension</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$2,461,443</td>
<td>$2,356,710</td>
<td>$2,027,303</td>
</tr>
<tr>
<td>Total Net Position (page 7)</td>
<td>$6,888,043</td>
<td>$7,217,921</td>
<td>$6,376,333</td>
</tr>
</tbody>
</table>

#### INTERNAL SERVICE FUNDS

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and Investments - Unrestricted</td>
<td>$286,463</td>
<td>$171,726</td>
<td>$367,372</td>
</tr>
<tr>
<td>Net Position</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Investment in Capital Assets</td>
<td>$857,747</td>
<td>$987,352</td>
<td>$738,942</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$314,077</td>
<td>$203,652</td>
<td>$363,352</td>
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<tr>
<td>Total Net position</td>
<td>$1,171,824</td>
<td>$1,191,004</td>
<td>$1,102,294</td>
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</table>
### FINANCIAL HIGHLIGHTS

#### ANALYSIS OF DEBT SERVICE - GOVERNMENTAL FUNDS

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
<th>2017 **</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total (page 5)</td>
<td>$22,048,773</td>
<td>$23,073,347</td>
<td>$22,771,004</td>
</tr>
<tr>
<td>Less: Capital outlay (page 5)</td>
<td>(1,041,544)</td>
<td>(1,073,843)</td>
<td>(1,423,358)</td>
</tr>
<tr>
<td>Total Non-Capital Expenditures</td>
<td>21,007,229</td>
<td>21,999,504</td>
<td>21,347,646</td>
</tr>
<tr>
<td>Debt Service (principal and interest) (page 5)</td>
<td>443,018</td>
<td>445,268</td>
<td>498,462</td>
</tr>
</tbody>
</table>

**Percentage of Debt Service to Non-Capital Expenditures**

- 2019: 2.11%
- 2018: 2.02%
- 2017**: 2.33%

** - 2017 total and debt service amounts adjusted to remove effect of debt refunding transaction, for comparison purposes.

#### Debt Service to Non-Capital Expenditures - Governmental Funds

![Chart showing debt service to non-capital expenditures for 2017, 2018, and 2019]
Report on Federal and State Awards
Report on federal and state awards

Schedule of expenditures of federal awards

- Total expended – $3,322,091
- 65% U.S. Dept. of Health and Human Services
- Major programs tested –
  - Medical Assistance Program
Report on federal and state awards (cont.)

Schedule of expenditures of state awards

- Total expended – $3,355,692
- 57% WI Dept. of Health Services
- Major programs tested –
  - Elderly and Handicapped County Aids
  - Aging and Disabilities Resources
  - IMAA
  - Basic County Allocation
Report on federal and state awards (cont.)

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards

- Material weakness in internal control over financial reporting reported
  - Auditor prepared financial statements
  - Material audit adjustments (one related to 2019, one impacting 2018 which required reissuance of 2018 reports)
- No instances of noncompliance reported
Report on federal and state awards
(cont.)


- Unmodified opinion on compliance
- We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies
- Two instances of noncompliance reported (obtaining 2018 provider audit report and notice of client rights)
REQUIRED COMMUNICATION

Internal control material weakness

- Financial reporting (details on page 12)

Other required audit communications

- Two-way communication regarding 2020 audit (pages 39 - 41)
- 2019 audit communications (pages 14 – 16)
  - Significant estimates included in financial statements – Pension calculations, original cost of infrastructure and depreciation
  - No difficulties, disagreements or consultations occurred
- Uncorrected and corrected misstatements (page 38)

New accounting pronouncements

- Impacting 2020 and beyond (pages 19-21)
THANK YOU

We appreciate the work done by Bayfield County accounting staff and management in preparing for and assisting with the audit.

Kimberly M. Shult, CPA
Partner
Kimberly.Shult@bakertilly.com
+1 (715) 828 3409

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FUNCTION
The mission of the Department of Human Services is to protect and improve the quality of life.

MAIN RESPONSIBILITIES
The Department of Human Services is divided into four sections: Aging and Disability Services; Economic Support Services; Family Services; and Support Services. Each section has its own mission and unique set of responsibilities.

The mission of the Aging and Disability Services Section is “to support independent community living by respect of personal choices”. The Aging and Disability (A & D) Services Section is responsible for a wide range of assessments and services related to disabled and elderly residents of Bayfield County. They also provide information and assistance to the general public regarding local resources available to those who do not qualify for public assistance.

The mission of Economic Support (ES) Services is “to assist individuals to achieve economic well-being”. Economic Support is responsible for the eligibility determination for numerous federal, state, and county public assistance programs.

The mission of the Family Services (FS) Section is “to provide a safe and stable environment for identified children and families through empowerment and support”. The Family Services Section is responsible for a wide range of assessments and services related to individuals, children and families.

The mission of the Support Services (SS) Section is “to provide support services in a professional, courteous, and efficient manner”. The Support Services Section provides reception, clerical and accounting support to the entire agency.
The plan in 2020 is to increase the number of sections to five by separating the Comprehensive Community Services (CCS) program and staff from the Family Services Section. DHS will add another manager and CCS staff will work under the new manager. The CCS program provides community-based services to individuals with substance use disorders and/or mental health diagnoses. CCS is a voluntary program that provides a broad range of recovery focused services.

ORGANIZATION
The Bayfield County Board of Supervisors voted on November 10, 1998, to develop a Department of Human Services (DHS) uniting the three Departments of Aging, Community Programs and Social Services. The Department of Human Services was officially created on April 1, 1999.

The Human Services Board has primary responsibility for oversight of the Department. The Board consists of nine members, five County Board representatives and four citizen members. Citizen member applications are reviewed by the County Administrator and appointments are approved by the County Board Chair. There are also committees who act in an advisory capacity to the Human Services Board: the Aging and Disability Advisory Committee; the Nutrition Advisory Counsel; the Family Services Advisory Committee; and the Children’s Community Options Program (CCOP) Advisory Committee, the local and regional Comprehensive Community Services (CCS) Coordinating Committees; and the Aging and Disability Resource Center of the North (ADRC – N) Governing Board. Advisory committees include a mixture of: citizens; program participants; family, friends and advocates of program participants; providers of service; County Board members, and/or staff as program rules or regulations dictate. Most advisory committees include at least one member of the County Board who also serves on the Human Services Board.

BUDGET
The Department of Human Services (DHS) initially had an approved base 2019 budget of $6,790,931. Of the base budget, $1,817,778 or 26.7% of the budget was county levy. Prior to the end of 2019, the budget was modified to increase the Department’s spending authority by $364,400 to account for: additional projected expenses in Comprehensive Community Services (CCS); a wait list elimination in the Children in Long-Term Care Services (CLTS) Programs; to allow access to the Aging and Disability Resource of the North contingent funds; and to expand the Regional Youth Mental Health Grant through the second half of the year. With this amendment, the total budget total for 2019 was increased to $7,155,331. Due to the transition in May of 2019 of the CCS program from a contracted service to a provided service, it is even more difficult to predict if the budget will balance. However, by the end of 2019, barring significant difference due to year-end adjustments, the DHS expects to balance the budget without any increase to the county levy.
Preliminary Human Services budget reports are attached. They are presented in the format in which expenses were monitored by the Department, the County, and the State in 2019. The reports may change after adjustments due to reconciliation are processed and the State and the County’s single audit is complete. The Department will be well into the 2020 budget process before the 2019 financials are closed. These adjustments to 2019 will result in changes to the final DHS balance sheet and income statements. As already indicated, the initial conclusion is that due to changes in the County’s financial year end entries, the Department operated within its modified 2019 budget.

### 2019 Budget Summary

<table>
<thead>
<tr>
<th><strong>Budget</strong></th>
<th><strong>Program</strong></th>
<th><strong>Source</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,829,338</td>
<td>Purchased Services</td>
<td>State, Federal &amp; County</td>
</tr>
<tr>
<td>$1,714,246</td>
<td>Provided Services</td>
<td>State, Federal &amp; County</td>
</tr>
<tr>
<td>$611,747</td>
<td>Support &amp; Overhead</td>
<td>State, Federal &amp; County</td>
</tr>
<tr>
<td>$7,155,331</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Bayfield County</strong></th>
<th><strong>DHS</strong></th>
<th><strong>Percentage</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 Budget</td>
<td>$31,901,192</td>
<td>$9,603,507</td>
</tr>
<tr>
<td>2019 Levy</td>
<td>$7,155,331</td>
<td>$1,817,778</td>
</tr>
</tbody>
</table>
## 2019 Public Assistance Benefits Paid Directly

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medicaid</td>
<td>$24,258,177</td>
<td>State &amp; Federal</td>
</tr>
<tr>
<td>FoodShare</td>
<td>$1,347,451</td>
<td>State &amp; Federal</td>
</tr>
<tr>
<td>WHEAP Grants</td>
<td>$368,188</td>
<td>Federal</td>
</tr>
<tr>
<td>WHEAP Crisis Assistance</td>
<td>$14,797</td>
<td>Federal</td>
</tr>
<tr>
<td>Child Care</td>
<td>$90,027</td>
<td>State &amp; Federal</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$26,078,640</strong></td>
<td></td>
</tr>
</tbody>
</table>

*Does not appear in the county books. However, these dollars represent funds that are introduced into the local economy. The department is audited, and quality control is tested on the eligibility determinations of these programs.

## 2019 DHS Budget - County Costs

- County Levy, $1,817,778, 25%
- All Other Revenue Sources, $5,337,553, 75%

- County Levy
- All Other Revenue Sources
# BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
## 2019 BUDGET MONITORING
### UNAUDITED BUDGET

<table>
<thead>
<tr>
<th>Expenses</th>
<th>% of Budget</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMSO</td>
<td></td>
<td>Allocated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economic Support Section</td>
<td>9.4%</td>
<td>669,441</td>
<td>507,892</td>
<td>76%</td>
<td>507,892</td>
</tr>
<tr>
<td>Family Services Section</td>
<td>44.9%</td>
<td>3,210,688</td>
<td>2,386,990</td>
<td>74%</td>
<td>2,440,982</td>
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<tr>
<td>Aging &amp; Disability Section</td>
<td>11.0%</td>
<td>788,427</td>
<td>655,741</td>
<td>83%</td>
<td>655,741</td>
</tr>
<tr>
<td>GWAAR Section</td>
<td>9.8%</td>
<td>700,673</td>
<td>674,865</td>
<td>96%</td>
<td>674,865</td>
</tr>
<tr>
<td>ADRC-Bayfield</td>
<td>0.3%</td>
<td>22,471</td>
<td>22,111</td>
<td>98%</td>
<td>3,042</td>
</tr>
<tr>
<td>ADRC-North</td>
<td>23.0%</td>
<td>1,644,831</td>
<td>1,501,521</td>
<td>91%</td>
<td>1,589,430</td>
</tr>
<tr>
<td>Regional Crisis Initiative</td>
<td>1.7%</td>
<td>118,800</td>
<td>116,402</td>
<td>98%</td>
<td>116,402</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>100%</strong></td>
<td><strong>7,155,331</strong></td>
<td><strong>$5,865,522</strong></td>
<td><strong>82%</strong></td>
<td><strong>$5,988,354</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Revenues</th>
<th>% of Budget</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ST/FED Revenue:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State &amp; Federal Revenue</td>
<td>47.1%</td>
<td>3,372,485</td>
<td>3,277,576</td>
<td>97%</td>
<td>3,297,976</td>
</tr>
<tr>
<td>State &amp; Fed/WIMCR</td>
<td>0.0%</td>
<td>-</td>
<td>88,997</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>Youth Aids</td>
<td>1.9%</td>
<td>134,973</td>
<td>146,107</td>
<td>108%</td>
<td>146,107</td>
</tr>
<tr>
<td>C.A.R.E.</td>
<td>0.0%</td>
<td>-</td>
<td>-</td>
<td></td>
<td>1,771</td>
</tr>
<tr>
<td>Childcare</td>
<td>0.1%</td>
<td>4,287</td>
<td>252</td>
<td>6%</td>
<td>252</td>
</tr>
<tr>
<td>WHEAP</td>
<td>0.4%</td>
<td>32,083</td>
<td>29,181</td>
<td>91%</td>
<td>29,181</td>
</tr>
<tr>
<td>GWAAR</td>
<td>3.4%</td>
<td>243,440</td>
<td>295,127</td>
<td>121%</td>
<td>294,117</td>
</tr>
<tr>
<td>EDS</td>
<td>16.3%</td>
<td>1,165,100</td>
<td>593,533</td>
<td>51%</td>
<td>593,533</td>
</tr>
<tr>
<td>IDP</td>
<td>0.1%</td>
<td>10,000</td>
<td>14,649</td>
<td>146%</td>
<td>-</td>
</tr>
<tr>
<td>Comm. Integration Program</td>
<td>0.0%</td>
<td>370</td>
<td>870</td>
<td>235%</td>
<td>870</td>
</tr>
<tr>
<td>ST/FED Revenue: WJCIA</td>
<td>0.0%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>ADRC Contingency</td>
<td>1.5%</td>
<td>106,175</td>
<td>1,340</td>
<td>1%</td>
<td>(18,846)</td>
</tr>
<tr>
<td>Fund Balance Reserved</td>
<td>0.0%</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>20,186</td>
</tr>
</tbody>
</table>
### Donations for DHS Programs

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.0%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### Transfer - Other Funds (IDP)

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.0%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### Transfer from DOT

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.0%</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### Transfer from Risk Reserve

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### HBHABC

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### Other Revenue:

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aging &amp; Disabilities</td>
<td>121,250</td>
<td>84,861</td>
<td>70%</td>
<td>84,861</td>
</tr>
<tr>
<td>Family Services</td>
<td>43,000</td>
<td>66,262</td>
<td>154%</td>
<td>66,262</td>
</tr>
<tr>
<td>Economic Support</td>
<td>1,200</td>
<td>655</td>
<td>55%</td>
<td>655</td>
</tr>
<tr>
<td>AMSO</td>
<td>200</td>
<td>232</td>
<td>116%</td>
<td>232</td>
</tr>
<tr>
<td>GWAAR</td>
<td>102,980</td>
<td>93,039</td>
<td>90%</td>
<td>90,929</td>
</tr>
</tbody>
</table>

### County $:

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aging &amp; Disabilities</td>
<td>1,817,788</td>
<td>1,817,788</td>
<td>100%</td>
<td>1,817,788</td>
</tr>
<tr>
<td>County $</td>
<td>1,817,788</td>
<td>1,817,788</td>
<td>100%</td>
<td>1,817,788</td>
</tr>
</tbody>
</table>

### Totals

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Totals</td>
<td>611,747</td>
<td>555,579</td>
<td>91%</td>
<td>611,747</td>
</tr>
</tbody>
</table>

### Agency Management Support & Overhead

<table>
<thead>
<tr>
<th>Cost Category Description</th>
<th>2019 Budget</th>
<th>YTD 07/01/2020</th>
<th>%</th>
<th>Projected Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grand Total</strong></td>
<td>611,747</td>
<td>555,579</td>
<td>91%</td>
<td>611,747</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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<td>ADRC-B</td>
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<td>ADRC-N</td>
<td>1.50</td>
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<td>RCI</td>
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### Economic Support

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<tbody>
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### Family Services

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<td>-------------------------------------------------------</td>
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<tr>
<td>IV-E</td>
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<td>Community Intervention</td>
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### Aging and Disabilities Services

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<th>YTD 07/01/2020</th>
<th>%</th>
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<tbody>
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### GWAAR

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<td>(9,711)</td>
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## Purchased Services:

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<tbody>
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<td>Supplies, Mileage, etc.</td>
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## ADRC - Bayfield

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<td>Offset</td>
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<tr>
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<td>Capital Equipment</td>
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## Direct Services

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## ADRC-North

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### Regional Crisis Initiative

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<td>Provided Total</td>
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<td>-</td>
<td></td>
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</tr>
<tr>
<td>AMSO ALLOCATION</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Offset</td>
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<td>-</td>
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<tr>
<td>Purchased Services:</td>
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### Bayfield County Department of Human Services
January – December 2019
Mandated State 942 Report

<table>
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<tr>
<th>Service</th>
<th>DD</th>
<th>MH</th>
<th>AODA</th>
<th>PHYS DIS</th>
<th>DELINQ</th>
<th>CANS</th>
<th>CHILD/ FAM</th>
<th>ELDERLY</th>
<th>TOTAL</th>
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<td>$111,400</td>
<td>$668,547</td>
<td>$736,254</td>
<td>$595,393</td>
<td>$3,917,509</td>
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### Adult - Age: 18 Years and Over

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<tr>
<th>Service</th>
<th>DD</th>
<th>MH</th>
<th>AODA</th>
<th>PHYS DIS</th>
<th>DELINQ</th>
<th>CANS</th>
<th>CHILD/ FAM</th>
<th>ELDERLY</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigating and Assessment</td>
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<td>-</td>
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<td>$111,400</td>
<td>$668,547</td>
<td>$736,254</td>
<td>$595,393</td>
<td>$3,917,509</td>
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</table>
The mission of the Support Services Section is to “provide support services in a professional, courteous and efficient manner.” With that mission in mind, the Support Services Section is responsible for the management of department operations, provision of support services to the other sections, all accounting functions, State reporting requirements, reception services, scanning documents, file maintenance, correspondence, and numerous other duties.

As reported in the previous years’ Support Services narrative, the quest for a new software system has not changed. DHS continues the search for a financial/accounting replacement software.

January started with orientation of a newly hired Coordinator of the Aging and Disabilities Resource Center of the North (ADCR-N). The previous coordinator gave notice at the end of 2018 and had been in the position since the onset of the program in 2009. The year started with many hopes for the ADRC-N. However, by mid-year the coordinator gave notice. Bayfield County stepped in and took on some additional administrative duties. Ashland County pledged to take on the coordination duties starting in 2020.

February brought about a trip to Madison with the Director and Family Services Manager for 2019 Superior Days. Participated in Lobby teams and met with the new state secretaries for the Department of Health Services and the Department of Children and Families. It was a successful trip.

March brought about a change in how the Comprehensive Community Support Program (CCS) would be administered. A long-time vendor of the program went out of business. Bayfield and Ashland County would once again join forces to reorganize the program.

Traveled to Madison in April with two county board members and the agency Director for Human Services Day at the Capitol. Had a joint meeting with Senator Bewley and Representative Meyers to share five statewide initiatives & discuss local concerns. The meeting was successful, and all parties felt heard and supported.

April also brought about a change with the Bayfield County auditors. A request for proposal was accepted from Baker Tilly for a three-year contract for audit work. The DHS Financial Manager and Bookkeeper met with Baker Tilly staff to ensure the correct data/financial information was being gathered.
May started with the Financial Manager and Bookkeeper traveling to La Crosse for the annual Wisconsin Human Services Financial Manager’s Association conference. Attendance was at a record high with many opportunities for learning.

In May, the highly awaited new phone system installation was installed. New phone numbers for all extensions were assigned. DHS had some glitches with calls going directly to the Sheriff’s Office dispatch instead of the correct DHS staff person. With some research, it was determined outside calls coming to DHS required an extra digit before the extension. Once DHS extensions had an “8” as a prefix, it worked just fine.

In August, the agency Director and Financial Manager developed the 2020 Annual Budget within the parameters established by the County Administrator. This included a zero-county levy increase.

The DHS fiscal audit was completed in May. The compliance audit was completed in June. Support Services Staff worked well with the new team of Auditors from Baker Tilly. DHS noted one area of improvement was better communications were needed with the County Clerk’s Office on audit procedures for “audit ready” documents prior to the start date of the audit. A goal for 2020.

The Director and Financial manager submitted a DHS Board Resolution for the 2019 Budget to increase spending authority. Additional revenues and expenditures were captured by the Aging and Disability Resource of the North, the Comprehensive Community Services Program, and third-party payors for mental health institutional placements.

At the very end of December, the main receptionist gave notice. Recruitment for the position began immediately.

Throughout 2019, thru many ups and downs with the different program structure changes, support services staff continued to “provide support services in a professional, courteous and efficient manner” with a focus on excellent customer service. After all, “A customer is not an interruption to our work; he/she is the purpose of it”. The beginning of 2020 brought an opportunity to build a better and stronger cohesive Support Services team with the hire of a new team member.
The guiding principle of the Economic Support Section is our mission: To assist individuals to achieve economic well-being. Our mission is supported with an array of public assistance programs including health, nutrition, energy, and childcare services. 2019 was a year committed to change and improvement.

January started off with the impact of the Federal Government Shutdown on the FoodShare program. Although the shutdown was over in late January, the fallout of the shutdown impacted the program through March. It was a time of significant confusion for FoodShare recipients due to fears of the possible lack of benefits during the shutdown. The government provided February benefits in January because of growing concerns that it would not be able to release them at all if the shutdown continued into February. Once the February benefits were released in January, the next possible deposit was March 1st. Typically, recipients get their benefits every 28 days, but our recipients went 40 days between deposits due to the shutdown. By April the program was back on track and benefits were issued on a more reliable frequency.

In April, staff was delighted to learn that the Northern IM Consortium Child Care Team met or exceeded all our 2018 childcare eligibility and authorization performance standards. The agency received an award for these accomplishments in the areas of unannounced site visits for certified providers, application and authorization timeliness, and targeted case review results.

In July, the Pre-certification FoodShare Quality Control Process was implemented. The process was a state-wide initiative to improve the payment accuracy of FoodShare benefits. Selected cases were reviewed by a team of dedicated reviewers prior to approval of benefits. The process continued through October. The consortium has struggled at times with the payment accuracy of cases. The pre-certification process allowed staff to identify and correct sources of the most common errors.

In September, information was released that the Northern IM Consortium had the lowest FoodShare active error rate for FFY19 in the state. This was a huge accomplishment for staff and was due to the aggressive pre-certification review process for FoodShare cases, multiple meetings of the Quality Improvement Workgroup, and focused training on case accuracy. The improved accuracy provided excellent customer service to residents by making sure they receive accurate benefits.

In October, the state implemented a change that affected Bayfield County FoodShare members. The Department of Health Services received a federal waiver to exempt FoodShare
Able Bodied Adults without Dependents (ABAWD) members from the work requirement. Participation with the work program was voluntary.

In November, NIMC managed a workload increase due to the 2019 Marketplace open enrollment period for health care between November 1st and December 15th. Some staff worked additional hours to assist with the timely processing of health care applications.

In December, staff began planning in earnest for 2020 policy changes to the BadgerCare Plus program for childless adults. The changes were based on requirements in BadgerCare reform passed in the 2015-2017 biennial state budget.

At the end of December, the world just started to hear about a new virus. Little was known about the impact this would have in the next year.

2019 was a year of change, challenge, and celebration. Staff take great pride in their accomplishments and perseverance as work continues to keep the mission in mind as individuals are assisted in achieving economic well-being.

![Child Care Payments](image-url)
Total FoodShare Benefits Issued

Interim Assistance
FAMILY SERVICES SECTION
CHERYL HANSON, FAMILY SERVICES MANAGER

The mission of the Family Services (FS) Section is “to provide a safe and stable environment for identified children and families through empowerment and support.”

Empowerment and support are paramount words in the Family Services mission statement. The work is a balance between these two: how much to support and when to empower? Every person and family needs a different mix. Too much support can lend itself to dependence, creating a different problem altogether. Empower too early and that may set a person up to fail. The art of social work is being able to listen to the people and really hear what they are saying they need. Along with gathering information from medical and behavioral health providers, reviewing police reports and talking with law enforcement about what they see going on, knocking on doors and sitting at kitchen tables- all to facilitate internal change.

Family Services Social Workers work with some of the most vulnerable people in Bayfield County. A child that has unexplained bruises on his back; a teenager that is out drinking and using drugs in the middle of the night; a person that finds themselves in jail but doesn’t know why they are there due to untreated mental illness. These are neighbors and family members. Their situation allows Family Services staff to join them on their current journey in life. Their
stories are the stories of people who need empowerment and support to move beyond the issues that brought them to the Department’s attention.

Mandated services fuel much of what is done in Family Services. Child protection which includes taking children into custody and placing them out of their home in foster care or residential treatment centers is a 24/7 mandated service. All Family Service social workers take a rotating week of on-call requiring a response to any issues with children after hours. Emergency detentions for both adults and children are also a mandated service that staff coordinate. These involuntary hospitalizations are usually facilitated by law enforcement for people who are a danger to themselves or others due to an untreated behavioral health issue. Coordination of court involvement and services for juveniles who commit criminal acts is another mandated service Family Services staff provide. Sometimes these youth only need a meeting with a social worker and their parent to get them on track again; sometimes for the safety of the community, the child must be sent to secure detention. Often these children come from families that are facing complex issues that staff attempt to address.

2019 found Family Services with a mostly stabilized workforce. A long-time child protection social worker moved with family to North Dakota in March but gratefully another worker stepped into the position. That left an opening for a Mental Health Coordinator position that the AODA Coordinator transitioned into the position. The AODA position remained unfilled for the rest of 2019. It continues to be a struggle to attract qualified employees here in the northern part of the state. Family Services staff for the most part must be licensed as social workers; this often requires additional education and with that, costs to the employee to gain that education but a requirement for the job. These are tough but vital positions that serve the community. Bayfield County needs to continue to look at way to be an attractive and employer of choice in the region.

One of Family Service’s biggest expenditure is the cost of out of home placements of children. 2019 saw a 28% decrease in these costs. Social workers struggle to keep children in their homes and connected with services in the community. This reduction reflects the work Family Services staff have done over 2019 but it also reflects the children and the issues they present throughout the year. The total cost of substitute care in 2019 was $489,844. Children placed through Red Cliff Indian Child Welfare (ICW) in 2019 cost Bayfield County $152,542, a 5% increase over the previous year. It bears to keep in mind that Red Cliff licenses their own foster homes on and off the reservation, but Bayfield County is the payor source for these placements. Family Services staff assist the Tribe by completing provider background checks and continued documentation of these placements in the State’s child abuse database WISACWIS. Unfortunately, there are not always local options and staff is forced to look outside the region and sometimes the state to find an appropriate option.
Youth Justice social workers continue to see fewer juveniles referred by law enforcement in 2019 continuing the trend over the past 5 years. This is balanced by the juveniles that are referred who have more significant behavioral and mental health challenges. Bayfield County utilized secure detention for youth for a total of 43 days in 2019 but regrettably, these 43 days were used only by four youth. The nature of their infractions has changed also. In 2018 there were many property crimes but 2019 brought sexual assaults and child pornography charges for our youth. At times a juvenile must be located in a locked facility but utilizing secure detention is a last resort for Family Services workers. If a youth has committed an act that could endanger the safety of their family or community, a secure option is used to assure safety. Our social workers temper that with not overutilizing this as an option; treating a youth with an institutional solution, only teaches them how to be institutionalized. It takes a lot of work directly with the juvenile to change their patterns of behavior and thinking. Using assessments, coordination of services and direct contact checking in with the kid and their family the Youth Justice social workers try to facilitate change. In 2019, Family Services did not utilize the secure detention option in Duluth, the Arrowhead Juvenile Detention Center.

Overall, Family Services saw a 3% decrease from 2018 in juvenile referrals from law enforcement, however many of the alleged crimes continue to grow in severity. Because of the complexity of these referrals and the surrounding mental health, substance abuse and family issues facing these juveniles teen court was not appropriate for any of the resolutions.

Red Cliff Indian Child Welfare (ICW) staff continue to partner with Family Services staff on many cases of child maltreatment in Bayfield County. Gretchen Morris, the ICW Director in Red Cliff, continues to add services and programs through the agency. Families move on and off the reservation and jurisdiction can move back and forth between both agencies. Being able to have an open dialogue as to which agency is taking lead with a case provides better outcomes for families. Both ICW and Family Services have different sets of legal “tools” to address issues of safety for children. Family Services and ICW staff strive to work together to find the right fit for each family and situation that arises. Tribal sovereignty dictates that Red Cliff ICW has authority for children on the reservation but for those children living in other communities in Bayfield County, this partnership is vital to addressing child maltreatment.

There were big changes with both the Community Support Program (CSP) and Comprehensive Community Services (CCS) programs in 2019. In the past, these services were contracted with New Horizons North (NHN). NHN informed Bayfield County early in 2019 that they would no longer provide the programs. Bayfield County took over the administration of the CCS program and contracted CSP to Northland Counseling. In the CCS program, this change created stress on participants, but Bayfield County attempted to soften the transition by hiring staff already known to them as they previously worked for NHN. Both programs offer coordinated services to people with oftentimes unmet behavioral health needs. The goal has
always been to offer services locally that provide stability to live independently and prevent traumatic and costly hospitalizations for Bayfield County residents.

As witnessed by the numbers in this report, Family Services continues to see a reduction in the number of Emergency Detentions (ED’s) in Bayfield County. Law enforcement officers are often able to offer a person struggling a ride to the Crisis Bed or to the Emergency Room to get help. This means that individuals make their own decisions regarding their behavioral health needs. These involuntary hospital admissions can be an expensive route to getting a person help; that is why Family Services staff are proactive in working with individuals and their families to get them connected to voluntary services in the community. An ED is a crisis driven intervention; staff would rather work with people before the crisis to help them find the resources they need to be healthy and stable in the community. The Mental Health coordinator does outreach in the community and schools and coordinates voluntary services for individuals looking for help.

**PROGRAM SUMMARIES**

**Alcohol and Other Drug Abuse (AODA):**

In 2019, Bayfield County funded 13 consumers for a total cost of $63,000. This is a 25% increase in costs but countered with a 50% reduction in the number of clients served. Methamphetamine continues to be the drug that is abused with the most consequences for people. Hospitalizations for detox from meth takes longer than other drugs or alcohol. The stabilization needed after discharge can also take longer. Treatment often can’t begin for a few weeks as people are still experiencing hallucinations, impaired sleep patterns and paranoia. These numbers reflect the longer period of time needed in expensive residential placements. The Department continues to prioritize facilitating inpatient treatment services for pregnant women and mothers to reduce the impact to children who may be at risk of removal for safety issues. Parental substance abuse continues to be a primary cause of child protection issues in Bayfield County.
**Emergency Detention (ED):**
An emergency detention (ED) or Chapter 51 hold is used when a person presents behaviors that are a danger to themselves or others due to mental illness (or substance abuse). These involuntary hospitalizations often result in a court order of either 3 or 6 months for case management services by the mental health and AODA social workers. 2019 experienced a 34% reduction in ED’s over 2018 (which also had a reduction). Thirty-four individuals, both children and adults, were hospitalized against their wishes due to presenting behaviors. Law enforcement agencies in Bayfield County include the Sheriff’s Office, the Red Cliff Tribal, Iron River, Washburn and Bayfield Police Departments. These officers in these agencies work to have people go voluntarily to the hospital to get help, often getting rides with law enforcement in their squad cars. Some of this reduction in ED’s is due to voluntary admissions. Some of the reduction is due to people having access to insurance to pay for behavioral health services. It is important to remember that Bayfield County is mandated to provide these services and the services are necessary to protect residents from acts of harm to themselves or others.

Northland Counseling has a Crisis Bed facility in Ashland that enables an individual to "check themselves in" for 24/7 mental health support services. Local law enforcement agencies can utilize this facility for voluntary inpatient admissions if an individual is willing to go. Unfortunately, in December of 2019, the Youth Crisis Bed closed due to staffing issues. It remains closed at the time of this report.

The combination of mental health and substance abuse disorders in individuals in Bayfield County can be a stubborn medical issue to address. Substance abuse often starts early in a child’s life and can lead to depression and anxiety disorders that are difficult to treat. These same issues in the elderly are a growing concern as there is a lack of services for this population both locally and statewide. Long-term alcohol abuse can lead to accelerated cognitive decline and can become difficult to discern from Alzheimer’s or dementia.
Mental Health (MH):
Bayfield County funded two consumers in 2019 at a total cost of $6,255. This 80% reduction over 2018 costs is directly tied to the number of clients that have health insurance. The Affordable Care Act has decreased Bayfield County’s costs for providing necessary behavioral health services. Utilization of the Northland Counseling Crisis Bed for both adults and youth assist in keeping costs down as these services are mostly reimbursed by insurance.
Bayfield County Comprehensive Community Support Program (CCS):
New Horizons North (NHN) notified both Ashland and Bayfield Counties that they would no longer administer the Comprehensive Community Support program by the end of April 2019. Bayfield County took over the CCS program starting May 1, 2019. Two Service Facilitators and a Mental Health Professional were hired to undertake this huge endeavor. Luckily, all three of these professionals had worked in the CCS program for NHN and brought their experience and connections with clients to this new program for Bayfield County. With much effort on the part of many hands, offices were created, computers and phones were installed, and staff hit the ground running.

The transition from NHN to Bayfield County was not without issues. Participants in the program disenroll due to a variety of issues. The CCS program had 47 participants served in the year. That was a 12% decrease from the 54 participants served the previous year. Along with the decrease in participants, there was a decrease in the cost of the CCS program. In 2019 Bayfield County spent $527,557 for the CCS program as compared to spending $808,127 in 2018. The one thing that hasn’t decreased is staff commitment to serve the residents of Bayfield County who struggle with mental health or substance abuse issues and who want assistance from the CCS program. These services are vital in keeping both adults and children safe and stable in our community. The goal of the CCS program is to utilize the services and supports available for participants and in the end, reduce hospitalizations and involuntary services. This reduction in turn decreases the costs of Bayfield County’s mandated expenditures. CCS can provide an array of services to Medicaid eligible adults and children such as behavioral health service planning and facilitation; medication management; physical health monitoring; psychotherapy, substance abuse counseling, daily living skill development, employment and educational supports. Individual service plans are developed based on the participant’s needs and goals and are monitored by a Service Facilitator. The participant’s team of providers coordinate care to work towards positive outcomes.

According to the definition from the Wisconsin Department of Health Services website (https://www.dhs.wisconsin.gov/ccs/index.htm) “Comprehensive Community Services (CCS) is a program that helps individuals of all ages live their best life by providing supports that address their unique needs related to mental health and substance use. CCS is intended to assist individuals who are in need of care outside of inpatient settings, but who may have ongoing needs that, if left unaddressed, could result in hospitalizations during times of crisis.” Currently, 69 counties and 3 tribes in Wisconsin offer the CCS program to their residents.
Bayfield County Department of Human Services

Bayfield County took over the CCS program on May 1, 2019.

Bayfield County Community Support Program (CSP):
2019 saw a big change in the administration of the Bayfield County Community Support Program. New Horizons North had been administrating the CSP program at the start of 2019 but with many issues they were facing, they gave notice in April 2019 that they would no longer be contracting to provide this service. Bayfield County contacted a local provider, Northland Counseling who was willing to administer the program. Northland Counseling has an office in Washburn as well as Ashland and had been providing behavioral health services for years to residents of Bayfield County. Northland Counseling runs the CSP program in Sawyer County so the administration and compliance with State program requirements was not a difficult transition.

There was a decrease in 2019 to 10 consumers compared to 14 being served in 2018. At least one consumer was transitioned into Family Care due to medical issues and one decided to disenroll but keep connected with providers on their own. CSP remains a service option for individuals with significant instability due to mental health symptoms.

The CSP program through Northland Counseling is individually tailored to meet the needs of each participant. Staff meet with the individual and develop a supportive relationship. Services can be varied and tailored to meet the specific needs of the individual. Eligibility for the CSP is based on the outcome of a Functional Screen that a social worker completes; participants must have a qualifying mental health diagnosis that imposes challenges in daily
The goal for the program is to reduce hospitalizations or long-term institutional placements and improve overall behavioral health.

The Wisconsin Department of Health Services defines CSP as a program that “helps individuals living with severe and persistent mental illnesses to remain in the community while enhancing the quality of their lives. The goal is to reduce the need for repeated treatment and prolonged care in hospital settings. Each individual entering a CSP is assigned a case manager who develops a treatment plan with the individual, provides support and outreach, and assists in coordinating other services.”

<table>
<thead>
<tr>
<th>Year</th>
<th>Community Support Program Cost Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>$304,367</td>
</tr>
<tr>
<td>2016</td>
<td>$232,728</td>
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<tr>
<td>2017</td>
<td>$261,258</td>
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<tr>
<td>2018</td>
<td>$189,925</td>
</tr>
<tr>
<td>2019</td>
<td>$109,949</td>
</tr>
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</table>

### Number of CSP Consumers

<table>
<thead>
<tr>
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<th>Count</th>
</tr>
</thead>
<tbody>
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<tr>
<td>2016</td>
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<tr>
<td>2017</td>
<td>16</td>
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<td>2018</td>
<td>14</td>
</tr>
<tr>
<td>2019</td>
<td>10</td>
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</table>
2019 Substitute Care Placement Cost
Net Year Total = $489,844

<table>
<thead>
<tr>
<th>Service</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
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<tr>
<td>Corrections</td>
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<tr>
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<td>Offsetting Revenues</td>
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<td>$37,485</td>
<td>$34,652</td>
<td>$45,794</td>
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</table>
AGING AND DISABILITY SERVICES SECTION
CARRIE LINDER, MANAGER

The mission of the Aging and Disability Services section is to “support independent community living by respecting personal choices”. This is a tall order considering the dynamics behind every person staff work with. There is a fine balance of respecting how one chooses to live and considering the implications of ensuring the health and safety of those who are vulnerable. Aging and Disability Services staff do an excellent job of respecting each individual for who they are and how they navigate the many nuances of their lives.

ADRC OPERATIONS

The new year began with the hiring and orientation of a new regional coordinator for the ADRC of the North. The previous coordinator retired the end of 2019 and had been with the five-county entity since its inception in 2010. So, there was a steep learning curve for an individual new to the ADRC concept. Unfortunately, she discovered it was not the right match for and resigned effective later in the year.

Considerable discussion surrounded the regional model of the ADRC of the North and its financial sustainability. Lacking a regional coordinator, the supervisors and directors of the five counties assisted with covering a variety of activities including advocating with WIDHS representatives for additional revenues to support the five county model, researching different phone options, compiling and finalizing a variety of reports, facilitating a discovery mission.
WIDHS staff regarding the database that is currently in use; all in addition to ongoing operations.

Later in the year, it was determined that it was more financially sound to assign the regional activities to one of the five county ADRC office supervisors than to recruit and hire; Ashland County DHS representatives expressed interest in this option, which was supported by the remaining four DHS representatives.

Lastly, a contract Registered Nurse who performed Long Term Care Functional Screens, which determine functional eligibility for publicly funded long-term care services, submitted resignation effective December 31, 2019. Rather than contract this activity out, two Aging and Disability Services staff became certified and qualified to conduct the screens. This provided gross savings of roughly $19,000 for the local ADRC budget.

**CHILDREN'S LONG-TERM SUPPORT SERVICES**
The state of Wisconsin Department of Health Services implemented two initiatives including rate setting methodology and a wait list elimination plan in 2019. Both were time consuming for the Youth Services Coordinator and several support staff. Lacking the proper tools to manage the financial aspect of the program through the transition, it was challenging to fully understand the funding received, the rates at which the vendors invoiced, and the number of units that were used. It was difficult to provide a sound fiscal outlook.

The wait list elimination project was ongoing in 2019 and continued to create both an opportunity to serve additional children from the waiting list and a capacity issue. It became apparent that one Youth Services Coordinator would not be able to continue to enroll the children from the waiting list at the rate in which WIDHS was providing funds to do so. Several vendors, including Catholic Charities, Lutheran Social Services, Headwaters, Inc. and Forward Horizons were contacted to determine interest and capacity to provide support and service coordination for the Children’s Long-Term Support Services. Forward Horizons expressed an interest and conversations were pursued. A contract for Support and Service Coordination was established at the end of 2019 for services to being in 2020.

**STAFFING CHANGES**
Staffing changes are unfortunate but an inevitable part of doing business to some degree. In the Aging and Disability Services Section, staff changes occurred in Adult Protective Services, the Elder Benefit Specialist Program, the Dementia Care Specialist Program and the Birth to Three Program. Each staffing change has a ripple effect where staff must cover program areas that may be out of their area of expertise; the manager needs to provide additional time providing orientation, support, and ongoing oversight until new staff are confident in their skills, job knowledge and abilities. In short, staffing changes detract from the overall work that is performed.
Notice of resignation from Adult Protective Services Social Worker, Jacqui Grim was received in July. She took other employment with MMC Behavioral Health Unit. Karen Bodin was offered and accepted the Adult Protective Services position. She was previously the Social Worker Aide. She performed duties for both positions until the Aide position was filled in October, at which time Michele Reiswig was hired.

Sheila Mack retired after 22 years of county service. Her position prior to retirement was as Elder Benefit Specialist. Marianne Johnson was hired and began her employment as Elder Benefit Specialist on September 30.

As previously mentioned, contract Registered Nurse Jenny Mahan, performed Long Term Care Functional Screens for functional eligibility for Family Care for the past 9 years. She submitted her resignation effective the end of 2019. This work was filled Lindi Olson and Ann Marie Mackin, who became certified to conduct screens.

The Birth to Three Coordinator, Jennifer Leask, submitted her resignation in October. She took employment with the Red Cliff Tribe as the Early Childhood Center Director. This is a contract position with Ashland County DHS; they hired Laura Westerlund early in 2020.

OUTREACH ACTIVITIES
Providing outreach and education to the greater community is a cornerstone of the Aging and Disability Services Unit. These activities help ensure that people, no matter who they may be: a caregiver, friend, neighbor, physician, son, daughter, spouse, EMT, or person themselves needing assistance know where to go. Here is a sampling of activities carried out in 2019:

Publication of the Living Well newsletter occurred two times in 2019. It was sent out to a list of close to 300 individuals; it was sent electronically to another 150 people; 350 copies were distributed to a variety of locations where public information is readily available. In 2019, a page in the newsletter was dedicated for including tribal information.

The Red Cliff Tribal Aging and Disability Specialist position was vacant much of 2019. In order to ensure tribal members were informed of services and resources available, ADRC staff and Adult Protective Services staff attended the elder meal site on several occasions. Representation at the tribal health fair also took place.

A presentation of what ADRC services are available was provided to the Elder Benefit Specialist, Medical Benefit Specialist, and Disability Benefits Specialist staff of the Great Lakes Inter Tribal Council. Representation consisted of several tribes. It was an interactive session and mutually beneficial for all professionals in attendance.

Every year, June 15 is World Elder Abuse Awareness Day. Adult Protective Services Social Workers investigated a total of 116 reports of abuse and/or neglect in 2019. This includes those who may need protective services but do not meet the level of need per Chapters 54
and 55 of Wisconsin Statutes, which would involve court proceedings. To bring awareness of various forms of abuse, neglect and vulnerability, the following activities were carried out:

- Drug drops at all senior meal sites (thank you Bayfield County Sheriff’s Office)
- The pinwheel display on the courthouse lawn
- Placement of 150 posters throughout the county
- Participation in a special event with Red Cliff tribal agencies at Legendary Waters

Outreach for the year ended with the newly hired Elder Benefit Specialist (EBS) spending the first several weeks of employment with Bayfield County assisting seniors with Medicare Part D during the annual open enrollment period, which ended December 7, 2019. Prior to open enrollment beginning, the EBS trained in a handful of AARP volunteers, who assisted with running the plan finders for 105 individuals.
Children's Waivers Cost Per Year

<table>
<thead>
<tr>
<th>Year</th>
<th>Cost</th>
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<tbody>
<tr>
<td>2015</td>
<td>$169,823</td>
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<tr>
<td>2016</td>
<td>$238,232</td>
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<tr>
<td>2017</td>
<td>$278,508</td>
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<tr>
<td>2018</td>
<td>$398,288</td>
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<tr>
<td>2019</td>
<td>$581,744</td>
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</table>

Children's Community Options Program Cost Per Year

<table>
<thead>
<tr>
<th>Year</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
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<td>2017</td>
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<td>2018</td>
<td>$13,948</td>
</tr>
<tr>
<td>2019</td>
<td>$12,711</td>
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Supportive Home Chore Program /Community Aids
Cost Per Year

<table>
<thead>
<tr>
<th>Year</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
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</thead>
<tbody>
<tr>
<td>Cost</td>
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<td>$5,391</td>
<td>$2,288</td>
<td>$2,028</td>
<td>$1,989</td>
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Supportive Home Care
Number of Consumers

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<th>Year</th>
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<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
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<tbody>
<tr>
<td>Consumers</td>
<td>5</td>
<td>4</td>
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<td>1</td>
<td>1</td>
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Nutrition Program Congregate Meals Purchased
Cost Per Year

<table>
<thead>
<tr>
<th>Year</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost</td>
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<td>$80,067</td>
<td>$73,777</td>
<td>$94,009</td>
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Nutrition Program Congregate Meals
Number of Meals

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<th>Year</th>
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<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
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<tbody>
<tr>
<td>Meals</td>
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<td>11,616</td>
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<td>12,421</td>
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Nutrition Program Congregate Meals
Number of Consumers

<table>
<thead>
<tr>
<th>Year</th>
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<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
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<tr>
<td>Consumers</td>
<td>512</td>
<td>525</td>
<td>606</td>
<td>635</td>
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Nutrition Program Home-Delivered Meals Purchased - Cost Per Year

Nutrition Program Contributions
Bayfield County Department of Human Services

**Elder Abuse Services**
**Number of Investigations and Consumers**

<table>
<thead>
<tr>
<th>Year</th>
<th>Elder Abuse Investigations (60+)</th>
<th>Number of Elder Abuse Investigations (18-59)</th>
<th>Number of Adult at Risk Investigations (18-59)</th>
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</thead>
<tbody>
<tr>
<td>2015</td>
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<td>4</td>
<td>7</td>
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<tr>
<td>2016</td>
<td>46</td>
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<td>2017</td>
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<td>2018</td>
<td>53</td>
<td>21</td>
<td>6</td>
</tr>
<tr>
<td>2019</td>
<td>87</td>
<td>29</td>
<td>7</td>
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</table>

**Bayfield County Protective Placements**

<table>
<thead>
<tr>
<th>Year</th>
<th>New Protective Placement</th>
<th>Continued Protective Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
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<td>2016</td>
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<td>2018</td>
<td>9</td>
<td>33</td>
</tr>
<tr>
<td>2019</td>
<td>3</td>
<td>29</td>
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</tbody>
</table>
DEPARTMENT OF HUMAN SERVICES
CALENDAR YEAR 2019 ACCOMPLISHMENTS

√ Improved customer service in the Department by developing and implementing a process to provide annual training to 100% of DHS staff for Clients Rights and Grievance Policies and a method to ensure annual compliance.

√ Improved customer service to regional Public Assistance customers by increasing benefit payment accuracy. Facilitated a new training initiative of team-based meetings in the Northern Income Maintenance Consortium (NIMC) to accomplish this goal.

√ Improved public awareness and access to the Wisconsin Home Energy Assistance Program by expanding public outreach. Increased distribution of program materials, public services announcements, and assigned staff to promote the program and services.

√ Improved services to regional Family Care and long-term health program members by developing a specialized team of skilled Income Maintenance workers to administer benefits to these populations.

√ Improved services to seniors in Bayfield County by partnering with AARP to train five volunteers and expand service to an additional 45 individuals who received assistance during Medicare Part D Open Enrollment.

√ Implemented the state’s new uniform rate setting methodology to 100% of affected providers to comply with changes to the Children’s Long-term Services (CLTS) program.

√ Improved services to Tribal seniors residing in Bayfield County by partnering with the Red Cliff Elderly Program and the Red Cliff Housing Authority to include tribal information in the distribution of outreach materials and including it on an ongoing basis in the marketing plan.

√ Initiated the process of improving services to individuals with mental health and substance use disorders by assuming the administration and stabilization of the Comprehensive Community Services (CCS) program.

√ Improved the lives of children placed out of home by meeting six times in 2019 with the Red Cliff Tribe Indian Child Welfare staff and the state Permanency Planning Specialist to identify and explore permanency options, such as adoptions, customary adoptions, or reunification.
DEPARTMENT OF HUMAN SERVICES
CALENDAR YEAR 2020 GOALS

√ Improve services to 100% of new staff by updating the orientation packet to reflect current County and Department policy and procedures.

√ Improve access to records and compliance with program requirements by developing record storage and retention procedures for 100% of archived Community Support Program (CSP) files and for 100% of new and archived Comprehensive Community Services (CCS) files.

√ Preserve continuity of quality customer service to individuals and families who access the Department by updating all Support Services staff job procedure binders anticipating turnover due to retirements.

√ Improve customer service to regional public assistance customers by improving the job skills and local productivity of workers by requiring 100% of Economic Support worker to complete a minimum of three Income Maintenance Refresher Training courses offered on the State Department of Health Services website.

√ Improve public awareness and access to the Wisconsin Home Energy Assistance Program by expanding public outreach and marketing efforts. Increase the number of household applications by a minimum of 5% over the previous year.

√ Improve public awareness by providing updates regarding Economic Support programs to the County website by either providing an update or a new article specific to Public Assistance Programs on a monthly basis.

√ Establish and direct a Transportation Coordination Committee to analyze results from the transportation survey; identify transportation needs and preferences, and develop a plan to improve the infrastructure of public and specialized transportation options in Bayfield County.

√ Improve and expand services to participants of the Comprehensive Community Services (CCS) program by increasing direct services and the number of individuals enrolled in the CCS program by a minimum of 5%.

√ Improve the quality of services to CCS participants and program compliance by increasing Department CCS staff and hiring a CCS Supervisor/Mental Health Professional and another half-time CCS Service Facilitator.
√ Increase the number of referrals and admission to the CCS program of behavioral health clients that are involuntarily hospitalized and on court orders for services by increasing outreach at MMC and facilitating enrollment of at least five individuals in 2020.

√ Better meet the needs of juveniles by having 100% of youth justice workers trained by the state on the Youth Assessment and Screening Instrument (YASI), which assesses the youth’s needs, risks, and chances of reoffending.

√ Improve permanence for children placed out of care by partnering with the new state regional Permanency Specialist and Red Cliff Indian Child Welfare to move at least three children placed in foster care into permanent family settings through either customary adoption or reunification.
DEPARTMENT OF HUMAN SERVICES CALENDAR YEAR
2019 PERFORMANCE INDICATOR(S) / SUMMARY

AGING AND DISABILITY SERVICES
Carrie Linder, Manager

Disability Benefit Specialist:

A Disability Benefit Specialist (DBS) provides free confidential services to individuals, ages 18 – 59 with a physical or developmental disability, mental illness, or substance abuse disorder. The DBS answers questions related to Social Security, Medicare, health insurance and/or other public and private benefits. They also provide assistance to those who have barriers to access benefits that they are eligible for.

Tracking the activities of the Disability Benefit Specialist (DBS) Program will provide a measurement to gauge the efforts, activities, and success of the DBS. It will also provide an idea of the financial impact due to the efforts of the Disability Benefit Specialist.

2019 data comes from the internet-based DBS Secure Website. This database is used exclusively by Disability Benefit Specialists throughout the state and includes data pertinent to individual caseloads as well as aggregate information.

Per the Summary Report, the Disability Benefit Specialist closed 121 cases with a total positive monetary impact of $887,599 in 2019. Of the 121 cases closed, 84 (69%) were disability applications filed with the Social Security Administration. Fourteen (12%) cases were referred to a private attorney for further assistance. The Disability Benefit Specialist provides individuals with assistance on both the first and second appeal when applying for a disability determination with the Social Security Administration. If the decision needs further work in a third appeal, the DBS is required to turn the case over to private practice. If that private practice attorney is successful in assisting the individual to obtain a disability determination, it is not reflected in the overall monetary impact of this program. In summary, each closed case (of which there were 84 in 2019) represents an average of $10,567.
Aging and Disability Resource Centers (ADRCs) provide accurate, unbiased information and assistance to access community resources for older people and people with disabilities. Personalized assistance is provided by the ADRC staff, over the telephone, on the website, or at an individual’s home. Information on a broad range of programs and services is available to any elderly or disabled individual, their friends and family members, professionals, and the general public. ADRC staff provides options counseling and assist people in applying for programs or benefits. The ADRC also serves as the access point for publicly-funded long term care.

Data collection for each ADRC activity includes the age of the individual, a disability type, the gender, caller type, and at least one call topic and ADRC outcome. Call topics can include abuse and neglect, adaptive equipment, Alzheimer’s and other dementia, assisted living, caregiving, complaints, end of life, home services, housing, mental health, nursing home, public benefits, transportation and unmet needs. ADRC outcomes can include general information and assistance, options counseling, assistance with Medicaid applications, enrollment counseling, long-term care functional screen administration, follow up, and disenrollment counseling. Neither list is complete, but rather a sample of the many areas of interest and concern needing attention by those accessing the ADRC.

Statewide data indicates that the most frequently selected ADRC activity is information and assistance; this continues to be consistent for Bayfield County. The number of Information and Assistance units increased by 14% in 2019. Total enrollments into Family Care or IRIS were

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**Monetary Impact of Disability Benefit Specialist Cases Closed**

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<thead>
<tr>
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<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
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2015 2016 2017 2018 2019

**Disability Benefit Specialist Cases Closed**

<table>
<thead>
<tr>
<th>Year</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cases Closed</td>
<td>140</td>
<td>129</td>
<td>137</td>
<td>116</td>
<td>121</td>
</tr>
</tbody>
</table>
48 in 2019, 56 in 2018, 69 in 2017, and 60 in 2016. There is a slight decrease in the number of enrollments in 2019. This is consistent with the number of units for “Functional Screen Administration and “Assistance with Medicaid Application”, which are also lower in 2019 (177 and 95 respectively). The total units of activities (2281) increased slightly, which can correspond to more complex activities ADRC staff worked on with individuals needing assistance and/or an increase in the overall number of individuals accessing the ADRC to help them sort out their affairs. Follow up activities have decreased over the course of the last 5 years; 2019 saw a very small increase (from 24 to 27 units). The primary purpose for this activity is to determine if the information presented to a caller was helpful. Staff report they are extremely busy with the referrals coming in and tend to put this activity aside to do later. On a positive note, customer satisfaction surveys are conducted by WIDHS on a regular basis and Bayfield County consistently ranks high in customer satisfaction.

The overall number of activities has decreased over the past 5 years. This can be attributed to several things including continuous change by WIDHS is how data is collected, trends in the type of services provided, the measurement of units (individual activities vs. time) saturation in the scope of assistance needed by the public. Because of this, different ways in which to measure the activities provided by the ADRC are being pursued. One thing is for certain is that the number of units of Information and Assistance provided remains strong. That service increased by 35% in the past year.

The definition of each ADRC activity is listed below:

Disenrollment Counseling: Provides information regarding consequences to disenrollment and alternative choices to customers who choose voluntarily disenrollment from Family Care or IRIS; provides counseling to customers subject to involuntary disenrollment

Enrollment Counseling: Helps eligible customer complete application and enrollment process for Family Care or IRIS

Long Term Care Functional Screen: Conducts screen

Assistance with Medicaid Application: Helps customer apply for Medicaid

Follow Up: Contacts customer to determine if their needs were met

Private Pay Options: Helps customer identify accessible service options for which they will pay

Options Counseling: Helps customer evaluate and analyze long-term care service options

Information and Assistance (I&A): Listens to customer inquiry, assesses customer needs, connects the customer to service providers, or gains information to meet customer’s needs

Referral to Economic Support: Refers customer to Economic Support
Referral to ADRC: Used when referrals are coming to the ADRC from another ADRC and for referrals going to other ADRCs

Attempted to Contact: ADRC staff attempt to contact an individual but communication did not occur.
FAMILY SERVICES
Cheryl Hanson, Family Services Manager

Juvenile Justice Program Update:

Bayfield County Juvenile Court Intake referrals decreased in 2019. A total of 55 referrals were received, a 3% decrease between 2018-2019. Referrals were made on 33 males and 12 females and 10 youth had multiple referrals. The primary offenses that referrals were made on were Disorderly Conduct (10), Truancy (10), Possession of Child Pornography (7), Sexual Assault of a Child (6), Battery (5) and Representation Depicting Nudity (4).

The Bayfield County Juvenile Court Intake worker processes referrals by mailing out victim statements and setting up Juvenile Court Intake interviews with children and their parent(s). 29 referrals were recommended to be counseled and closed at the time of intake; eight youth were placed on Deferred Prosecution Agreements/Informal Dispositional Agreement (DPA/IDA); eight referrals were sent up to the court to have petitions filed; two referrals were transferred out of Bayfield County and to the primary county of residence.

Bayfield County used secure juvenile detention facilities for four youth throughout the year for a total of 43 days; no juveniles were sent to Lincoln Hills or Copper Lake Schools during 2019.

JUVENILE COURT REFERRAL NUMBERS
JANUARY - DECEMBER 2019
Juvenile Court Referrals
2015-2019

2019 Most Common Juvenile Court Referrals by Crime
Bayfield County Out of Home Placements:

Throughout 2019 Bayfield County had 16 children placed in out of home care due to child abuse, neglect and/or maltreatment. Some of these placements last only days, some are longer. This number reflects a 30% decrease from 2018, when the County had 23 children in out of home placements. This decrease may be due to many factors. Utilization of the Family Specialist as in an “in-home barometer” allows us to have eyes in the home to assure safety making removal less necessary. Social workers utilize in home safety plans to add additional supports for families struggling with safety issues. Research shows that the removal of children creates trauma and Bayfield County social workers are committed to reducing the impact of safety issues in the home by keeping children safe and with their families. This process is labor intensive, but it pays off by keeping families together. In Bayfield County we continue to see that the biggest factor in the maltreatment of children is untreated substance abuse and mental health issues. Assuring safety means that these needs must be addressed.

The Red Cliff Tribal Court had 26 in placements in 2019, an increase of 7% in 2018.

The Tribe is actively working on moving children from being placed in tribal foster homes to a more permanent situation through the Red Cliff’s customary adoption process. Unlike in the standard adoption process, customary adoption does not terminate parental rights but rather suspends parental rights. This allows the child to keep their connections to family members and the Tribe supporting cultural and familial continuity. Family Services staff partner with Red Cliff Indian Child Welfare staff to foster safety and permanence for these Bayfield County children. Red Cliff ICW and Family Services staff meet regularly with the State Permanency Specialist to discuss planned outcomes for children in out of home care. Our shared goal is placement in a permanent home that the child can thrive in and call home. It bears to keep in mind that the Red Cliff Tribal Court places children out of home, but the financial responsibility of those placements falls on Bayfield County.

Voluntary Kinship Care: Bayfield County had six children living with relatives who were eligible for Voluntary Kinship Care payments in 2019. The State determined monthly support provided to each child increased in 2019 to $238 a month; this was a $6.00/month increase over 2018. Total expenditures for Kinship Care in 2019 was $11,956. Bayfield County continues to not have a waiting list for this program in 2020.

Bayfield County Crisis Line:

Family Services of the Northeast Wisconsin continues to provide Crisis Line services for Bayfield County residents in 2019. The Crisis Line is a shared program between 12 counties in Northern Wisconsin. It is available toll-free 24 hours a day, seven days a week and 365 days a year to receive calls from people experiencing a mental health issue or any kind of
emotional distress. Callers will be immediately connected with a mental health professional who can offer support or information about local behavioral health resources. The Crisis Line is a valuable resource to county residents, clients we are working with as well as their family and friends in the event of a mental health crisis. Law enforcement agencies also utilize the Crisis Line when responding to situations in the field to get more information about services and intervention options and to immediately connect an individual to a supportive ear.

In 2019, the Crisis Line received a total of 50 calls which is an increase of 25% over the previous year. It is interesting to note that the second half of 2019 had almost twice as many calls as the first part of the year. The Crisis Line is promoted by actively distributing the number and urging its use as after-hours support with current clients. The number is also posted on the County’s website as well as in printed materials created by DHS. Local clinics are routinely provided the number to pass on to patients and the inpatient behavioral health unit at MMC provides the County’s crisis line number to all patients being discharged.
The numbers in this chart are duplicative. An emergency detention for a single consumer may appear in more than one category (e.g. both Juvenile and MH, etc.)

*Previous year’s numbers changed to reflect an unduplicated number of consumers who were emergency detained, rather than the duplicated count in the chart above.
ECONOMIC SUPPORT
Jeanine Spuhler, Manager

Performance Indicators for 2019:

Bayfield County is committed to providing the best possible service to all customers. Bayfield County is a member of the Northern IM Consortium (NIMC). NIMC is a partnership of twelve counties including Ashland, Bayfield, Florence, Forest, Iron, Lincoln, Price, Rusk, Sawyer, Taylor, Vilas and Wood. Together the consortium delivers public assistance benefits to over 30,000 low-income households. Economic Support remains committed to providing the best possible customer service. The primary method used to interact with customers is through the NIMC regional call center.

In 2019 the Northern IM Consortium Call Center answered over 100,000 phone calls. The goal of Economic Support is to provide the best possible customer service in a timely and efficient way. The Northern Trends chart includes data that measures the efforts of our section the past several years to reach the goals established for customer service. In 2019 there was improvement in reducing the longest waiting call. The answer rate, average speed of answer, and average handle time increased slightly compared to 2018. The consortium expects to see improvement in these elements as newly hired workers become more efficient and experienced.

![NORTHERN CONSORTIUM 2014-2019](chart.png)
# HUMAN SERVICES PROGRAM SECTIONS

<table>
<thead>
<tr>
<th>AGING/DISABILITY SERVICES</th>
<th>FAMILY SERVICES</th>
<th>ECONOMIC SUPPORT SERVICES</th>
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<tbody>
<tr>
<td>Adult Family Home Certifications</td>
<td>Case Management Services for Children and Families (Voluntary and Court Ordered)</td>
<td>Caretaker Supplement (CTS)</td>
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<tr>
<td>Advocacy and Outreach</td>
<td>Child Abuse/Neglect and Child Welfare Assessments</td>
<td>FoodShare (FS)</td>
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<tr>
<td>Alzheimer Services and Support</td>
<td>Child Crisis/Respite Day Care</td>
<td>Front-end Verification and Fraud Program</td>
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<tr>
<td>Birth-to-Three Program</td>
<td>Child Day Care Provider Certification</td>
<td>Interim Assistance</td>
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<td>Children’s Long-Term Services Disability Benefit Specialist</td>
<td>Child Protective Services-on call 24/7</td>
<td>Information and Referrals</td>
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<td>Elder Abuse/Adult Protective Services Elder Benefit Specialist</td>
<td>Community Support Program</td>
<td>Judicare Referrals</td>
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<td>Emergency Referrals</td>
<td>Comprehensive Community Services</td>
<td>Keep Wisconsin Warm Fund (KWWF)</td>
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<tr>
<td>Family Caregiver Support</td>
<td>Custody and Step-Parent Adoption Studies</td>
<td>Medicaid/BadgerCare Plus</td>
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<td>Children’s Community Options Program</td>
<td>Emergency Detention – AODA and MH</td>
<td>Wisconsin Home Energy Assistance Program (WHEAP)</td>
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<td>Functional Eligibility Determination for Long Term Care Services</td>
<td>Foster Home Licensing</td>
<td>WI Shares (Child Care Subsidy Program)</td>
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<td>Health Promotion &amp; Prevention Activities</td>
<td>Independent Living</td>
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<tr>
<td>Home Delivered Meals</td>
<td>Information and Referral</td>
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<tr>
<td>Information and Assistance</td>
<td>In-Home Family Services</td>
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<tr>
<td>Long-term Care Options and Enrollment Counseling</td>
<td>Jail Inmate Case Management</td>
<td></td>
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<tr>
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<td>Juvenile Court Intake</td>
<td></td>
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<tr>
<td></td>
<td>Kinship Care Program</td>
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</table>
### Senior Dining

**Short-Term Case Management**

*Specialized Transportation Services*

*Supportive Home Care and Chore Services*

*Mental Health/AODA Resource Information and Assistance*

*Mental Health Functional Eligibility*

*Out of home Placements Treatment – AODA and Mental Health*

*Court Ordered Treatment – AODA & MH*

*Mandated Services*
SUMMARY

The Bayfield County Department of Human Services (DHS) is focused on providing services to vulnerable residents of Bayfield County. The populations served include seniors; low income households; the abused and/or neglected; individuals with mental illness, disabilities, or addiction. To fulfill its mission “To Protect and Improve the Quality of Life”, the Department and staff adapt every year to changes, internal and external. Here is a glimpse of 2019.

In late 2018, it became apparent there were significant issues with a vendor, New Horizons North, Inc. (NHN) of Ashland. By the end of February, despite multiple meetings with NHN staff and board members, Bayfield County was unable to negotiate a 2019 contract for the Community Support Program (CSP) and the Comprehensive Community Services (CCS) program. Since the program’s inception, both have been completely administered by New Horizons North, Inc. CSP and CCS are both voluntary, recovery oriented programs that provide valuable community-based services. CSP provides intensive support to individuals with chronic and persistent mental illness. The CCS program affords a wide variety of services to individuals with mental health and/or addiction issues.

On February 1, 2019, NHN provided a 30-day notice of discontinuation of services. The notice was followed by a meeting between Ashland and Bayfield Counties and the NHN Board of Directors. The discontinuation notice was rescinded shortly after the meeting.

Lacking confidence that NHN was going to be able to continue to provide services, the Department began to look for other potential providers. On March 18, 2019, the Department transitioned the CSP program to Northland Counseling, Inc. of Washburn.

In April 2019, the Department again received a 30-day discontinuation of service notice from New Horizons North, Inc. The notice indicated that as of May 1, 2019, NHN would no longer provide CCS services. Further, the organization was quickly laying off staff and noticed the Department of their intention to file for bankruptcy and close their doors.

This was a blow to the area, the organization’s staff, CCS participants, and the Department. New Horizons North, Inc. was a non-profit entity that had provided services to developmentally disabled, cognitively challenged, and mentally ill individuals in Ashland and Bayfield Counties for over fifty years.

An annual contract of approximately $1,000,000 was issued for the CCS program. With the closing of New Horizons North, Inc., no other local vendor able to or interested in administering the entire program. This left the Department scrambling to try to find a way to continue to retain the program and provide services to CCS participants.

Since NHN was also a provider to Ashland Health and Human Services Department (AHHSD) for the CCS program, the Department partnered with AHHSD to quickly develop a regional,
county administered program. Shared regional administration staff was hired by Ashland County. Local staff was hired in Bayfield County for psychotherapy and service facilitation. The broader service array to be provided in the community was contracted out to local providers of service.

The transition was difficult. Several complaints were lodged by CCS participants regarding: the decision to close New Horizons North, Inc.; the loss of relationships with direct service providers; the hiring of former NHN staff as county employees; the poor transition of staff and services; etc. Much of 2019 was spent on: developing the program to be administered by the counties; addressing identified program deficiencies; and investing efforts on increasing the quality of the program. One of the many complaints filed during this time resulted in a surprise on site investigation by the Wisconsin Department of Health Services, Division of Quality Assurance in December 2019. Unfortunately, during the investigation, the Department was unable to produce the required file documentation from February 2019. As a result, the Department was found non-compliant with program rules and cited. There were no negative financial repercussions. However, by the beginning of 2020, the Department was under a corrective action plan with the state of Wisconsin Department of Health Services for the CCS program. Goals for 2020 for CCS include: continuing to invest time and resources to improve the program; increase CCS staff and providers; increase the quality of services provided; increase the number of individuals serviced by the program. There are a great number of Bayfield County residents who need CCS services if the Department can continue to provide them.

A new coordinator was contracted to direct the Aging and Disability Resource Center of the North (ADRC-N) early in the year. Unfortunately, the work was not a good fit for the individual and notice was issued mid-year. Ashland County will contract to provide the director beginning in 2020, but the Department filled many of the gaps until a new director was on board. Fortunately, Ashland County allowed the staff transitioning into the Director position to spend a limited time assisting in the administration of the ADRC-N in the last quarter of 2019.

Due to financial issues with the 2019 regional budget, the Aging and Disability Resource Center of the North (ADRC-N) petitioned the state for additional funding. The ADRC-N was provided with approximately $100,000 one-time funding. Of that allocation, $40,000 was directly allocated to Iron County for local operations and the balance was directed to regional operations per the state directive. The state indicated they would continue to pay the annual software fees past 2019 and until they are able to facilitate a data dump and ADRC-N can transition to using the state’s database. The state also indicated there will be one time monies available to ADRC’s in 2020 to assist in operations for next year. In 2021, the state plans to implement a statewide “reinvestment” that will reallocate funding statewide and should positively affect the ADRC-N’s budgets into the future.
As a result of the anticipated turnover of local fiscal staff due to retirement in early 2021, the Department provided a one-year notice to the ADRC-N counties. Bayfield County will not act as the fiscal agent after 2020. Another county or contractor must be located in 2020 and the Department will transition the fiscal reporting responsibilities to the new entity.

As in previous years, Human Services was challenged with personnel shortages and turnover in 2019. Most sections of the Department experienced some turnover due to staff retirements and resignations. Recruitment was difficult in 2019. Competition for qualified workers was fierce as the need for workers outweighed the availability of qualified applicants. The Department continued to struggle to recruit and retain qualified workers throughout the year.

At the end of 2019, a vacancy for a Social Worker in Family Services open since May 2019, was still left vacant. Workforces shortage, unfavorable wage and/or benefit package comparatives, combined with statewide and nationwide shortages of social workers made it difficult to hire for this position. It is hoped that Bayfield County’s anticipated transition to the state’s health insurance program in 2020 will make a positive effect on the Department’s ability to attract a skilled workforce in the future.

Looking forward to 2020, it is apparent delivering Human Services will be particularly challenging in the coming year. The DHS Annual Report for 2019 is being issued later than ever due to increased workloads and competing priorities resulting from the pandemic and COVID19. The Department is facing a new set of unique challenges as a result of the pandemic. The coronavirus is affecting every part of work in the field of human services in 2020. However, providing quality services to the residents of Bayfield County is the priority for the Department and its staff. Every effort will be made to ensure the individuals and families of Bayfield County can continue to get the assistance they deserve and need.

In closing, I would like to thank the Department of Human Services staff. They are Bayfield County and the Department’s greatest asset. The staff works hard to ensure that Human Services are available to Bayfield County residents who need them. They empower clients to improve the quality of their lives while treating them with the dignity, respect, and kindness they deserve – no matter the circumstances that bring them to our door.

It is both an honor and a privilege to work with such dedicated, professional, talented and caring staff.

Thank you.

Elizabeth Skulan

Director
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January 1, 2019 – December 31, 2019

Dear Bayfield County Board of Health Members, Community Partners & Interested Readers;

2019 was another successful year for Bayfield County Health Department! We continued to provide quality public health programs and services for our community while working to address gaps in coverage.

Health equity and improving rural inequalities in health continue to be imbedded themes for Bayfield County Health Department. In previous Bayfield County community health surveys and through work and discussions with our key partners, we determined that there were certain gaps in health and education services for Bayfield County residents. Thus, we continued to work on bridging these gaps by designing and implementing new programs, including the Reproductive Health – Family Planning Program and an Adult Immunization Program. We also worked to address our Community Health Improvement Plan’s #1 health focus area, Alcohol & Other Drug Abuse (AODA), by building onto existing programming and coalition work during 2019. We searched for and applied for additional grant funding to support these initiatives in order to expand our programming in this focus area and address the drug and opioid crisis in northern Wisconsin. We continue to be involved in employee and community wellness by holding flu clinics, hosting blood drives, and offering a variety wellness events. We also continued to work with our communities in Bayfield County to enhance the opportunities for health and wellness for all Bayfield County residents through the Bayfield County Health Infrastructure Grant.

This report highlights our programs and services as well as 2019 accomplishments. Strong partnerships are the heart of our programs – we achieve more together! Thank you to the Bayfield County Board of Health and Bayfield County Board of Supervisors for your continued support of our programs and services – as well as our mission and vision - during 2019. We aspire for healthy people, communities and environment for a better Bayfield County!

On behalf of the Bayfield County Health Department,

Sara Wartman

Health Director/Health Officer
Bayfield County Health Department
Our Mission: To protect and promote the health and environment of Bayfield County.

Our Vision: Healthy people, communities, and environment for a superior Bayfield County.

Purpose: Bayfield County Health Department completes annual reports as required by Wisconsin Statutes, Chapter 251.06(3)(h). The department uses the annual report as a means to track progress of identified program outcomes and health priorities.

Overview & Function: The Health Department’s role is to promote health and prevent disease and injury. Wisconsin State Statue 251 outlines the responsibility and authority of the local health department and is the primary statute the health department operates under. Acting as an agent for the State of Wisconsin, the Environmental Health program’s primary role is inspection, licensing and code enforcement. This program is located under Wisconsin State Statue 254.

Bayfield County Health Department (BCHD) offers a variety of programs and services. Examples of public health programs include the Immunization, Maternal and Child Health, Prenatal Home Visiting, Childhood Lead, and Women, Infants and Children programs, Food and Water Safety, and Alcohol and Other Drug Addiction (AODA) programs. BCHD operates a Certified Environmental Health Water Lab that runs bacterial and nitrate tests on public and private well water. We partner with UW-Oshkosh Laboratory for nitrite lab sampling and laboratory supplies and with Northland College for environmental waste destruction and research. We contract with the Wisconsin
Department of Natural Resources (DNR) to do transient non-community well testing in Washburn County in addition to testing wells in Bayfield County, which has expanded the depth of our Environmental Health program and increased environmental health revenue.

**PROGRAMS & SERVICES:**

Bayfield County Health Department has several programs, including:

- **Communicable Disease Surveillance and Investigation:** This public health program is statutorily required. Healthcare providers and clinics are required to report communicable diseases to the local health department in a timely manner. The Health Officer or designee investigates all communicable diseases reported to the Health Department. Follow-up is provided to those individuals who have been exposed, treatment offered in the interventions and guidance is given to prevent the spread of the illness to others. Data on all disease investigations are entered into a secure state database called Wisconsin Electronic Disease Surveillance System (WEDSS). Reporting to local health departments occurs electronically and we communicate with all clinical partners, the state and the Centers for Disease Control and Prevention (CDC) through this system.

- **Public Health Nursing:** This program includes primary and secondary prevention activities. Examples include immunizations, prenatal care case management services, bloodborne pathogen education, childhood blood lead screening, school nursing support services, health promotion activities and community health education.

- **Family Planning & Reproductive Health Program:** A new program within BCHD that has been built to address gaps in reproductive health services in rural northern Wisconsin. The Family Planning/Reproductive Health program provides confidential, affordable services including education, counseling, and health services for adolescents and young adults. This includes testing for sexually-transmitted infections, pregnancy testing, contraceptive education and supplies, reproductive health screening, healthcare enrollment, medical home screening and referral services, and post-violence care services.

- **Environmental Health:** The focus of this program is licensing food/lodging establishments, investigating human health hazard complaints, and being a resource to the community when there are questions or concerns about the health effects of environmental factors. BCHD contracts with the Division of Public Health; the Department of Agriculture, Trade and Consumer Protection; and Wisconsin DNR. The Environmental Protection Agency (EPA) requires that Lake Superior beaches be monitored; BCHD utilizes internship opportunities for monitoring local beaches. The Health Department has the authority to monitor water quality, post advisories and close public swimming beaches.

- **Emergency Preparedness Planning:** BCHD is charged with developing and exercising plans to respond to chemical, biological, radiological and naturally occurring disasters. Since
2006, BCHD has developed and maintained a Public Health Emergency Plan (PHEP) and a Mass Clinic Plan, with revisions on an annual basis. These revisions are based on after-action reports and guidance from the Centers for Disease Control and Prevention (CDC). Capacity building, training within our department and with response partners is required. BCHD partners with Ashland County Health & Human Services Department, Red Cliff Community Health Center, Memorial Medical Center and all clinical partners for public health preparedness and response activities.

- **Women, Infants and Children (WIC) Program:** The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is a federally funded program that focuses on improving birth outcomes, decreasing perinatal and infant mortality, and having optimal child growth and development. Federally, the WIC program serves about half of all infants born in the United States. The program accomplishes this through nutrition education, healthcare or community referrals, lactation support, and issuing of food vouchers for vulnerable families. The target population is pregnant women, breastfeeding women, infants and children to age five. Bayfield County is the fiscal agency for the Bay Area WIC Project, a tri-county WIC program serving Ashland, Bayfield and Iron Counties. Four staff work in the WIC Program.

- **Bayfield County Wellness Program:** The focus of this program is to develop proven strategies to reduce the incidence of chronic diseases, promote healthy lifestyles and prevent premature death amongst Bayfield County employees and the community. Three modifiable risk factors that contribute to chronic disease and premature death are tobacco use and exposure, obesity, and physical inactivity. Bayfield County is working to address all three of these risk factors by implementing policy changes, developing employee assistance programs and a comprehensive employee wellness program. Wellness is an internally funded program which provides a significant return on investment to the County in health insurance premium reduction and cost savings. We have been expanding these wellness programs and initiatives into the community, and in 2018 initiated a Bayfield County Health Infrastructure Grant to improve the health infrastructure for communities in our county.

- **Oral Health Program:** The focus of this program is to prevent oral diseases. Poor oral health and untreated oral diseases and conditions can significantly affect quality of life. There are many Bayfield County residents who lack access to preventive and restorative oral health services. The target population for this public health program is children under age 19 and pregnant women. Fluoride rinses are available to children whose drinking water is not fluoridated and fluoride supplements are offered free to all families on private wells after evaluating their well water. This program is state funded.

- **Alcohol & Other Drug Addiction Program:** Northern Wisconsin has unique cultural and socioeconomic factors influencing alcohol and drug addiction issues among residents.
The previous Community Health Assessments (CHAs) and Community Health Improvement Plans (CHIPs) have overwhelmingly and consistently identified alcohol and other drug addiction (AODA) issues as a health concern in Bayfield County. As such, Public Health staffing and resources have been dedicated towards addressing factors influencing negative health statistics surrounding AODA, including education surrounding Adverse Childhood Events (ACEs), trauma-informed care, mental health first aid, and building resiliency. Additionally, we have introduced new educational programming to address opioid addiction and overdose through the Narcan Direct Program.

**2019 ACCOMPLISHMENTS:**

1. Bayfield County Health Department has maintained at least six basic public health services to the community and at least 14 additional programs and services addressing at least seven priorities in the current state health plan. This has allowed the department to resume designation as a level III health department. Level III status allows for higher funding allocations for future state grants.

2. During the 2019-2020 school year, BCHD staff visited five school districts including six schools in Bayfield County (Washburn Elementary, Washburn Middle/High School, Bayfield K-12, Drummond K-12, Iron River Elementary School, and South Shore School) for public health emergency preparedness mass clinics for seasonal influenza vaccination. BCHD increased local partnerships with Bayfield County schools through these mass exercises as well as improved internal preparedness capabilities in case of a disease outbreak situation.

3. In 2019, BCHD expanded Environmental Health Water Lab services to include the capacity to run certified nitrate water samples on a regular basis. This has allowed in-house nitrate testing in Washburn beginning in late 2019 and has increased the timeliness of laboratory results and offered a cost-savings to the consumer and the department.

4. BCHD formed the Reproductive Health – Family Planning Program programming in 2018-2019. With much hard effort from lead staff, BCHD was able to expand services offered and make BCHD better situated to receive additional grant funding in 2020. Creation of this program was aimed at addressing gaps in healthcare coverage in our community.

5. Two staff were trained in late 2019 on the Narcan Direct Program. This program provides education to community members on opioid addiction and is intended to help prevent overdoses associated with opioid use. The program has partnered with the Bayfield County Jail, Sheriff’s Office and Criminal Justice Department to reach community members who have a friend or loved one with addiction issues to provide education and training on proper use of Narcan - and ultimately to save lives.

6. Expansion of the Immunization Program occurred in Autumn 2019 to include providing
free vaccinations to adults without insurance or underinsured. BCHD partnered with Bayfield County Jail to provide free adult immunizations in the jail setting for those behind on immunizations. We also began an immunization program called GSK Direct to provide certain adult immunizations such as the shingles vaccine to those who were eligible based on income guidelines.

7. During 2019, BCHD worked to increase partnership with Bayfield County School Districts to coordinate and offer adolescent health education in the schools.

8. Bay Area WIC Project continued to work towards their goal to increase client and family enrollment into the WIC nutrition program during 2019 through outreach efforts, quality improvement utilizing client satisfaction surveys, and by making the WIC Office a positive environment where the clients feel welcome and supported.

9. Bayfield County Health Department offered several grants for Bayfield County communities in 2019. Bayfield County offered $20,000 in grants, with a maximum request of $5,000 and a requirement from communities for at least 50% match. This has allowed communities to complete projects to improve health and wellness opportunities while leveraging local funds. During 2019, five communities were selected for this award. Examples of projects from 2019 include restoration of the City of Bayfield Halvor Reiten Park and lake access, resurfacing of the Town of Bell (Cornucopia) and the Town of Grand View tennis and pickle ball courts, repair of the Oulu Pioneer Park hiking trail, and new installation of adult fitness equipment at the Iron River Ballpark & Recreation area.

10. BCHD functions through contract as an agent of the State through the Department of Health Services (DHS) and Department of Agriculture Consumer Trade and Protection (DATCP) to provide public health inspections and licensing for a variety of establishments. Under our agent contracts with the State, we are required to conduct a minimum of one annual inspection; pre-inspections for compliance prior to issuing a permit; and any necessary follow up inspections such as complaints and re-inspections to ensure proper compliance; and a variety of consultations by phone or on site. BCHD continued to hold inspections of licensed facilities during 2019 to maintain general food safety and promote good business practices.

11. During Spring 2019, data was collected from an Environmental Health Time Study for use to guide environmental health fees and enact a new fee schedule consistent with costs associated with running the Environmental Health Program. A new fee schedule was reviewed by the Board of Health and Bayfield County Board of Supervisors.

12. Additional grant and revenue sources were investigated during 2019 to support the goals and objectives of the department and expand public health capabilities and services in the community while minimizing increases to county tax levy. Multiple grants were applied for, and several were received, for both the FY2019 and FY2020, including the Taking Action With Data – Tick Grant and grants to purchase car seats and carbon monoxide detectors.
Bayfield County Health Department – Organization Chart and Chain of Command

Note: This Org. Chart is oversimplified due to space limitations.

Special thanks to our Board of Health members who have provided guidance on special topics during 2019, including a fair and equitable Environmental Health fee schedule, staffing, oversight of the department budget, support for the family planning program, and direction on water quality and well testing programs. A special acknowledgment also to Dr. Deborah Dryer, our Medical Advisor, for her dedication to Bayfield County Health Department and her assistance in reviewing policies, procedures, and standing medical orders that help promote and improve population health.

Board of Health Members

Jeremy Oswald, Chairperson
Thomas Gordon, Sr., Vice Chairperson
Jeffrey Silbert, County Representative
Fred Strand, County Representative
David A. Zepczyk, County Representative
Ellen Braddock, RN, Community Member
Elaine Kopp, RN, Community Member
Terri Kramolis, RN Community Member
Deb Dryer, MD, Medical Director
Bayfield County Health Department

117 E. Sixth Street
P.O. Box 403
Washburn, WI 54891

Phone: 715-373-6109
Fax: 715-373-6307

Website: www.bayfieldcounty.org/Health
E-mail: BayCoHD@bayfieldcounty.org

Figure 11: From Christian Co. HD

www.facebook.com
@BayfieldCountyHealthDept – General Health Department
@HYHECoalition – Have You Had Enough? AODA Prevention
@BayCoPNCC – Bayfield County Prenatal Care Coordination
Resolution

No. 2020-77
To Accept WIC Supplemental Funding Grant

WHEREAS, the Bayfield County Health Department has received a grant in the amount of $5,010.00 from the State of Wisconsin, Department of Health Services for bathroom upgrades and medical supplies related to COVID-19. Total award to be expended by December 31, 2020; and

WHEREAS, the 2020 Budget does not contain any projections to account for any revenue or expenditures for said grant; and

WHEREAS, it is the desire of the Bayfield County Board of Health to accept and expend said grant in 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 29th day of September, 2020, hereby authorizes the use of Revenue Account Number 100-20-43550-011 and Expense Account Number 100-20-54107 for the WIC Grant; and

BE IT FURTHER RESOLVED, that the Bayfield County Board of Supervisors hereby amends the 2020 budget by $5,010.00 for grant revenue/expenses.

<table>
<thead>
<tr>
<th>Increase Revenue:</th>
<th>100-20-43550-011</th>
<th>WIC Grant</th>
<th>$5,010.00</th>
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<th>Increase Expenses:</th>
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<td>100-20-54107-50391</td>
<td>Medical Supplies</td>
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By Action of the Bayfield County Board of Supervisors

Dennis M. Pocernich, Chairman

STATE OF WISCONSIN )
COUNTY OF BAYFIELD ) ss.

I, Scott S. Fibert, Bayfield County Clerk, hereby certify that the foregoing is a true and correct copy of Resolution No. 2020-77, Volume 28, adopted by the Bayfield County Board of Supervisors at their meeting held on the 29th day of September, 2020.

Scott S. Fibert, Bayfield County Clerk
Resolution

No. 2020-78

To Accept WIC Supplemental Funding 2 Grant

WHEREAS, the Bayfield County Health Department has received a grant in the amount of $4,900.00 from the State of Wisconsin, Department of Health Services to purchase items that would help while working remotely due to COVID-19. Total award to be expended by December 31, 2020; and

WHEREAS, the 2020 Budget does not contain any projections to account for any revenue or expenditures for said grant; and

WHEREAS, it is the desire of the Bayfield County Board of Health to accept and expend said grant in 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 29th day of September, 2020, hereby authorizes the use of Revenue Account Number 100-20-43550-011 and Expense Account Number 100-20-54107 for the WIC Grant; and

BE IT FURTHER RESOLVED, that the Bayfield County Board of Supervisors hereby amends the 2020 budget by $4,900.00 for grant revenue/expenses.

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<th>Increase Revenue:</th>
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<th>Increase Expenses:</th>
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By Action of the
Bayfield County Board of Supervisors

Dennis M. Pocernich, Chairman

STATE OF WISCONSIN )
COUNTY OF BAYFIELD ) ss.

I, Scott S. Fibert, Bayfield County Clerk, hereby certify that the foregoing is a true and correct copy of Resolution No. 2020-78, Volume 28, adopted by the Bayfield County Board of Supervisors at their meeting held on the 29th day of September, 2020.

Scott S. Fibert, Bayfield County Clerk
Resolution

No. 2020-79

To Accept Breastfeeding Peer Counselor Additional Funding Grant

WHEREAS, the Bayfield County Health Department has received a grant in the amount of $2,400.00 from the State of Wisconsin, Department of Health Services to help offset the funding decrease to the initial grant funding and offset the cost of items needed to work remotely. Total award to be expended by December 31, 2020; and

WHEREAS, the 2020 Budget does not contain any projections to account for any revenue or expenditures for said grant; and

WHEREAS, it is the desire of the Bayfield County Board of Health to accept and expend said grant in 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 29th day of September, 2020, hereby authorizes the use of Revenue Account Number 100-20-43550-014 and Expense Account Number 100-20-54124 for the Breastfeeding Peer Counselor Grant; and

BE IT FURTHER RESOLVED, that the Bayfield County Board of Supervisors hereby amends the 2020 budget by $2,400.00 for grant revenue/expenses.

Increase Revenue:
100-20-43550-014 BFPC Grant $2,400.00

Increase Expenses:
100-20-54124-50121 Full time $1,700.00
100-20-54124-50225 Telephone $500.00
100-20-54124-50290 Contractual Services $100.00
100-20-54124-50315 Advertising $100.00

By Action of the
Bayfield County Board of Supervisors

Dennis M. Pocernich, Chairman

STATE OF WISCONSIN  )
COUNTY OF BAYFIELD  ) ss.

I, Scott S. Fibert, Bayfield County Clerk, hereby certify that the foregoing is a true and correct copy of Resolution No. 2020-79, Volume 28, adopted by the Bayfield County Board of Supervisors at their meeting held on the 29th day of September, 2020.

Scott S. Fibert, Bayfield County Clerk
No. 2020-12

REPORT OF THE BAYFIELD COUNTY PLANNING AND ZONING COMMITTEE

TO: The County Board of Supervisors of Bayfield County on the hearing of petitions to amend the Bayfield County Zoning Ordinance.

The Planning and Zoning Committee of the Bayfield County Board of Supervisors, having held a public hearing pursuant to Section 59.69(5)(e), Wisconsin Statutes; notice thereof having been given as provided by law; and having been duly informed of the facts pertinent to the following changes; hereby recommends the following action on said petition:

The Zoning of Roger & Leah Cardoni, a 7-acre parcel (ID# 4310) (Doc #2007R-516655 in V. 980 P. 425), located in the East Half of the East Half of the Southwest Quarter of the Northwest Quarter (E ½ E ½ SW ¼ NW ¼), LESS the South 1070.0 feet thereof; and that portion of Lot Sixteen (16) of the Bayfield Peninsula Fruit Lands Company, lying East of the Wet boundary line of the aforesaid E ½ E ½ SW ¼ NW ¼ as extended Northerly in said Lot 16 to the South right-of-way of County Trunk Highway J, ALL located in Section One (1), Township Fifty (50) North, Range Four (4) West, Town of Bayfield, Bayfield County, WI from Agricultural One (Ag-1) to Residential- Recreational-Business (R-RB), Residential One (R-1).

The Bayfield County Planning and Zoning Committee recommendation is:

☐ Be Approved
X Be Approved with modification
☐ Be Disapproved.

Date: August 20, 2020

BAYFIELD COUNTY PLANNING AND ZONING COMMITTEE

_________________________  ___________________________
Brett Rondeau               Charly Ray

_________________________  ___________________________
Jeff Silbert               Fred Strand

_________________________
David Zepczyk

NOTE CHANGE: Town of Bayfield recommended Residential One (R-1).

Attached: Copy of Certified Mailing Receipts
**U.S. Postal Service**
**CERTIFIED MAIL® RECEIPT**
Domestic Mail Only

For delivery information, visit our website at www.usps.com.

**OFFICIAL USE**

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<td>Total Postage</td>
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Town of Bayfield
Kelly N. Faye, Clerk
85450 Co Hwy J
Bayfield, WI 54814
Ordinance

No. 2020-12

The Bayfield County Board of Supervisors ordains as follows:
That the Bayfield County Zoning Ordinance, adopted June 1, 1976, be and the same, is hereby amended as follows:

WHEREAS, Wisconsin Statutes §59.69 (5) authorizes the County Board to adopt a zoning ordinance; and

WHEREAS, Wisconsin Statutes §59.69(5)(e) authorizes the County Board to change district boundaries; and

WHEREAS, it is deemed in the best interest of the County of Bayfield that the District Boundaries be further modified and amended in the manner hereinafter set forth;

NOW, THEREFORE, the Bayfield County Board of Supervisors does hereby ordain as follows:

The Zoning of Roger & Leah Cardoni, a 7-acre parcel (ID# 4310) (Doc #2007R-516655 in V. 980 P. 425), located in the East Half of the East Half of the Southwest Quarter of the Northwest Quarter (E ½ E ½ SW ¼ NW ¼), LESS the South 1070.0 feet thereof; and that portion of Lot Sixteen (16) of the Bayfield Peninsula Fruit Lands Company, lying East of the Wet boundary line of the aforesaid E ½ E ½ SW ¼ NW ¼ as extended Northerly in said Lot 16 to the South right-of-way of County Trunk Highway J, ALL located in Section One (1), Township Fifty (50) North, Range Four (4) West, Town of Bayfield, Bayfield County, WI from Agricultural One (Ag-1) to Residential One (R-1) not-Residential-Recreational-Business (R-RB)

The Bayfield County Board of Supervisors decision is:

☐ Be Approved
☐ Be Approved with modification
☐ Refer back to Planning and Zoning with directions as stated/noted and return for enactment or rejection
☐ Be Disapproved

By Action of the
BAYFIELD COUNTY BOARD OF SUPERVISORS

Attested to by:

Dennis M. Pocernich, Bayfield County Chair

State of Wisconsin } §
Bayfield County }

I, Scott S. Fibert, Bayfield County Clerk, hereby certify that the foregoing is a true and correct copy of Amended Ordinance No. 2020-12 of Volume 28, adopted by the Bayfield County Board of Supervisors at their meeting held on the 29th day of September, 2020.

Scott S. Fibert, Bayfield County Clerk

Map, Certified Mailing Receipts, & P & Z Committee Motions Attached

Date Published:
Printers Affidavit of Publication

(State of Wisconsin)
ss.
(County of Ashland)

James Moran, being duly sworn, on oath, says that he is the Legal Notice Representative of the daily newspaper known as The Ashland Daily Press and published at Ashland, WI in Ashland County and the State of Wisconsin, says that the annexed printed copy of:

Bayfield County Zoning 8.20.2020 Meetings

Which forms part of this affidavit, was published in the said newspaper on the following dates:

And further, that the said printed notice so annexed was taken from the said The Ashland Daily Press, the newspaper in which the same was published.

By: James Moran
Title: Legal Notice Representative

Subscribed and sworn to before me on this 12th of August 2020 AD

Notary Public
My term expires on: 6-5-24

FEES:
1 Inset of 2112.5 lines @ .7863 = 170.82
2 Inset of 2113.5 lines @ .6069 = 131.85
Add Affidavit Fee = $1.00
Total = 333.67
LEGAL NOTICES

PUBLIC HEARING

BAYFIELD COUNTY PLANNING AND ZONING COMMITTEE

AGGREGATE SULPHUR QUARRY

3855 Silent Valley Rd.

Tuesday, March 14, 2023

6:00 p.m.

Bayfield County Courthouse

Planning and Zoning Department

NOTICE OF EXCHANGE PROPOSAL

LAND FOR LAND EXCHANGE

Notice is hereby given that the Board of Commissioners of the County of Bayfield, State of Wisconsin, has received a proposal from the Landowners of 3855 Silent Valley Rd., Bayfield County, WI for the exchange of land. The proposal includes the following:

- Approximately 10 acres of land
- The exchange is to be conducted under the provisions of the Agricultural Land Protection Act.

Interested parties are encouraged to contact the Planning and Zoning Department for more information.

Motions are available online (no need to print).
BAYFIELD COUNTY PLANNING AND ZONING COMMITTEE  
PUBLIC HEARING AND PUBLIC MEETING  
AUGUST 20, 2020

Public Hearing:

Roger & Leah Cardoni (Bayfield) – rezone from Ag-1 to R-RB [a 7-acre parcel (Tax ID #4310), described as E ½ of the E ½ of SW ¼ of the NW ¼ & part of Lot 16 Bayfield Peninsula Fruit Lands Less par in V.980 P.425, Section 1, Township 50 North, Range 4 West, Town of Bayfield, Bayfield County, WI]

Roger Cardoni spoke in support explaining he would like to rezone to R-RB and at the Town level they approved to rezone to R-1 as that is what the future land use maps indicate.

Discussion ended.

Business:

Roger & Leah Cardoni (Bayfield) – rezone from Ag-1 to R-RB [a 7-acre parcel (Tax ID #4310), described as E ½ of the E ½ of SW ¼ of the NW ¼ & part of Lot 16 Bayfield Peninsula Fruit Lands Less par in V.980 P.425, Section 1, Township 50 North, Range 4 West, Town of Bayfield, Bayfield County, WI]

Schierman stated there is Town Board Approval but approved to change to R-1 not R-RB. Cardoni stated that is fine with him he just needs to meet setbacks. Strand asked if the rental is permitted. Norwood stated he has held on to the application due to the fact that he doesn’t meet the setbacks to have a bunkhouse. That is the reasoning for the rezone then once that is approved he will be able to approve and issue the short-term rental permit.

Silbert motioned to recommend approval to R-1 based on Town Board Approval, that it meets the Comprehensive Plan, and general welfare. Strand seconded. No further discussion. Motion carried. 5/0
August 27, 2020

Roger & Leah Cardoni
36225 Co Hwy J
Bayfield, WI 54814

Re: Map Amendment (Rezone) on a 7.0-acre parcel (Tax ID #4310) described E 1/2 E 1/2 SW NW & Part of Lot 16, Bayfield Peninsula Fruit Lands; Less par in V. 980 P.425, Section 1, Township 50 North, Range 4 West, Town of Bayfield, Bayfield County, WI from Agricultural-One (Ag-1) to Residential Recreational Business (RRB) (* Note: Shorelands means lands within the following distances from the ordinary high water mark of navigable water. Parcels within one thousand (1,000) feet from a lake, pond or flowage and three hundred (300) feet from a river or stream or to the landward side of the floodplain, whichever distance is greater). Metes and bounds & easement description(s) available in Planning and Zoning Department.

Mr. & Ms. Cardoni:

As you know, the Bayfield County Planning and Zoning Committee conducted a public hearing / meeting on August 20, 2020, where you Mr. Cardoni informed the Committee of your amendment for the above mentioned. After discussion and review, the Planning and Zoning Committee recommended approval of the amendment based upon Town Board Approval, it meets the Comprehensive Plan, and general welfare.

Our Department will submit the Committee’s recommendation and a proposed petition for amendment (change of district boundaries) of the ordinance to the Bayfield County Board of Supervisors for their determination. If you have questions and/or concerns, etc., please contact the Bayfield County Clerk’s Office @ (715) 373-6100.

Be advised anyone contesting this recommendation must follow procedures as set forth in WI Stat. 59.69(5).

Sincerely,

Robert D. Schierman, Director
Bayfield County Planning & Zoning Department

cc: Kelly Faye, Town Clerk
Office File
PETITION FOR ZONING DISTRICT MAP AMENDMENT

**Please consult with Planning and Zoning Office prior to submitting this application**

Bayfield County Planning and Zoning Dept
P.O. Box 58 – Washburn, WI 54891
Phone – (715) 373-6138
Fax – (715) 373-0114
e-mail: zoning@bayfieldcounty.org

TO: The Bayfield County Board

The Undersigned hereby petitions the County Board to amend the Bayfield County Zoning Ordinance as follows:

Present Zoning District  Requested Zoning District
AG | Residential

Lakes Classification

Property Owner: Roger & Leah Cardoni
Property Address: 36225 County Hwy T
Bayfield, WI 54815

Telephone: 715-779-3311

Accurate Legal Description involved in this request (specify only the property involved with this application)

REASON FOR CHANGE: (State briefly what is being requested and why)

Re-Zone from Agricultural to Residential as per future zoning map plans.

THE FOLLOWING "MUST" BE INCLUDED WITH THIS APPLICATION: (or will be sent back for completion)

1. Pink Form with applicants portion filled out (DO NOT Send or Give to Town Clerk—return to Zoning Dept)
2. Appropriate Fees – (1) Committee
3. Copy of your Deed and Copy of Tax Statement
4. Copy of Wisconsin Wetland Inventory Map (shoreland-wetland property)
5. Parcel ID Map (show the area involved, its location, dimensions and location of adjacent property owners, and the surrounding zoning districts.)
6. Adjoining property owners names/addresses (see reverse side of this form)

PINK FORM: Property Owner must send TOWN BOARD RECOMMENDATION (aka: TBA) to Zoning Office at the time of application deadline. (This form will be sent to the Town Clerk with the Public Hearing Notice for their recommendation).
LIST ADJACENT PROPERTY OWNERS "ON THIS FORM":

** Attach separate sheet "only if" additional space is needed. (12 spaces provided)

Provide names and full addresses of the owners of all property abutting the applicant's property, and all adjacent owners within 300' of the subject property. (Note: Applicant is solely responsible for obtaining accurate, current names and addresses.)

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Have you consulted with Planning or Zoning Dept. prior to applying for permit? Yes ( ) No ( )

Signatures below MUST be Property Owners at the time of request. (All owners must sign or give consent letters). If Agent(s) sign below (A letter of Authorization from all property owners must be attached to this form)

Rigo Cardoni

Leah Cardoni

Property Owner's Signature(s)

36225 County Hwy J

Bayfield, WI 54814

Property Owner's Mailing Address

Agent’s Signature

Agent’s Address

Date

Web Site Available:
www.bayfieldcounty.org/147

u/forms/applicationforrezone
Revised: June 2015
Members Present: James Crandall, Larry Fickbohm, Marty Milanowski and Steve Sandstrom

Member Present by phone: Jeremy Oswald

Others Present: Paul Johanik, Highway Commissioner and Cheri Dergon, Office Manager/Accountant.

Call to Order: Meeting was called to order at 5:05 p.m. by Vice Chairman Marty Milanowski.

Next Meeting: The next meeting is scheduled for October 7, 2020.

Approval of Minutes: Motion by Fickbohm / Sandstrom and carried to approve the minutes of the July 1, 2020 meeting.

Audit vouchers: Vouchers were audited. A motion by Fickbohm / Sandstrom and carried to approve the vouchers as presented totaling $2,043,518.43.

Financial reports discussion.

No public comment.

ATV Route Application for CTH Y. Motion by Fickbohm / Sandstrom and carried to approve to send to full board for approval.

Pigeon Lake Speed Limit changed to 45 mph 2 miles to CTH A.

Commissioner Reports:

A. CTH E East – TEA Grant for 1.3 miles for all season road was approved.
B. CTH B – Ready for paving which should be second or third week of September.
C. 5 Year Plan – subject to change.

2021 Budget

A. Discussion on the purchase of new radios.
B. CTH N – Pigeon Lake – Commissioner recommends hiring a consultant to do hydrology study and design.

Committee Input: Discussion on Bibon Swamp.

Adjournment: The meeting adjourned at 6:00 p.m.

MINUTES OF THE BAYFIELD COUNTY HIGHWAY COMMITTEE MEETING

Paul Johanik, Highway Commissioner
Bayfield County Highway Department

cd
By Highway Committee Policy:

ATV Routes on County Trunk Highways must be requested by a local unit of government (Town / City / Village) which agrees to its status as "The Route Sponsor". As such, the route sponsor agrees:

1. Public notice and local board action will be required in support of the requested route.
2. The route sponsor will be responsible for all costs incurred for sign installation which will be completed by the Bayfield County Highway Department.
3. Signing on County Highway right-of-ways will be limited to route designation at both ends of the route only. Additional directional arrows will be placed off of CTH R.O.W. and will be the responsibility of the sponsor.
4. The route sponsor assumes full responsibility for the costs incurred by the Bayfield County Highway Department for any future damages or maintenance resulting from ATV usage.
5. The ATV route may be revoked at any time by Bayfield County Highway Committee action.

Route (where to where): County Hwy Y from intersection of Hwy Y and Lake Rd south to intersection of County Hwy Y and South Shore Rd in the Town of Barnes.

Distance: 1. mile

Route Sponsor, (Town), City, Village of: Barnes

Head of Government Name: Christine Webb

Title: Town Board Chairman

Address: 3360 County Hwy N Barnes Wi 54813

Contact Information: Judy Boudreau Town Clerk 715-395-2782 clerk @ barnes-wi.com

Signature: Christine Webb Date: 8-18-2020

Please include documentation of Board action.
By Highway Committee Policy:

ATV Routes on County Trunk Highways must be requested by a local unit of government (Town / City / Village) which agrees to its status as "The Route Sponsor". As such, the route sponsor agrees:

1. Public notice and local board action will be required in support of the requested route.
2. The route sponsor will be responsible for all costs incurred for sign installation which will be completed by the Bayfield County Highway Department.
3. Signing on County Highway right-of-ways will be limited to route designation at both ends of the route only. Additional directional arrows will be placed off of CTH R.O.W. and will be the responsibility of the sponsor.
4. The route sponsor assumes full responsibility for the costs incurred by the Bayfield County Highway Department for any future damages or maintenance resulting from ATV usage.
5. The ATV route may be revoked at any time by Bayfield County Highway Committee action.

Route (where to where): County Hwy Y from demarcation point 2.12 miles
South of intersection of County Hwy Y and State Hwy 27
North to intersection of County Hwy Y and County Hwy N, and
Portion of County Hwy Y to access trail.

Route Sponsor (Town, City, Village of): Barnes

Head of Government Name: Christine Webb

Title: Town Board Chairman

Address: 3340 County Hwy N

Contact Information: Judy Bourassa, Town Clerk

Signature: Christine Webb Date: 8-18-2000

Please include documentation of Board action.
Motion made (Jansen/Frint) to accept the resignation of Dorothy Mueller and appoint the alternate Susanne Kalla as a regular Election Official for the term ending December 31, 2021. Voice vote taken, motion carried.

Review 2 year operator’s license application from Jenneane Lois

Motion made (Neff/Jansen) to approve the renewal of a 2 year operator’s license of Jenneane Lois. Voice vote taken, motion carried.

Review documents regarding request to open certain sections of County Hwy Y to ATV traffic. Paul Solberg of the Lake County ATV Club addressed the board asking that the board request permission from the County to open the Bayfield County portions of the trail to ATV usage.

Motion made (Frint/Neff) to authorize the town chairman to send a request to Bayfield County Highway Dept to sponsor a route on County Hwy Y from intersection of County Hwy Y and Lake Rd south to intersection of County Hwy Y and South Shore Rd in the Town of Barnes. Roll call vote taken, with Supervisor Neff voting yes, Supervisor Jansen voting yes, Supervisor Frint voting yes, Supervisor Porter voting yes and Chairperson Webb voting yes, motion carried.

Motion made (Porter/Frint) to authorize the town chairman to send a request to Bayfield County Highway Dept to sponsor a route on County Hwy Y starting from demarcation point 2.12 miles south of County Hwy Y and State Hwy 27 north to intersection of County Hwy Y and County Hwy N and portion of County Hwy N to State Hwy 27 to access trail. Roll call vote taken, with Supervisor Neff voting yes, Supervisor Jansen voting yes, Supervisor Frint voting yes, Supervisor Porter voting yes and Chairperson Webb voting yes, motion carried.

Consider ad placement in Hayward Area Chamber of Commerce’s Hayward Lakes Vacation Guide—Supervisor Frint questioned the value of advertising due to the current pandemic and didn’t know how much it’s helped us in the past. She recommended not placing an ad for this year’s guide.

Vouchers approval – discussion/motion to approve July vouchers

Motion made (Porter/Frint) to approve the July vouchers. Voice vote taken, motion carried

Clerk/Treasurer Report: Judy Bourassa

The ending balance in the General Checking is $473,292.77, $572,493.75 is the ending balance in the Money Market Account, $1,551.73 is ending balance in the Vatten Paddlar Account, the Tax Collection Account has a balance of $811.39 and a 6 month CD at Associated Bank with a value of $100,395.55 for a total in all funds of $1,148,545.19 with $952.13 in interest earned.

Motion made (Porter/Frint) to approve the July Treasurer’s Report. Voice vote taken, motion carried.

Highway Department - Monthly Roads Report by Eric Polkoski

Completion of projects for month of August
Amendatory Ordinance
No. 2020-13
To add 2 Routes to the All-Terrain Vehicles Designated Routes in the Bayfield County Code of Ordinances, Title 10 – Chapter 3

Chapter 3: All-Terrain Vehicles and Off-Road Motor Vehicle Operation

Sec. 10-3-1 State All-Terrain Vehicle Laws Adopted.
The provisions describing and defining regulations with respect to all-terrain vehicles in §23.33, Wis. Stats., and any future amendments or revisions, are hereby adopted by reference and made part of this Section as if fully set forth therein.

Sec. 10-3-2 Purpose.
Taking consideration of the economical and recreational value weighted against possible dangers, liability aspects, terrain involved, traffic density and public health, this ordinance has been created to designate certain all-terrain vehicle routes on portions of existing county highways, to identify the procedure for establishment of additional all-terrain vehicle routes in the county, to set forth conditions of operation of all-terrain vehicles on the county trunk highway system and signage, suspension and revocation of all-terrain vehicle routes, and to specify penalties for violation of this ordinance.

Sec. 10-3-3 Authority.
This ordinance is enacted pursuant to County Board authority under Wis. Stat. 59.02, as authorized by 23.33 (11)(am) and 23.33 (8)(b).

Sec. 10-3-4 Establishment of ATV Routes.
County Trunk Highways designated as ATV routes shall be established and approved by the Bayfield County Board upon recommendation by the Highway Committee. The Highway Committee shall develop policies and procedures for the designation of ATV routes including appropriate criteria for making a designation.

Sec. 10-3-5 Operation of All-Terrain Vehicles on the County Trunk Highway System

(a) All ATV’s shall operate only on the extreme right side of the paved portion of the roadway. Operation of an ATV on the shoulder, ditch or right-of-way is prohibited and illegal.
(b) All ATV operators shall observe and obey posted speed limits. The speed limit for ATVs traveling on designated routes is 40 mph unless otherwise posted.
(c) All ATV operators shall ride in single file.
(d) ATV operators shall yield the right-of-way to other vehicular traffic and pedestrians.
(e) All ATV operators shall have their headlight and taillight illuminated at all times while operating on a county highway.
(f) All persons under the age of 18 must wear a helmet when operating or riding an ATV.
(g) All ATV operators will be in compliance with Statutory Regulations.
All ATV operators assume all the usual and normal risks of ATV operation while on the approved County Highway route(s).

**Sec. 10-3-6 Signage of ATV Routes.**
Any ATV signage on County Trunk Highway right-of-way will be installed by the Bayfield County Highway Department which shall be reimbursed for time and materials by the Route Sponsor. All signage will be in accordance with Wisconsin Administrative Code NR 64.12 (7). Any removal, damage, defacing, moving, or obstructing of signage is illegal and prohibited.

**Sec. 10-3-7 Enforcement.**
This ordinance shall be enforced by the Bayfield County Sheriff’s Department or any other law enforcement official as set forth in Wis. Statute 23.33(12).

**Sec. 10-3-8 Violations.**
(a) Wisconsin state All-Terrain Vehicle penalties as found in s. 23.33 (13) (a) Wis. Stats., are adopted by reference.

(b) Forfeiture: The penalty for violation of any provision of this Chapter shall be a forfeiture, in accordance with Title 1, Chapter 2 of the Bayfield County Code of Ordinances, together with the court costs and fees and the applicable penalty assessment. Forfeiture for violation of any ATV regulation(s) set forth in the Wisconsin Statutes adopted by reference in this Chapter shall conform to the forfeiture penalty permitted to be imposed under the applicable statute(s).

**Sec. 10-3-9 Maintenance.** Approval of highway segments as ATV routes does not imply that additional maintenance will be provided by the Bayfield County Highway Department. These segments will be maintained like any other segment of County Highway, and Bayfield County makes no representation as to their condition or fitness for ATV use.

**Sec. 10-3-10 Designated Routes.**
The following routes are designated all-terrain vehicles routes in Bayfield County:

1. CTH H (Scenic Drive to Finger Lake Road) – 0.15 mile (Adopted May 17, 2014)
2. CTH N (Hiatt Road to Longview Road) 2.26 miles
3. CTH N (STH 27 To Kickapoo Trail) 4.64 miles (Adopted Nov. 28, 2014)
4. CTH D (CTH M to Pioneer Road) 6.07 miles (Adopted Jan. 26, 2016)
5. CTH C (Siskiwit Lake Road to Mountain Road) 0.51 mile (Siskiwit Falls Road to Huron Avenue) 0.21 mile
6. CTH E (Sutherland to STH 63) 1.19 miles
7. CTH N (Pease Road to CTH A) 0.50 mile
8. CTH A (CTH N to Kickapoo Trail) 0.25 miles
10. CTH E (USH 2 to Keystone Road) (Adopted Aug. 27, 2013) – 1.0 miles
11. CTH M (Kavanaugh Road to USH 63, (1 City Block) (Adopted Oct. 1, 2013) – 0.09 Mile (Adopted May 27, 2014)
12. CTH C (FR 696 to FR 697) – 0.25 Mile (Adopted May 27, 2014)
13. CTH H (Horstman Road to CTH E) – 1.96 miles (Adopted Nov. 28, 2014)
14. CTH E (CTH H to Panasuk Road) – 1.00 mile (Adopted Nov. 28, 2014)
15. CTH E (Lund Road to Faith Church Road) -.50 Miles (Adopted Nov. 28, 2014)
16. CTH E (Moonshine Alley Road to Olaf Johnson Road) – 1.00 Miles (Adopted Nov. 28, 2014)
17. CTH E (Andrew Anderson Road to Benoit Road) – .50 Miles (Adopted Nov. 28, 2014)
18. CTH E (Panasuk Road to Keystone Road) – 1.00 Mile (Adopted Nov. 28, 2014)
19. CTH M (Frels Road to Garmisch Road) – 2.72 miles (Adopted Aug. 30, 2016)
20. CTH D (Porcupine Lake Road to Club Lake Road) – 0.06 miles (Adopted Oct. 18, 2016)
21. CTH H (Scenic Drive West to E Knutson Drive) – .512 miles (Adopted January 26th, 2019)
22. CTH H (W Knutson Drive to South McCarry Lake Road) – .981 miles (Adopted January 26th, 2019)
23. CTH H (North McCarry Lake Road to Busky Bay Drive – .964 miles (Adopted January 26th, 2019)
24. CTH M (Old Grade Road (FR191) and East Lake Five Road) – 1.1 miles (Adopted February 13th, 2019)
25. CTH H (Hortsman Road to Finger Lake Road) – 4.48 miles (Adopted March 13th, 2019)
26. CTH H (Scenic Drive to Scenic Drive) – 3.81 miles (Adopted March 13th, 2019)
27. CTH G (USH 2 east to Pristash Road) – 2 miles (Adopted July 3rd, 2019)
29. CTH I – .7 miles (Adopted August 10th, 2019)
30. CTH C (Big Pine Trail to Siskiwit Lake Road) – .25 miles (Adopted August 10th, 2019)
31. CTH D (Highway 63 to Camp 8 Road) – 3.25 miles (Adopted August 10th, 2019)
32. CTH H (McCarry Lake Road to McCarry Lake Road) – .79 miles (Adopted August 10th, 2019)
33. CTH H (Buskey Bay Drive to Wayside Road) – 1.2 miles (Adopted August 10th, 2019)
34. CTH D (Triangle Road to Pioneer Road) – 1 mile (Adopted September 7th, 2019)
35. CTH C (Big Rock Road to McKinley Road) – 1 mile (Adopted September 7th, 2019)
36. CTH C (29635 County Hwy C west to South Maple Hill Road) (Void upon sale of home) – .6 mile (Adopted February 25th, 2020)
37. CTH Y (Intersection of CTH Y and Lake Road south to intersection of CTH Y and South Shore Road in the Town of Barnes) – 1 mile
38. CTH Y (Starting from demarcation point 2.12 miles south of intersection of CTH Y and State Hwy 27 north to intersection of CTH Y and CTH N, portion of CTH N to State Hwy 27 to access trail) – 2.15 miles

Sec. 10-3-11 Suspension and Revocation of Route

(a) The Bayfield County Highway Commissioner shall have the authority to suspend operation of any ATV route for up to ninety (90) days due to hazard, construction or emergency conditions in any highway segment listed as a designated route.

(b) Any ATV route may be revoked at any time by the Bayfield County Highway Commissioner. At the next Bayfield County Highway Committee meeting following the revocation, the committee shall take action to either uphold the revocation or overturn it.

By the action of the:

BAYFIELD COUNTY BOARD OF SUPERVISORS

____________________________
Dennis M. Pocernich, Chair

STATE OF WISCONSIN )
BAYFIELD COUNTY ) ss.

I, Scott S. Fibert, Bayfield County Clerk, hereby certify that the foregoing is a true and correct copy of Amendatory Ordinance in Volume 28, adopted by the Bayfield County Board of Supervisors at their meeting held on the 29th day of September 2020.

____________________________
Memo

To: Bayfield County Board of Supervisors

From: Mark Abeles-Allison and John Carlson

Re: RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF A $1,650,000 GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2020, OF BAYFIELD COUNTY, WISCONSIN; ESTABLISHING THE TERMS AND CONDITIONS THEREFOR; DIRECTING ITS EXECUTION AND DELIVERY; CREATING A DEBT SERVICE ACCOUNT THEREFOR AND AWARDED THE SALE THEREOF

This Resolution is to authorize the county to obtain a $1,650,000 loan from Bremer Bank for the purpose of financing a portion of the County’s 2021 Highway Reconstruction Program. Wis. Stats. 67.045 and 67.12(12) permit the county to borrow and levy the debt payments. If approved, the loan would be closed on October 23rd such that the full amount can be placed on the 2021 levy. The County would then payoff the loan between January 2, 2021 and March 1, 2021.

In terms of borrowing costs, the interest rate is still being finalized. If the rate is the same as last year, (2.96%) this equates to roughly $4,070/month. The county will incur at least two months of interest. In addition, there will be some legal expense, estimated at less than $2500. These amounts will not be included on the levy and will be paid out of the county’s general fund.

In essence, this is an indirect way of adding an additional $1,650,000 to the 2021 levy to meet the goals set out by the county with respect to county highway reconstruction.
RESOLUTION NO. 2020-80

RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF A $1,650,000 GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2020, OF BAYFIELD COUNTY, WISCONSIN; ESTABLISHING THE TERMS AND CONDITIONS THEREOF; DIRECTING ITS EXECUTION AND DELIVERY; CREATING A DEBT SERVICE ACCOUNT THEREFOR AND AWARDING THE SALE THEREOF

BE IT RESOLVED, by the Board of Supervisors (the “Board”) of Bayfield County, Wisconsin (the “County”), as follows:

Section 1. Note Purpose, Authorization, and Award.

1.01 Under and pursuant to the provisions of Wisconsin Statutes, Chapter 67 and Sections 67.045 and 67.12(12), the County is authorized to issue and sell its general obligation promissory notes for any public purpose.

1.02 The Board hereby directs the issuance and sale of its $1,650,000 General Obligation Promissory Note, Series 2020 (the “Note”) for the public purpose of financing a portion of the County’s 2021 Highway Reconstruction Program consisting of approximately nine miles of County Highway improvements (the “Project”).

1.03 The County has solicited a proposal for the sale of the Note and received a proposal from Bremer Bank, National Association, located in Washburn, Wisconsin (the “Purchaser”), to purchase the Note to pay or provide for costs of the Project, and upon condition that the Note matures and bears interest at the time and annual rate set forth in Section 2. The County, after due consideration, finds such offer reasonable and proper and the offer of the Purchaser is hereby accepted. All actions of the Chairperson, the County Clerk and the Administrator taken with regard to the sale of the Note are hereby ratified and approved.

Section 2. Terms and Form of the Note.

2.01 The Note shall be a single note, dated as of the date of delivery, in fully registered form, in the amount of $1,650,000, with principal and interest payable March 1, 2021.

The Note shall bear interest on the unpaid principal balance at the rate of 2.96% per annum. Interest shall be payable on March 1, 2021. Payments shall be applied first to interest due through the stated principal payment date set forth above on the unpaid principal balance and thereafter to reduction of principal. Delinquent payments, if any, shall be applied by the registered holder in the following sequence: (1) billed delinquent interest, (2) past-due interest installments, (3) past-due principal installments, (4) interest installments due, and (5) principal installments due.

2.02 The principal amount of the Note maturing on March 1, 2021 is subject to redemption and prepayment at the option of the County on January 2, 2021 and on any day thereafter in whole or in part, at par plus accrued interest to the date of redemption.

2.03 The Board hereby appoints the County Clerk as registrar and transfer agent for the Note (such officer or successor thereof is herein referred to as the “Note Registrar”).

2.04 The Note shall bear interest at the annual rate stated therefor in Section 2.01. The County Treasurer shall make all interest payments with respect to the Note by check or draft mailed to the registered owner of the Note shown on the bond registration records maintained by the Note Registrar at the close of business on the 15th
day (whether or not on a business day) of the month next preceding the Interest Payment Date at such owner’s address shown on such bond registration records.

2.05  A. The Note shall be prepared for execution in accordance with the approved form and shall be signed by the manual signature of the Chairperson and attested by the manual signature of the County Clerk. In case any officer whose signature shall appear on the Note shall cease to be an officer before delivery of the Note, such signature shall nevertheless be valid and sufficient for all purposes as if he or she had remained in office until delivery.

B. The County Clerk is authorized and directed to obtain a copy of the proposed approving legal opinion of the Bayfield County Corporation Counsel, which is to be complete except as to dating thereof and cause the opinion to be attached to the Note. The County Clerk is authorized and directed to file the opinion in the County offices.

2.06  A. The County shall cause to be kept at the principal corporate office of the Note Registrar a note register in which, subject to such reasonable regulations as the Note Registrar may prescribe, the County shall provide for the registration of the Note and the registration of transfers of the Note entitled to be registered or transferred as herein provided. In the event of the resignation or removal of the Note Registrar or its incapability of acting as such, the Note registration records shall be maintained at the office of the successor Note Registrar as may be appointed by the Board.

B. Upon surrender for transfer of the Note at the principal corporate office of the Note Registrar, the County shall execute and the Note Registrar shall authenticate and deliver, in the names(s) of the designated transferee(s), one new note of a like aggregate principal amount, as requested by the transferor.

C. A Note surrendered upon the exchange provided for in this Resolution shall be promptly cancelled by the Note Registrar and thereafter disposed of as directed by the Board.

D. A Note issued in exchange for or upon transfer of the Note shall be a valid obligation of the County evidencing the same debt and entitled to the same benefits under this Resolution as the Note surrendered for such exchange or transfer.

E. The Note presented for a transfer or exchange shall (if so required by the County or the Note Registrar) be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the County and the Note Registrar, duly executed by the registered owner thereof or the owner’s attorney duly authorized in writing.

F. The County may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of the Note, other than exchange expressly provided in this Resolution to be made, without expense or without charge to the registered owner.

G. If the Note becomes mutilated or is destroyed, stolen or lost, the Note Registrar will deliver a new Note of like amount, number, maturity dates and tenor in exchange and substitution for and upon cancellation of the mutilated Note or in lieu of and in substitution for the Note destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Note Registrar in connection therewith; and, in the case of the Note being destroyed, stolen or lost, upon filing with the Note Registrar and the County of evidence satisfactory to them that the Note was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Note Registrar of an appropriate note or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the County and the Note Registrar must be named as obligees. The Note so surrendered to the Note Registrar
will be cancelled by the Note Registrar and evidence of such cancellation must be given to the County. If the mutilated, destroyed, stolen or lost Note has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Note prior to payment.

2.07 The Note delivered upon transfer of or in exchange for or in lieu of any other Note shall carry all of the rights to interest, accrued and unpaid and to accrue, which are carried by such other Note.

2.08 The principal of and interest on the Note shall be payable by the Note Registrar in such funds as are legal tender for the payment of debts due the United States of America. The County shall pay the reasonable and customary charges of the Note Registrar for the disbursement of principal and interest.

2.09 Delivery of the Note and payment of the initial advance of the purchase price under the Note shall be made at a place mutually satisfactory to the County and the Purchaser. A typewritten and executed Note shall be furnished by the County without cost to the Purchaser. The Note, when prepared in accordance with this Resolution and executed, shall be delivered by or under the direction of the County Clerk to the Purchaser upon receipt of the purchase price or initial advance plus accrued interest.

Section 3. Form of the Note.

3.01 The Note shall be typewritten or printed in substantially the following form:

UNITED STATES OF AMERICA
STATE OF WISCONSIN
BAYFIELD COUNTY

R-1 $1,650,000

GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2020

<table>
<thead>
<tr>
<th>Rate</th>
<th>Date of Original Issue</th>
<th>Maturity Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.96%</td>
<td>October 23, 2020</td>
<td>March 1, 2021</td>
</tr>
</tbody>
</table>

REGISTERED OWNER: BREMER BANK, NATIONAL ASSOCIATION

Bayfield County, Wisconsin (the “County”), for value received, promises to pay to the registered owner specified above (the “Holder”), or registered assigns, the principal sum of One Million Six Hundred Fifty Thousand Dollars ($1,650,000) payable on March 1, 2021, together with interest on the outstanding principal amount from the date hereof at a rate of 2.96% per annum, calculated on the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. Both principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft from the office of the County Treasurer. The County Treasurer shall make the interest payment with respect to this Note directly to the registered owner hereof shown on the bond registration records maintained on behalf of the County by the County Clerk at the close of business on the 15th day of the month next preceding the Interest Payment Date (whether or not a business day) at such owner’s address shown on said bond registration records, without, except for payment of the final principal installment on the Note, the presentation or surrender of this Note, and all such payments shall discharge the obligation of the County to the extent of the payments so made. Payment of the principal shall be made when due upon presentation and surrender of this Note to the County Clerk. For the prompt
and full payment of such principal and interest as they become due, the full faith and credit and resources of the County are irrevocably pledged.

The principal of and interest on the Note are payable in such funds as are legal tender for payment of debts due the United States of America. Payments shall be applied first to interest due through the stated principal payment date set forth above on the unpaid principal balance and thereafter to reduction of principal. Delinquent payments, if any, shall be applied by the Holder in the following sequence: (1) billed delinquent interest, (2) past-due interest installments, (3) past-due principal installments, (4) interest installments due and (5) principal installments due.

This Note is issued by the County in the amount of $1,650,000 pursuant to the authority contained in Wisconsin Statutes, Chapter 67, and Sections 67.045 and 67.12(12), and all other laws thereunto enabling, and pursuant to an authorizing resolution adopted by the governing body of the County on September 29, 2020 (the “Resolution”), for the public purpose of financing a portion of the County’s 2021 Highway Reconstruction Program. The Note is payable from the Series 2020 Promissory Note Debt Service Account in the County’s Debt Service Fund and a direct annual ad valorem tax has been levied upon all of the taxable property within the County, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred.

This Note has been designated by the County as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

The principal amount of the Note shall be subject to redemption and prepayment at the option of the County on January 2, 2021 and on any day thereafter, in whole or in part, at par plus accrued interest to the date of redemption.

The Note is issued as a fully registered note without coupons, in the denomination of $1,650,000. The County will, at the request of the registered owner, issue one new fully registered note in the name of the registered owner in the aggregate principal amount equal to the unpaid principal balance of the Note, all of like tenor except as to number and principal amount. This Note is transferable by the registered owner hereof upon surrender of this Note for transfer at the principal office of the Note Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Note Registrar and executed by the registered owner hereof or the owner’s attorney duly authorized in writing. Thereupon the County shall execute and the Note Registrar shall authenticate and deliver, in exchange for this Note, one new fully registered note in the name of the transferee of an authorized denomination, in an aggregate principal amount equal to the unpaid principal amount of this Note, of the same maturity, and bearing interest at the same rate.

IT IS CERTIFIED AND RECITED that all acts and conditions required by the Constitution and laws of the State of Wisconsin to be done and to exist precedent to and in the issuance of this Note, in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done and do exist in form, time and manner as so required; that all taxable property within the limits of the County is subject to the levy of ad valorem taxes to the extent needed to pay the principal hereof and the interest hereon when due, without limitation as to rate or amount and that the issuance of this Note does not cause the indebtedness of the County to exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, Bayfield County, Wisconsin, by its governing body, has caused this Note to be executed in its name by the signatures of the Chairperson and the County Clerk and its corporate seal or a true facsimile thereof to be impressed or imprinted hereon, all as of the date of original issue specified above.
ATTEST:

County Clerk ____________________________________________ Chairperson
(SEAL)

Date of Execution: October 23, 2020

REGISTRATION CERTIFICATE

This Note must be registered as to both principal and interest in the name of the owner on the books to be kept by the County Clerk. No transfer of this Note shall be valid unless made on said books by the registered owner or the owner’s attorney thereunto duly authorized and similarly noted on the registration books. The ownership of the unpaid principal balance of this Note and the interest accruing thereon is registered on the books of the County Clerk in the name of the registered owner last noted below.

<table>
<thead>
<tr>
<th>Date</th>
<th>Registered Owner</th>
<th>Signature of County Clerk</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/23/2020</td>
<td>Bremer Bank, National Association</td>
<td>__________________________</td>
</tr>
<tr>
<td></td>
<td>31 West Bayfield Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Washburn, WI 54891</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Federal Taxpayer I.D. No.: 39-0669450</td>
<td></td>
</tr>
</tbody>
</table>

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns, and transfers unto ____________________________

______________________________

(Name and Address of Assignee)

______________________________

Social Security or other Identifying Number of Assignee

______________________________

the within Note and all rights thereunder and does hereby irrevocably constitute and appoint ____________________________ attorney to transfer the said Note on the books kept for registration thereof with full power of substitution in the premises.

Dated: __________________________

______________________________

______________________________

NOTICE: The signature of this assignment must correspond with the name of the registered owner as it
appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

________________________________

(Bank, Trust Company, member of National Securities Exchange)

EXHIBIT A TO NOTE

<table>
<thead>
<tr>
<th>Amount of Disbursement</th>
<th>Date of Disbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,650,000</td>
<td>October 23, 2020</td>
</tr>
</tbody>
</table>

Section 4. Borrowed Money Fund; Debt Service Fund.

4.01 A The Series 2020 Borrowed Money Fund. There is hereby created a separate and special fund designated as the Series 2020 Borrowed Money Fund (the “Borrowed Money Fund”), which shall be used solely for payment of costs of constructing the Project. Proceeds of the Note shall be drawn and credited to the Borrowed Money Fund. The monies in said fund may from time to time be invested as provided in Section 66.0603, Wisconsin Statutes. Upon completion of such capital improvements as described in Section 1.02 hereof, and after payment in full of all costs thereof, any balance on hand in the Borrowed Money Fund shall be credited to the Debt Service Account.

B. Debt Service Fund. There is hereby established in the treasury of the County, if it has not already been created, a debt service fund separate and distinct from every other fund (the “Debt Service Fund”), which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the Debt Service Fund. There shall be maintained in the Debt Service Fund a separate account, to be designated the Series 2020 Promissory Note Debt Service Account.

C. The Series 2020 Promissory Note Debt Service Account. To the Series 2020 Promissory Note Debt Service Account (the “Debt Service Account”) there is hereby pledged and irrevocably appropriated and there shall be credited: (1) any collections of all taxes levied herein for the payment of the Note and interest thereon; (2) all investment earnings on funds in the Debt Service Account; (3) accrued interest, if any, received upon delivery of the Note; (4) surplus monies in the Borrowed Money Fund as specified in Section 4.01A hereof; (5) funds appropriated in Section 4.02A hereof in the amount of $16,822.67; and (6) any and all other monies which are properly available and are appropriated by the County to the Debt Service Account including further deposits as may be required by Section 67.11 of Wisconsin Statutes. The amount of any surplus remaining in the Debt Service Account when the Note and interest thereon are paid shall be used to reduce the amount of taxes levied herein. No money shall be withdrawn from the Debt Service Account and appropriated for any purpose other than the payment of principal of and interest on the Note until all such principal and interest has been paid in full and cancelled; provided (i) the funds to provide for each payment of principal of and interest on the Note prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due; and (ii) any funds over and above the
amount of such principal and interest payments on the Note may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Note as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, in interest bearing obligations of the United States of America, or in other obligations of the County, which investments shall continue to be a part of the Debt Service Account. When all of the Note has been paid in full and cancelled, and all permitted investments disposed of, any money remaining in the Debt Service Account shall be deposited in the general fund of the County, unless the Board directs otherwise.

D. Draws on Note. On the date of issuance of this Note, the County shall draw $1,650,000 of the Note.

4.02 Debt Service Levy.

A. The Board hereby appropriates $16,822.67 from the County’s General Fund – Contingency Line Item to the Debt Service Account to pay the interest due on the Note on March 1, 2021.

B. For the purpose of paying the principal of and interest on the Note as the same become due, the full faith, credit and resources of the County are hereby irrevocably pledged and there hereby is levied on all the taxable property in the County a direct, annual, irrepealable tax in such year and in such amount as is sufficient, together with the monies appropriated to the Debt Service Account as provided for in Section 4.02A, to meet such principal and interest payments when due; said tax is hereby levied in the year and in the amount shown on Exhibit A hereto, which is incorporated by reference as though fully set forth herein.

B. The County shall be and continue to be without power to amend Sections 4.02A or repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Note, said tax shall be carried into the tax rolls of the County and collected as other taxes are collected.

4.03 Payment of Costs of Issuance. The County agrees to pay the costs of issuance of the Note as set forth in the officers’ certificate on the Closing Date.


5.01 The officers of the County are authorized and directed to prepare and furnish to the Purchaser and to bond counsel certified copies of all proceedings and records of the County relating to the authorization and issuance of the Note and other affidavits and certificates as may reasonably be requested to show the facts relating to the legality and marketability of the Note as such facts appear from the official books and records of the officers’ custody or otherwise known to them. All of such certified copies, certificates and affidavits, including any heretofore furnished, constitute representations of the County as to the correctness of facts recited therein and the actions stated therein to have been taken.

5.02 The County Clerk shall provide and keep a separate record book and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Note.

5.03 In the event of the absence or disability of the Chairperson or County Clerk, such officers of the County or members of the Board as in the opinion of the County’s attorney may act in their behalf shall, without further act or authorization, execute and deliver the Note, and do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers.

Section 6. Tax Covenants.
6.01 A. The County hereby covenants not to use the proceeds of the Note, or to cause or permit them to be used, in such a manner as to cause the Note to be a “private activity bond” within the meaning of Sections 103 and 141 through 150 of the Code.

B. The County covenants and agrees to comply with requirements under the Code necessary to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Note, including without limitation (1) requirements relating to temporary periods for investment, (2) limitation on amounts invested at a yield greater than the yield on the Note, and (3) the rebate of excess investment earnings to the United States if the gross proceeds of the Note are not expended for the purposes of the Note in accordance with the requirements of the small-issuer exception and the regulations thereunder.

C. For purposes of qualifying for the small-issuer exception to the federal arbitrage rebate requirements, the County finds, determines and declares:

(1) the County is a governmental unit with general taxing powers;

(2) the Note is not a “private activity bond” as defined in Section 141 of the Code;

(3) 95% or more of the net proceeds of the Note are to be used for local governmental activities of the County;

(4) the aggregate face amount of the tax-exempt obligations (other than private activity bonds) issued by the County during the calendar year in which the Note is issued is not reasonably expected to exceed $5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

D. In order to qualify the Note as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Code, the County hereby makes the following factual statements and representations:

(1) the Note is not a “private activity bond” as defined in Section 141 of the Code;

(2) the County hereby designates the Note as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code;

(3) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the County (and all entities whose obligations will be aggregated with those of the County) during the calendar year in which the Note was issued will not exceed $10,000,000; and

(4) not more than $10,000,000 of obligations issued by the County during the calendar year in which the Note was issued have been designated for the purposes of Section 265(b)(3) of the Code.

E. The County shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this section.

Section 7. Post-Issuance Compliance Policy and Procedures. The Board has previously approved a Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures which shall apply to qualifying obligations to provide for compliance with all applicable federal regulations for tax-exempt obligations or tax-advantaged obligations (collectively, the “Policy and Procedures”). The Board hereby approves the Policy and Procedures for the Note. The County Clerk continues to be designated to be responsible for post-issuance
compliance in accordance with the Policy and Procedures.

(remainder of page intentionally left blank)

____________________________________
Chairperson

Attest:

____________________________________
County Clerk
EXHIBIT A

GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2020
BAYFIELD COUNTY, WISCONSIN

TAX LEVY SCHEDULE

<table>
<thead>
<tr>
<th>Levy Year/Collect Year</th>
<th>Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020/2021</td>
<td>$1,650,000*</td>
</tr>
</tbody>
</table>

* Total principal and interest due on the Note on March 1, 2021 is $1,666,822.67. $16,822.67 has been appropriated to the Debt Service Account pursuant to Section 4.02A.
Board of Supervisors,

I would like to thank the County Board for the ability to add electronic doors to the Evelyn Goldberg Briggs Memorial Library. The openers were recently installed on both our main entrance and a bathroom door. Thank you again for this addition to the library.

Sincerely,
Jacquie Parker