

**BAYFIELD COUNTY  
BOARD OF HEALTH MEETING**

Jeremy Oswald, Chairman  
David Zepczyk  
Deb Dryer

Jeff Silbert  
Tom Gordon

Fred Strand  
Elaine Kopp  
Ellen Braddock

Dear Health Board Members,

There is a Health Board meeting scheduled for ***Tuesday, December 11<sup>th</sup>, 2018, at 5:00 pm***, in the **Bayfield County EOC** located in the Bayfield County Annex Building, Washburn, WI. **If you are unable to attend this meeting, please call the Health Department and let me know.**

*Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Bayfield County Health Department office at 715-373-6109, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.*

**\*\*\* AGENDA \*\*\***

- 1. Call the Meeting to Order**
- 2. Approval August 14, 2018, Meeting Minutes**
- 3. Public Comment**
- 4. Presentation on WIC Program and Review of Audit**  
Presentation by Kelsey Latimer. In mid-August, WIC had their 2018 Management Evaluation. The northern regional director evaluated documentation, finances, projects policies and procedures, and had the opportunity to observe a WIC clinic. Corrective actions, quality improvements and recommendations will be shared.
- 5. Review 2018 Health Department 3<sup>rd</sup> Quarter Budget**
- 6. Review of Revised Clinic Fee Schedule**  
Adult Tetanus (Td, Tdap) Vaccine cost adjusted.
- 7. Discussion and Possible Action Regarding Quality Improvement Plan**  
Review Bayfield County Health Department Quality Improvement Plan. A Quality Improvement Plan is a living document and is revisited on a regular basis to document accomplishments, lessons learned and reflect changing organizational priorities.
- 8. Discussion and Possible Action Regarding 2019 Health Board Meeting Schedule**  
Review and schedule 2019 Health Board meetings. Superior Days in Madison falls on February 11<sup>th</sup> -12<sup>th</sup>, 2019 which may conflict with the February Health Board meeting. Set alternate dates for February meeting.
- 9. Update on Health Department Programs and Services**
- 10. Other Issues or Concerns**

**11. Next Meeting Date**

Tuesday, February 12<sup>th</sup>, 2019, 5:00 pm, in the EOC.

**12. Adjourn**

Sincerely,

**Sara Wartman**

Sara Wartman

Director/Health Officer

cc: Bayfield County Board, via email

Mark Abeles-Allison, Bayfield County Administrator, via email

Heartland Communications

The Daily Press, via email

Health Department Employees, via email

Red Cliff Tribal Chairperson