

Bayfield County
Comprehensive Community Service (CCS) Meeting
Conference Room A– Ashland County – Downtown

January 14, 2020

Members Present: Elizabeth Skulan, Cheryl Hanson, Lorna Gamble, Karlan Williams, Andrew Austin

Members Excused: Nicole Gurnoe, Thomas Mittlestaedt, Kari Lind

Members Unexcused:

Others Present: Terry Barningham, Val Levno, Nettie Titel, Shelby Eckland, Joan Haukaas, Nancy Schouten, Jan Kupczyk, Joshua Gilbert

Call to order and Introductions

Williams called the meeting to order at 2:40 p.m. Introductions made. A quorum was not present until 2:40.

Discussion and Possible Action: Review of the October 8, 2019 Meeting Minutes

Motion by Williams, seconded by Gamble to approve October 8, 2019 meeting minutes, as presented. Motion passed.

Discussion and Possible Action: Plan and Policy Update

Motion by Hanson, seconded by Gamble to approve plan and policy update. Motion passed.

Discussion and Possible Action: Term limits: Karlan Williams

Motion by Gamble, seconded by Austin to approve term limits and keeping Karlan Williams on the committee. Motion passed.

Review Program Report

Austin wonders why there are so many discharges within ACCS and what we can do about them. Barningham explains to the committee that people are meeting goals or not finishing the required paperwork to get into the program. Levno will include more detail on discharges on her next Program Report.

Children Services

Levno reviewed current services offered children.

New Business

- A. Advertising – Levno presented the updated CCS Adult and Youth Brochure. We are using them throughout Ashland and Bayfield Counties.
- B. Letter to CCS participants about CCS Coordination Committees – The committee reviewed the letter, which was sent out in October with changes the committee had recommended. No one has responded that they would like to meet with a member of the Coordination Committee.
- C. 2019 CCS State Satisfaction Surveys – Levno explained the State Satisfaction Surveys results and showed a comparison of how we match up with other counties in the state.
- D. Groups – Levno stated the program does not provide groups facilitated by state staff except for substance abuse groups and what an intern does. The program does contract for groups from CCS Vendors.
- E. CCS Admissions Process – Schouten questioned whether a psychologist could sign the physician's prescription. Levno stated that it had to be a medical doctor per state statutes.
- F. Peer Support – Levno stated we have Peer Supports through Headwaters and North Country Independent Living Center. If participants are interested in Peer Supports they can talk to their Service Facilitator to add it to their plan.
- G. Voluntary Participant Meetings – Schouten offered to volunteer her time to talk with CCS participants about the program and to support each other. Schouten will write a letter and send it to Levno to be distributed to CCS participants.

Opportunity for Public Comment (Limit 3 minutes)

None.

Other (Informational Items)

The next Statewide Meeting will be at Glacier Canyon Lodge on May 12th. If anyone wants to see minutes of past meetings they are found on the DHS website.

Future Meeting Dates

- April 14th, 2020 – Bayfield County Department of Human Services, 117 E 5th St. Washburn, WI at 2:30 p.m.
- July 14th, 2020 – Ashland County Community Services Programs, 514 W Main St. Ashland, WI at 2:30 p.m.
- October 13th, 2020 – Bayfield County Department of Human Services, 117 E 5th St. Washburn, WI at 2:30 p.m.

Motion to adjourn.

Motion to adjourn the meeting by Gamble, seconded by Hanson. Motion passed.

Minutes submitted by: Shelby Eckland, Administrative Assistant – Ashland County

**Ashland HHSD and Bayfield County DHS
Regional Comprehensive Community Service (CCS) Coordination Meeting
EOC Room – Bayfield County
January 14, 2020**

ACCS Members Present: Terry Barningham, Joan Haukaas, Jan Kupczyk, Nancy Schouten

ACCS Members Excused: Thomas Mittelstaedt, Amber Jensen

ACCS Members Unexcused:

BCCS Members Present: Elizabeth Skulan, Cheryl Hanson, Karlan Williams, Andrew Austin

BCCS Members Excused: Nicole Gurnoe, Thomas Mittlestaedt, Kari Lind

BCCS Members Unexcused:

Members-At-Large: Val Levno, Thomas Mittlestaedt

Others Present: Shelby Eckland, Nettie Titel, Joshua Gilbert

Call to order and Introductions

Williams called the meeting to order at 2:35 p.m.

Discussion and Possible Action: Review Minutes from October 8, 2019 Meeting

Motion by Barningham, seconded by Schouten to approve October 8, 2019 minutes as presented. Motion passed unanimously.
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Review Program Report

Austin wonders why there are so many discharges within ACCS and what we can do about them. Barningham explains to the committee that people are meeting goals or not finishing the required paperwork to get into the program. Levno will include more detail on discharges on her next Program Report.

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Motion to adjourn

Motion to adjourn the meeting by Hanson, seconded by Kupczyk. Motion passed.

Minutes submitted by: Shelby Eckland, Administrative Assistant – Ashland County