

**Minutes of the
Bayfield County Executive Committee Meeting
4:00pm, January 14, 2021**

Meeting was held Remotely, with phone and/or video access for members and the public.

Members Present: Brett Rondeau, Jeff Silbert, Dennis Pocerlich, Fred Strand, Mary Dougherty, Larry Fickbohm

Members Excused:

Others Present: Mark Abeles-Allison-County Administrator, Kristine Kavajecz-Human Resources Director, Craig Parks-Maintenance Supervisor, Lynn Divine-County Clerk, Paige Terry, Marty Milanowski, Jan Victorson-Emergency Management Director, Jenna Galligan-Treasurer, Dan Heffner-Register of Deeds, Jeremy Oswald

Meeting Called to Order at 4:00pm by Rondeau.

Public Comment: None Received

Motion Silbert, Fickbohm to approve minutes of the December 10, 2020 Executive Committee meeting. Motion Carried (6-0).

Elected Official Introduction:

Lynn Divine, County Clerk: Previous county employee and Town Clerk. Transition going smoothly.

Dan Heffner-Register of Deeds: Previous experience in the ROD office and title company experience. Office modifications occurring. Records are currently being transitioned to Laserfiche. May need to upgrade the Fidlar system due to security concerns. Steve Lawton, new staff is picking up quickly.

Jenna Galligan-County Treasurer: Was Deputy Treasurer for 4 years. Busy tax collection time. Cleaning and purging in the office. Sarah Traaholt moved into the Deputy Treasurer position, catching on very quickly.

Mass Fatality Plan and MOU: Resulted from a meeting with Ashland/Bayfield County. This plan will identify resources in the immediate area for a mass fatality situation. Local funeral homes and cemeteries have storage capacity for 50-100 bodies.

Adjustment of Title 2, Chapter 4 “Property Assessed Clean Energy Financing” in the Bayfield County Code of Ordinances to be changed to Title 2, Chapter 5:

Motion Silbert, Strand to change the Property Assessed Clean Energy Financing to Title 2, Chapter 5. Motion Carried (6-0)

2020 Budget Adjustments: Abeles-Allison reviewed budgets that will have adjustments and/or amendments due to line item overages. Formal Budget amendments will be provided at a future meeting.

- i. Maintenance Projects
- ii. Sheriff/Jail Project
- iii. Highway Budget
- iv. Extension Budget
- v. Zoning Budget
- vi. 2020 Internal Service Funds

CDBG-CV Program recommendations to full board: Sheldon Johnson will be present at the County Board meeting to review the details.

- b. Public Hearing
- c. Bayfield County Resolution No. 2021-02, Resolution to Adopt a Citizen Participation Plan
- d. Bayfield County Resolution No. 2021-03, Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations
- e. Residential Anti-Displacement and Relocation Assistance Plan
- f. Bayfield County Resolution No. 2021-04, Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application due mid-Feb

Motion Strand, Fickbohm to forward resolutions 2021-02, 2021-03, 2021-04 and Residential Anti-Displacement and Relocation Assistance Plan to the County Board for consideration.

Discussion regarding why the Excessive Force resolution would be part of this. It was explained that it is a requirement to be eligible for funding through the CDBG-CV program. *Motion Carried (6-0)*

Electric Vehicle Charging Station: BART is expanding their use of electric vehicles. They are looking for a location in Washburn. Considering a location at a county facility that could be used by citizens and county vehicles in addition to BART. BART will pay for the installation and maintenance of the charging station.

Motion Silbert, Dougherty to approve further investigation of placing electric vehicle charging station on county property. Discussion on the proposed location of the charging station. Two parking spaces would be allocated for electric charging. *Motion Carried (6-0)*

Northwest Regional Planning Agreement:

Motion Pocernich, Silbert to approve the revolving loan agreement with Northwest Regional Planning Commission. Motion Carried (6-0)

Budget 2022 Letter: Abeles-Allison reviewed a budget planning memo that was distributed to department heads in December in anticipation of reduced revenues for 2022.

Reports:

- g. Rural EMS: There are 3 towns in Ashland County that do not have EMS service. EMS services are fragile. Bayfield County implemented a policy allowing employees to respond during during work time. State legislation has been proposed. County could consider submitting support for the legislation.
- h. Financial Report, end of December 2020: Revenues are currently at 91% for the general fund, down approximately \$1.2 million from 2019. DHS on budget. CIP currently \$68,000 in the black.
- i. Treasurer's Report, end of December 2020: Just under \$20million balance. Very similar to 2019 balance.
- j.
- k. Census 2020 Status Report: Land Records is working on an update.
- l. Superior Days: Will not take place in 2021. May work with surrounding counties on a couple of specific topics.
- m. Martin Luther King Day Training Day: Review of activities planned for the day.
- n. EIGP Energy Grant Application Update: Due later this month. Met with Xcel Energy to assemble information for the application.
- o. Tribal County Relations, Joint Meeting Discussion in November: Tribal Relations discussed scheduling another joint County/Tribal Council meeting. Draft joint resolution was shared to repatriate county held lands within the Red Cliff Reservation.
- p. Northern Lights Update: COVID has had a significant impact. Facility has received a couple of citations from the state related to visitation during the pandemic. 2 additional complaints were received from St Lukes Clinic. Director of Nursing is leaving.

Public Health COVID-19 Report: Approximately 260 persons have received vaccinations in Bayfield County. Currently doing clinics on Tuesday and Wednesdays. Next week moving to the Washburn school to allow for more capacity and anticipate doubling the number of vaccinations that can occur. COVID testing continues to be offered at various locations. County employees are continuing to telecommute. Suggestions was made to do a weekly notification to the public on how the vaccinations will be administered and where citizens can receive the vaccinations.

Motion Pocernich, Fickbohm to move into Closed Session pursuant to §19.85(1)(c,g), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

q. County Admin Evaluation

r. Current Litigation Review (Delta Dump Site, Sheriff's Office Case) and closed cases.

Motion Carried (6-0). Entered Closed session at 5:32pm.

Motion Pocernich, Fickbohm to return to open session. Motion Carried (6-0). Returned to open session at 5:40pm.

Meeting adjourned at 5:40pm. Respectfully submitted by Kris Kavajecz.