

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE
Courthouse Conference Room A
January 16, 2017
3:00 p.m.**

Committee Members Present: Richard Compton, Kathryn Grafsgaard, Kenneth Jardine, Martha Oie, Jeremy Oswald, Betty Schell

Committee Members Excused: Patricia Carver

Committee Member Absent: Crystal Newago (Red Cliff Elder Program Rep.)

Staff Present: Carrie Linder, Elizabeth Skulan, Jane Cook

Call to Order and Introductions

Compton called the meeting to order at 3:01 p.m. and introductions were made.

Review of the December 5, 2016 Minutes

Motion by Jardine to approve the minutes, second by Schell. Motion carried.

Discussion and Possible Action regarding 2017 Elder Abuse Grant Application

Linder reviewed performance expectations.

Motion by Jardine to adopt 2017 Elder Abuse Grant Application, second by Oie. Motion carried.

Review of Aging Plan goals and objectives for 2017 and status report for 2016

Linder requested this item be tabled until the March 20, 2017 ADAC meeting.

Motion made by Jardine to table item until March ADAC meeting, second by Schell. Motion carried.

Nutrition Program Updates

- A. Review number of meals served for fourth quarter and for 2016 – Linder reviewed information from October through December for 2015 and 2016. Correction to be made on IRIS total meals for October-December 2016. Also, discussed summary comparison for 2015 and 2016.
- B. Review average donation per meals for 2016 - Linder reviewed the average donation per congregate and HDM meals. Linder noted that there is a need to raise awareness of home delivered meal donations.
- C. Committee Member Site Review-Progress Report – Linder checked with others on the status of the committee member meal site reviews and asked if anyone had questions. Some reviews have been done and returned. Meal site reviews still to be done were asked to have the assessment tool back before the March 20, 2017 meeting for compilation. Information to be provided to committee members. Site assignments included: Barnes-Kathryn Grafsgaard; Benoit-Richard Compton; Iron River-Martha Oie; Port Wing-Kenneth Jardine; Time Out-Patricia Carver.

ADRC Updates

- A. Reliability and Consistency of ADRCs-Report to Joint Committee Finance by WIDHS – Linder reviewed the Executive Summary findings. This report examined data from a variety of sources, which indicated that both the Long Term Care Functional Screen and the options/enrollment counseling provided by ADRCs are both reliable and consistent. ADRCs are doing a great job. Our long term functional screen staff is contracted through Northern Lights and she focuses solely on conducting the functional screens.

- B. Caregiver Outreach Project – Linder noted that this is a statewide project. Flyers and ads have been generated. Advertising for outreach has been purchased in the Bottom Line and the Connection as well as a local radio station.
- C. Medicare 101 Outreach Project – This presentation will be brought to communities throughout the county for January through August. Sheila Mack, Elder Benefit Specialist will present basics on Medicare for those who are reaching 65 years of age and need to make decisions. Information on these presentations will be available on the Bayfield County website.

Advocacy Updates

Linder distributed an Advocacy Brief information sheet provided by GWAAR. Information briefly discussed.

Other (Informational Items)

- A. AARP Tax Aide – Free tax preparation will be provided by IRS certified volunteers at the Bayfield County Courthouse Complex on Tuesdays, February 7th through April 11th from 8:30 a.m. to 5:30 p.m.
- B. Staffing Updates – Linder noted that Michele Reiswig’s, A&D Social Worker, last day of employment will be March 31. Currently posting for a replacement.

Future Meeting Date(s)

Next meeting: March 20, 2017 at 4:00 p.m.

Adjournment

Motion by Oswald, second by Jardine to adjourn meeting at 4:08 p.m.

Minutes respectfully submitted by Jane M. Cook, Clerk III

01/24/2017