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**BAYFIELD COUNTY  
BOARD OF HEALTH MEETING  
Tuesday, February 19, 2019 – 5:00 PM  
Bayfield County Annex Building EOC**

Present: Fred Strand, Jeremy Oswald, Elaine Kopp, Jeff Silbert, David Zepczyk, Deb Dryer (left at 6:23 p.m.)

Absent: Ellen Braddock, Tom Gordon

Staff: Amy Jarecki, Sara Wartman, Kelsey Latimer, Anne-Marie Coy

- 1. Call the Meeting to Order:** The meeting was called to order at 5:00 p.m. by Chairman Oswald.
- 2. Approval December 11, 2018, Meeting Minutes:** *A motion to approve the December 11, 2018 meeting minutes was made by Strand; motion seconded by Zepczyk. Motion carried.*
- 3. Public Comment:** None.
- 4. Presentation on Environmental Health Water Lab Program:** Presentation by Anne-Marie Coy, Environmental Health Sanitarian, regarding previous county groundwater studies, recommendations to the Bayfield County Health Department from the Large-Scale Livestock Committee findings in 2015, and information on the Environmental Health Water Lab testing. Coy shared information on the nitrate water sampling the Health Department will start doing in-house this year. Information on a proposed state bill was shared (copy attached) which may bring in extra grant revenue for more water sampling.
- 5. Discussion and Possible Action Regarding Environmental Health County Well Delegation Program:** Potential new Environmental Health program under NR 845 involving issuing well permits and actively pursuing proper abandonment of unused wells (handout attached). Chairman Oswald suggested that more information on this subject be brought to a future meeting and more discussion be made.
- 6. Review 2018 Health Department 4th Quarter Budget:** Amy Jarecki, Office Manager shared the 4th Quarter Budget Report, but cautioned that there were still some outstanding expenses and revenues that have yet to be posted. There will be a more comprehensive report shared at the next Board of Health meeting.
- 7. Discussion and Possible Action Regarding Budget Resolution to Accept Dual Protection Grant:** Funds were awarded in the amount of \$7,500 to purchase items to enhance dual protection services within the clinic, such as posters, brochures, media and

technology. *Motion to accept resolution and forward on to the County Board was made by Silbert; motion was seconded by Kopp. Motion carried.*

- 8. Discussion and Possible Action Regarding Budget Resolution to Accept Public Health Crisis Response Grant:** Funds were awarded in the amount of \$1,625 to offset expenses for Health Department personnel attending Drug Endangered Children (DEC) trainings/meetings. These meetings or trainings will help strengthen public health preparedness response surrounding the ongoing opioid overdose epidemics in Wisconsin. *Motion to accept resolution and forward on to the County Board was made by Kopp; motion was seconded by Zepczyk. Motion carried.*
- 9. Discussion and Possible Action Regarding Budget Resolution to Accept Communicable Disease Control and Prevention Grant:** Funds were awarded in the amount of \$3,200 to purchase items to enhance awareness of communicable diseases and assist with ongoing disease surveillance and investigations at the local level. The monies will be used to purchase items for a Fight the Bite “tick kit” which will contain items to assist in preventing tick borne illnesses. *Motion to accept resolution and forward on to the County Board was made by Strand; motion was seconded by Zepczyk. Motion carried.*
- 10. Discussion and Possible Action Regarding New or Existing Health Department Policies and Procedures:** Sara Wartman, Health Director handed out copies of two (2) new department policies and procedures (copies attached). The first is Equipment Sign Out which will assist in keeping track of the department’s equipment. There was some discussion among board members regarding making this item a procedure and not a policy. *Motion to accept this item as a policy was made by Zepczyk; motion was seconded by Kopp. Motion was not carried. Recommendation was to turn policy into a procedure.*

The second is Dual Protection Services which outlines the procedures the nursing staff will follow to implement the program. There was discussion as to whether this item could be tabled until the next meeting to allow the Board members time to read and understand the policy. *Motion to accept this item was made by Strand, with the stipulation that it be on the agenda for the next meeting so that any changes can be made; motion was seconded by Dryer. Motion was carried.*
- 11. Northern Region Board of Health Representative for State WALHDAB Committee:** The Northern Region WALHDAB is looking for local Board of Health members to join their Board.
- 12. Review of Bayfield County Website Subscription Options:** Wartman reviewed the “Notify Me” e-mail subscription options to be able to stay involved and connected with the departments in the county and any government happenings.



## Bayfield County Health Department

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Sara Wartman, BSN, RN, CLS

Director / Health Officer

**13. Review of WIC 2018 Project Goals:** Kelsey Latimer, WIC Director shared information on how the recent government shutdown affected the WIC program. WIC staff was recently trained on screening for substance use and abuse.

**14. Update on Health Department Programs and Services:** Staff continue to work on setting up the nitrate testing equipment in the water lab. Certification process will take about one year, due to the DNR making a visit to certify the lab. This will shorten the turnaround time for samples that previously were shipped down state. The Passport to Wellness program was discussed. This program highlights hiking trails in Ashland and Bayfield counties. The Farm Atlas project is being worked on by the local Health Change Coalition. The Atlas will be published in the spring and will highlight local farmer's markets and local farmers. The Have You Had Enough? AODA (Alcohol and Other Drug Abuse) Coalition is sponsoring a showing of the documentary "Written Off" on March 19, 2019 at the Harbor View Event Center in Washburn. A "Hidden in Plain Sight" display will be available at the event as well. This display shows parents possible hiding spots that teens will hide drugs and other items.

**15. Other Issues or Concerns**

**16. Next Meeting Date**

Tuesday, April 9<sup>th</sup>, 2019, 5:00 pm, in the EOC.

**17. Adjourn:** The meeting adjourned at 6:43 p.m.

Respectfully Submitted,

*Amy Jarecki*

Amy Jarecki, Office Manager