

---

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE MEETING MINUTES**

Bayfield County Courthouse, Conference Room B  
Tuesday, March 13, 2018 at 10:00 a.m.

**Committee Members Present:** Ann Glavan, Barb Gadbois, Shelli Listing, Sara Wartman, John Knight

**Committee Members Absent:** Jaime Goodlet, Mary Lou Jahr, Robyn Klobucher, Lona Schmidt

**Staff Present:** Kristin Opperman – Bayfield County Youth Services Coordinator, Heather Gilbertson – Support Staff

**Call to order:** Barb called the meeting to order at 10:05 am.

**Review/adoption of minutes from 12/12/2017 meeting:**

- Review of Minutes
- A motion was made by Sara to approve the December 12, 2017 meeting minutes, seconded by Ann, motion carried.

**Children's LTC Program Enrollment**

- Bayfield County's caseload contains 26 kids in either the Waiver or CCOP program or both
- 3 kids on the waiting list
- 1 new referral, if they qualify they will be added to the waiting list
- 2 kids in 2018 will age out of the children's programs and move into adult services
- There is discussion of having a state waiting list vs. a county waiting list

**Review 2018 CCOP Annual Plan Update approval**

- The 5yr plan was done in 2017
- Each following year and update needs to be submitted; we submitted the 2018 update in November 2017
- February 22, 2018 – received a letter from the State accepting the Annual Plan Update for 2018

**Review CCOP Advisory Committee manual**

- Refer to manual

**Other (information items only):**

- Discussion about forming a Local Network of Support
- Using Gas Cards as a Positive reinforcement to participate
- Discussion about FAST (Families and Schools Together) Program and modeling our Local Network of Support from this program
- Discussion of sending out a Brief Survey to families on caseload to find out if they are interested in and would use Local Network Support and if so what is needed for them and their family to participate in the program.

**Motion to Adjourn:**

John motioned to adjourn the meeting, Sara seconded, motion carried. Meeting adjourned at 11:01 am.

Minutes respectfully submitted by Heather Gilbertson, Support Staff