
**BAYFIELD COUNTY
BOARD OF HEALTH MEETING
Tuesday, April 9, 2019 – 5:00 PM
Bayfield County Annex Building EOC**

Present: Fred Strand, Jeremy Oswald, Elaine Kopp, Jeff Silbert, David Zepczyk, Tom Gordon, Ellen Braddock

Absent: Deb Dryer

Staff: Amy Jarecki, Sara Wartman, Peter Morrissette (left at 5:36 p.m.)

- 1. Call the Meeting to Order:** The meeting was called to order at 5:00 p.m. by Chairman Oswald.
- 2. Approval February 19, 2019, Meeting Minutes:** *A motion to approve the February 19, 2019 meeting minutes was made by Kopp; motion seconded by Zepczyk. Motion carried.*
- 3. Public Comment:** None.
- 4. Presentation on AODA and Other Community Coalition Efforts:** Presentation by Peter Morrissette, Public Health Educator, regarding the variety of programs that target alcohol and other drug abuse. Peter presented a lot of the items that he uses to educate parents and teachers on the many ways teens hide drugs. He also showed some of the new ways teens are finding to ingest drugs and talked about the types of drugs that are available today. Different projects done in the last nine (9) years involving local high school students were discussed, such as the mock car accidents, art contests and a movie making project. The lack of funding and staff time to pursue additional projects was brought up and discussed. Many good ideas and comments were shared by all members.
- 5. Review 2018 End of Year Budget:** Presentation was made by Amy Jarecki, Office Manager. It was noted that there is about \$29,000.00 in deferred revenue, monies that is for the 2018 budget year, still coming in and will be put back to the 2018 budget year by the auditors. The bottom line for the 2018 budget year is that our department has managed to use more grant money than public levy throughout the year. *A motion to approve the 2018 end of year budget was made by Gordon; motion seconded by Kopp. Motion carried.*
- 6. Discussion and Possible Action Regarding County Well Delegation Program:** Sara Wartman, Health Director, discussed the possibility of creating a well delegation program in conjunction with the Environmental Health department. The pros and cons of creating a new program was discussed at length. Sara will set up a meeting with the



Bayfield County Health Department

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Sara Wartman, BSN, RN, CLS

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Zoning Director to discuss their role in well delegation. *This action is tabled until Sara talks with the Zoning Director and possibly the Land and Water Conservation department.*

7. Discussion and Possible Action Regarding Dual Protection Services Policy:

The policy was presented at the last Board of Health meeting, but was not presented with enough time for members to thoroughly read and understand the policy. The policy was accepted at the last meeting, barring any changes to the policy.

8. Discussion and Possible Action Regarding Cooperation Inspection

Agreement with Douglas County: Wartman presented the Memorandum of Understanding (MOU) with Douglas County to the board. Our department already has an MOU with other neighboring counties in case of an emergency. This MOU would allow us to use the Environmental Health staff from those counties, if for some reason our EH staff were tied up with any environmental health situation or our department were to lose staff. This agreement would allow our EH staff to assist other counties when needed. A suggestion was made by Jeff Silbert to have the agreement looked at by Corp Counsel. Wartman advised everyone that the agreement had been approved by the Corp Counsel in Douglas County, but not in Bayfield County. Agreement does not need to go before the full County Board. *A motion to approve the Cooperation Inspection Agreement with Douglas County, pending approval by Bayfield County Corp Counsel, was made by Gordon; motion seconded by Silbert. Motion carried.*

9. Discussion Regarding Health Department Tour:

Jeremy Oswald had suggested to Wartman in the past of doing a tour of the Health Department, as he had never been through the department. Fred Strand suggested holding one of the Board of Health meetings in the WIC office in Ashland, so that members of the board have a chance to see that office as well. Wartman will check with administration to see if that is an option as the WIC office is located in Ashland County. The tour of the Health Department will tentatively take place during the August board meeting.

10. Update on Health Department Staffing:

Kelsey Latimer, WIC Director has resigned from her position. She will be working at Memorial Medical Center in their nutrition department. The WIC Director has many roles within the department. This position will do nutrition counseling through the WIC program, breast feeding project coordinator for the Breastfeeding Peer Counselor program, as well as being Director of the WIC project. Alternative options are being looked at in order to recruit and keep staff in that position. Being competitive with the wages offered for this position was discussed. Our department is still looking at hiring a part-time Public Health Nurse. There were interviews and one job offer had gone out, but Wartman has not heard back from the applicant.

11. Update on Health Department Programs and Services:

Wartman shared details about the "Fite the Bite" campaign, which focuses on preventing tick bites and preventing tick-borne diseases. The department has made up some tick prevention kits, which include items such as a pair of tweezers, insect repellent, and band aids. Wartman is working with the local health care clinics to get these kits out to the public. There are



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also educational brochures to be handed out throughout the county. The Communicable Disease grant was used as funding for these items. There was a showing of the documentary "Written Off", which follows a young Wisconsin man who gets addicted to pain killers and addresses the stigma attached to drug abuse. This event was not well attended due to a variety of other community events going on at the same time. The Passport to Wellness project is being worked on by Morrisette. This project highlights the many hiking trails in Ashland and Bayfield counties. This wellness project encourages community members to be physically active by walking and hiking. The passports are available at the local chamber of commerce offices. There are wellness incentives available once the passport is completed. The Health Department has partnered with the City of Washburn to install a variety of adult exercise equipment along the walking trail near West End Park. Wartman gave an update on the Health Infrastructure grant that was given out by Bayfield County last year. Most of the recipients had not completed the work due to weather issues. An update was given on the dual protection program.

12. Other Issues or Concerns: Wartman shared a concern in receiving communicable disease reports from our local hospital and clinics. This may need to be an agenda item for a future meeting if the issue is not resolved.

13. Next Meeting Date

Tuesday, June 11th, 2019, 5:00 pm, in Ashland at the WIC office.

14. Adjourn: The meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Amy Jarecki

Amy Jarecki, Office Manager