Committee members Fred Strand and Jeff Silbert were present at 4:00 pm. Since there was not a quorum present at 4:00 pm to take action on any agenda items. The following reports were given.

- **Public Comment** – There were no public comments
- **2019 UW-Extension Budget Update Report** – The update was included in the meeting packet.
- **2018 Annual Report Update** – Expecting to turn this in to the County Board in June
- **Staff Reports**
  - **Ian Meeker:**
    - Updates on Potential Adventures, which will now be called Superior Adventures.
    - Brianna Oliphant will be starting in Mid-May.
    - The Bike Club is working on plans for trips and membership
  - **Liz Lexau:**
    - Jail Literacy Link
      - Working with the Washburn Library.
      - Went to National Incarcerated Parents Conference- presented the Literacy Link Program.
    - Taught a CESA 12 workshop on ACES- next step,
    - Taught a two-day home ownership workshop in Red Cliff at Housing Authority with Cindy Butterfield.
    - One-on-one financial coaching
  - **Jason Fischbach:**
    - Finalized position description. Agricultural livestock forage emphasis.
    - Dairy meeting last month- Focused on recruitment and incentive for dairy-processing based business with forage crops as an alternative.
    - Nutrient management plans- 45 plans in the county.
    - Hay Forage Council discussion with farmers working on Nutrient management plans
  - **Kellie Pederson:**
    - Transportation Summit was successful and is working on follow up.
    - Senior Housing conversation continues.
    - Next Friday will be the third meeting with elected official.
    - Edible Ventures – 4 out of 6 classes have been completed
    - Clean Sweep – Only one per county will be held this year. This change is due to funding constraints.
  - **Donna Ganson:**
    - Dairy breakfast and farm & garden show went well.
▪ Cultural arts festival will be held in Drummond soon.
▪ 4-H Camp – will be held at the end of June through the first part of July. It will be a Hawaiian theme this year.
▪ 4-H Newsletter deadline is approaching.
▪ Clothing & Foods Revue to be held on May 18th.

  o Stephanie Bakker:
    ▪ UW-Extension onboarding, training and networking.
    ▪ Working on the FoodWise grant. The budget year runs from October to October.
      • Getting agreements from partners
    ▪ Taking the Cornell University Policy System & Environment class
      • Changing the environment to bring change
    ▪ Bayfield wrestling and Birth to 3 play group education are finishing up
    ▪ New FoodWise educator position is still waiting for Madison approval.
    ▪ Jill Sanders, Regional FoodWise Director, can handle any questions, while Stephanie is on leave.

  o Mary Pardee:
    ▪ Planned and attended the Area 1 & 2 Meeting on March 21st at NGLVC.
    ▪ July 1st is the official UW-Cooperative Extension transition date to the University of Madison
      • County support staff is losing access to many software programs provided by Extension at no cost. These software programs include: Qualtrics, Adobe products, MS Suite and others.
      • Wisconsin Association County Extension Committee (WACEC) is dissolving due to the transition. WACEC has asked the Wisconsin Counties Association to assume the administrative responsibilities associated with WACEC, and to create a new organization, Wisconsin Extension Association (WEXA). Information will be sent to the Committee members regarding this matter.

Committee member, Jim Crandall arrived at 4:38 pm

1. **Call to Order**
   Fred Strand, Chair, called the meeting to order at 4:40 p.m.
   Committee members present: Fred Strand, and Jeff Silbert. Jim Crandall arrived at 4:38 pm.
   Committee members absent: Larry Fickbohm, and Tom Snilsberg
   Others present: Stephanie Bakker, Donna Ganson, Jason Fischbach, Theresa LaChappelle, Liz Lexau, Kellie Pederson and Mary Pardee.
2. Approval of Minutes of March 13, 2019 Meeting (action item)

   *Motion (Silbert, Crandall) to approve the minutes of March 13, 2019. Motion approved.*

3. Out-of-State Overnight Travel Requests (action item)

   There were no out-of-state overnight travel requests.

4. 2019 UW-Extension Budget Amendments (action item)

   a. Hazelnut Pork Finishing Grant revenue and expenses. New Grant in Assoc with UW-Platteville. The extra small nuts will be used as a finishing product with pork. UW-Platteville will run the actual feeding trials.

      *Motion (Crandall, Silbert) to approve the 2019 UW-Extension Budget Amendment for the Hazelnut Pork Finishing Grant, and to present it to the County Board for approval. Motion approved.*

   b. Potential Adventures Through 4-H Grant revenue and expenses. Discussion. Meeker

      *Motion (Silbert, Crandall) to approve the 2019 UW-Extension Budget Amendment for the Potential Adventures Through 4-H Grant, (Superior Adventures) and to present it to the County Board for approval. Motion approved.*

5. Staffing Updates (action item, if needed)

   a. Clerk 1/Bookkeeper - Doreen Kuberra has started in this position

   b. Summer Potential Adventure Leader – Brianna Oliphant has been hired.

   c. Summer UW-Student Intern - Bayfield County was one of the 14 sites chosen by UW-Madison to participate in this pilot program. The administrator has agreed to help fund this position up to $2,000. Applications are open until May 10th. The Student-Intern will work with Fischbach & Pederson on local food systems.

6. Future Meeting Date and Time

   a. The next committee meeting will be held on the second Wednesday of July, July 10, 2019 at 4 pm in Conference Room A.

7. Adjourn

   The meeting adjourned at 4:51 pm