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**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE MEETING MINUTES**

Bayfield County Courthouse, Conference Room B  
Tuesday, September 11, 2018 at 10:00 a.m.

**Committee Members Present:** Shelli Listing, Sara Wartman, Mary Lou Jahr, Lona Schmidt, John Knight, Barb Gadbois

**Committee Members Absent:** Jaime Goodlet, Robyn Klobucher,

**Community Members Present:** Dan Gadbois

**Staff Present:** Kristin Opperman, Heather Gilbertson

**Call to order:** Lona called the meeting to order at 10:03 am.

**Review/adoption of minutes from 06/12/2018 meeting:**

- Review of Minutes
- A motion was made by Shelli to approve the June 12, 2018 meeting minutes, seconded by Mary Lou, motion carried.

**Children's LTC Program Enrollment / Waiting List Elimination Initiative**

- By years end Bayfield County's caseload will contains approximately 30 kids in either the Waiver or CCOP program or both
- September 2017 Bayfield County was notified by state to eliminate the waiting list by end of 2018. Bayfield County has successfully done that. Since then 5 new children were added to the waitlist. Additional funding was approved by state to help with the additional children added to the waitlist.
- 5 new clients added to the waiting list.
- 1 teen has transferred to Adult LTC.

**Children & Youth w/Special Health Care Needs Program and the Northern Regional Center**

- WI has 5 Regional Centers dedicated to Supporting Families with special health care needs and the providers who serve them.
- See attached handouts

**Review CCOP Advisory Committee manual**

- Emphasis on Chain of command for payment of service.
- Refer to manual

**Other (information items only):**

- Fall is Conference Time
  - Children come First – November
  - Self Determination – October
  - WI Facets from Madison would come to our area for one day conferences
- Lions Camp is highly recommended
- Flu season is upon us, any homebound person can call the Health Department and schedule a home visit for their flu shot.
- A carseat program is being run out of our WIC Department.
- DOJ – Office of school safety offers 3 hour trauma informative care conferences and 2 day Mental Health & Threat Assessments to help create more awareness on how to recognize and deal with Childhood Mental Health.

**Motion to Adjourn:**

Meeting adjourned at 11:21 am.

Minutes respectfully submitted by Heather Gilbertson, Support Staff

