

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
NUTRITION ADVISORY COUNCIL COMMITTEE**

Courthouse Conference Room B

September 16, 2019

Immediately following ADAC Meeting

Committee Members Present: Karen Anderson, Lynette Benzschawel Tom Gordon, Sam Ray, Suzanne Rooney, Betty Schell

Committee Members Excused: None

Committee Member Absent: None

Staff Present: Carrie Linder, Jane Cook

Call to Order and Introductions

Gordon called the meeting to order at 4:15 p.m.

Discussion and Possible Action-New Committee Member Martha Oie

Motion by Gordon to refer Martha Oie citizen application to HS Board with recommendation to accept by NAC, second by Anderson. Motion carried.

Nutrition Program Updates

- A. 2018 Nutrition Program Satisfaction Survey Feedback – Brief discussion on 2018 feedback information.
- B. 2019 ENP Surveys – New surveys for congregate and home delivered meals. 2018 surveys missed a few questions asking which senior dining site was frequented the most and who delivered the home delivered meal noting driver name. These answers would drill down to a more specific meal site or meal delivery area. Linder noted that meals being delivered now must have a physical person accepting the meal which also provides a better check on the consumer but impacts consumers freedom to leave home during meal times.
- C. Review number of meals served in 2nd Quarter of 2019 – Brief discussion on statistics.

Other (Informational Items)

- A. Staffing Changes – Linder reviewed the recent staffing changes.
 - APS Worker Jacqui Grimm terminated employment August 9, 2019. Position has been filled by SW Aide Karen Bodin beginning September 1, 2019.
 - Elderly Benefit Specialist, Sheila Mack to retire October 1, 2019. Marianne Johnson has been hired to fill this position beginning September 30, 2019.
 - The Social Worker Aide position has been posted, applications reviewed and interviews to be completed shortly.

Future Meeting Dates 2019

Next meeting: **December 2, 2019.**

Adjournment

Meeting adjourned at 4:40 p.m.

Minutes respectfully submitted by Jane M. Cook, Clerk III

09/18/2019