



Bayfield County Administrator
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Mark Abeles-Allison, *County Administrator*
Kristine Kavajecz, *Human Resources Director*
Paige Terry, *Clerk*

July 10, 2020

To: All Employees
From: Mark Abeles-Allison and Kris Kavajecz
Re: COVID-19 Update

After no new cases in three months, Bayfield County has received two positive cases this week. Additional cases are under observation and more positives are anticipated. Increased cases were also identified in Ashland, Douglas, Sawyer, and Iron Counties.

Friday, July 10, the Iron River COVID Test site closed early due to overwhelming turnout. An additional testing date is being planned.

Two health department press releases went out this week regarding an outbreak at the hockey rink in Ashland and possible exposures at the Port Bar in Port Wing.

To flatten the curve and slow the spread of COVID-19, continue to practice the three W's:

- **Wear** a cloth face covering if you will be with other people.
- **Wait** 6 feet apart. Avoid close contact.
- **Wash** your hands often with soap and water for at least 20 seconds or use hand sanitizer.

It is important that employees contact the Human Resources office if they are attending large group events, travelling out of the area, or are having company from out of the area. The purpose of this contact is to determine if a period of telecommuting is recommended, or if additional precautions should be put in place upon return to on-site work. Positive cases so far have been the result of participating in these types of events.

With increasing positive cases, we need to be prepared in the event of staff being exposed or testing positive. In some cases, you or your co-workers may be unable to perform your normal duties. Please discuss your mission critical duties and responsibilities within your department so an individual's brief isolation or absence can be weathered.

County departments are working closely to ensure employee safety, develop alternative work options and planning for the unexpected. Your input is valued and needed. Please share your ideas and thoughts with your department head or elected official.

Thank You and Be Safe!