

Government and Administration

Chapter 6 Cut-Off Times for Filing and Recording Documents in the Bayfield County Register of Deed Office

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Chapter 6 **Cut-Off Times for Filing and Recording Documents in the Bayfield County Register of Deed Office**

CLERK'S NOTE

Bayfield County Ordinance Number 2018-02 passed on March 20, 2018 contained the same numbering of an existing ordinance. Because of the duplication of the numbering, Ordinance 2018-02 has been renumbered to Title 2, Chapter 6. No change in the scope or text is intended.

Sec. 2-6-1 Authority. This ordinance is adopted pursuant to the authority of Wis. Stats. §59.20(3)(c).

Sec. 2-6-2 Purpose. The purpose of this ordinance is to provide the Register of Deed's Office sufficient time in which to complete the processing of documents filed for recording on the same day they are received by setting cut-off times for receipt of documents. Documents shall be accepted up to the end of the business day, but may be processed the next business day if received after the cut-off time.

Sec. 2-6-3 Times for Filing and Recording Documents. In order to assure the complete processing of documents on the same day they are received, the Register of Deeds must receive a document no later than 3:00 p.m. Additional cut-off times: 1:00 p.m. on the last working day of the year. Documents received after the cut-off times may be processed on the next official business day. For all other purposes, the office shall remain open to the public until 4:00 p.m. on all official business days.

Sec. 2-6-4 Repeal of Conflicting Ordinances. Prior ordinances and resolutions are repealed to the extent that they conflict with this ordinance.

Sec. 2-6-5 Effective Date. This ordinance shall take effect and be in full force from and after its passage.

Sec. 2-6-6 Except as specifically modified and amended by this ordinance, the Bayfield County Code of Ordinance shall remain in force and effect exactly as originally adopted and previously amended. All ordinances or parts of ordinances inconsistent with or in contravention of the provisions of this ordinance are hereby repealed.

Sec. 2-6-7 Severability. If a court of competent jurisdiction adjudges any section, clause, provision, or portion of this ordinance unconstitutional or invalid, the remainder of this ordinance shall not be affected thereby.