



Bayfield County Administrator

117 E 5th Street, PO Box 878, Washburn, WI 54891

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Mark Abeles-Allison, *County Administrator*

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February 13, 2017

Elevator Service, Request for Bids.

Bayfield County is soliciting bids for elevator inspection/maintenance for a five-year term, March 2017 – March 2022.

Bids should be submitted to the Bayfield County Administrator's Office. PO 878, Washburn, Wisconsin. 54891. Bids are due February 27, 2017 by 3pm pm the attached form. Emailed bids will be accepted at markaa@bayfieldcounty.org and kkavajecz@bayfieldcounty.org. Please email to both. Please mark bids as ELEVATOR BIDS.

Bayfield County is seeking proposals from all vendors qualified to service, inspect and maintain elevators in the Bayfield County Courthouse in Washburn, Wisconsin. Bids are for the following three units on the courthouse campus.

Courthouse Main Elevator, 3 floors, Otis 2100# Passenger
Courthouse Human Service Elevator, 2 floors, 2500# Thyssen Passenger
Law Enforcement Elevator, 2 floors, 1500# Dover Passenger

Proposals shall include and be based on:

- Elevator lubrication and adjustment, 6 times per year.
- Repair and Replacement of parts.
- Emergency Call Back Service
- Annual No-Load Safety Test
- The county will pay for a total of 7 visits per year. Additional visits that do not get used one year will carry over to the next term of the contract.

Please respond to the following questions:

What is included in an inspection?

What is not included in an inspection?

Can you provide a price list of replacement parts?

What is involved in the Annual Safety Test?

What is the average response time for on-call work?

Please include any other information pertinent to the contract including licensure/certification and three recommendations.

Proposals should be based on a beginning service date of March 1, 2017. Submit proposals to:

Please contact Craig Parks, Bayfield County Maintenance Department with site questions Cparks@bayfieldcounty.org / 715 373 6184

If you have bid related questions please contact Mark Abeles-Allison, markaa@bayfieldcounty.org 715 373 6181

BAYFIELD COUNTY, WI
REQUEST FOR ELEVATOR INSPECTION / MAINTENANCE BIDS
FIVE YEAR BID, 2017 – 2022
BIDS DUE FEB 27, 2017, 3:00PM
CONTRACT PERIOD BEGINS MARCH 1, 2017
BAYFIELD COUNTY MAINTENANCE DEPARTMENT
117 E Fifth Street, PO 878
Washburn, WI 54891

SEVEN (7) ELEVATOR INSPECTIONS/MAINTENANCE
PER YEAR , years 1 and 2 \$_____ per year /

Please note adjustments, if any, after year 2

Year 3: \$ _____

Year 4: \$ _____

Year 5: \$ _____

Includes six (6) scheduled visits, every other month, one (1) extra for special calls. Extra carries forward for term of contract if not used one year. Covers all three county elevators (Courthouse 2, Sheriff 1). *No payout for remaining inspections if outstanding at end of five-year term unless otherwise agreed.*

Please detail items covered in inspection / Maintenance:

Please detail items not-covered in inspection / Maintenance:

FIVE YEAR TOTAL = _____

Please specify price markup on parts / equipment _____%

Please specify cost for additional visits over and above those allotted \$_____ per visit.

VENDOR INFORMATION:

Company Name:

Address:

Phone Number:

Authorized Signature:

Printed Name and Title of Authorized Representative:

Date:

Please Attach a List of Three (3) References, including: Name, Address, email, Telephone Number, and Name of Primary Contact Person.