



## Criminal Justice Coordinator

Providing Effective Justice Interventions and Alternatives

### **BUDGET SUMMARY AND HIGHLIGHTS:**

A budget of \$256,433 is proposed with a levy of \$141,160. The levy required is projected to drop by 10%. Expenditures are down 5.5% in anticipation of new staff in 2018 as Brenda is retiring in 2017.

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Funds are requested to fund the Criminal Justice Coordinator position; provide partial funding for Domestic Violence and Sexual Assault investigations in partnership with the Sheriff's Office; part-time case management and cognitive-behavioral facilitation in the jail; and to fund Adult Basic Education (ABE) and customized short learning certificates targeted to increase workforce readiness and reduce recidivism.

Core Criminal Justice programming includes our Treatment Alternatives and Diversion (TAD) grant shared with Ashland County was submitted in July, 2016 and awarded in January, 2017. This competitive award is the first year of a five-year cycle, with the next four years being non-competitive as long as programs continue to be successful. The TAD grant is diverse in that it will focus on a law enforcement and criminal justice program collaboration to provide a rapid response to non-violent felony drug offenders by implementing pre-trial supervision upon release on bail and continue to support treatment intervention and monitoring through our treatment court. Increased collaboration will occur based on new referrals with the Red Cliff community and Community Health Center. Proposed TAD funds are split between the Sheriff's Office for effective community compliance checks by law enforcement, and funds two case managers at .5 FTE.

In addition, Wisconsin Department of Corrections funding was reapplied for and awarded, based on the success of our previous four-year funding cycle. Bayfield County continues to be one of two counties funded in the state to integrate research-based programming in the jail and community for men and women using trauma-informed principles.

### **FUNCTION:**

The Criminal Justice Coordinator serves as a liaison between the various local, county, state and federal entities involved in criminal justice in Bayfield County. The coordinator will develop, implement and evaluate policies, procedures and programs that create viable **alternatives** to incarceration. In addition, the coordinator is responsible for developing, implementing, and

facilitating programming that will be effective in changing destructive behaviors of offenders in to protect the community and reduce recidivism. The long-term goal of this position is to keep the public safe and eliminate the ten year new construction cycle that Bayfield and many other counties in the State and region are experiencing.

### MAIN RESPONSIBILITIES:

1. In collaboration with the Criminal Justice Council, develop and implement research-based alternative sentencing programs.
2. Prepare program guidelines and evaluation of policies.
3. Research, write and administer grants for programs when appropriate.
4. Supervise, staff and coordinate Risk Reduction Treatment Court, OWI Compliance Court and other treatment alternatives.
5. Work with departments to refine policies and procedures that benefit the county as a whole with regard to Criminal Justice Programs and public safety.
6. Screen and assess offenders to determine most effective community interventions available.
7. Supervise deferred prosecution and deferred entry of judgment agreements.
8. Help coordinate inmate and supervise non-incarcerated community service programs.
9. Coordinate transition services for offenders.

### FY 2016 – July 1, 2017 ACCOMPLISHMENTS:

- Pursued and received additional monies for up to 3 years to fund AODA, mental health, and offender program data collection of \$50,000/year grant from the Wisconsin Department of Corrections. This program began in 2010 and Bayfield County is one of two programs statewide. This allows mental health services, a secure dual-diagnosis treatment group and a community dual-diagnosis treatment group for women to be available for our most high-risk population. 2018 will be our eighth year of receiving this funding at a cumulative value of \$400,000 since inception.
- Successfully coordinated and staffed our problem-solving initiative funded by the Department of Justice for our Risk Reduction Treatment Court (RRTC) “Restore and Protect” project and TAD (Treatment Alternatives and Diversion) programs. Bayfield County Treatment Alternatives have provided an evidence-based decision-making foundation for Bayfield County to build on for years to come. **Since 2011, RRTC and TAD have graduated 108 participants, diverting over 10,862 jail bed days to date. An overall ordinance or criminal conviction recidivism rate of 20% has been measured. Statewide, Treatment Alternatives and Diversion (TAD) sites report a recidivism rate of 30% after 2 years of completion. Rates of recidivism for those who are not involved in a court supervised, target treatment program are 20-40% higher. We are experiencing an increase in females in the justice system primarily being driven by methamphetamine and opioid abuse.**

- Working collaboratively with the Department of Human Services to support a family treatment court component into our current RRTC structure to more effectively address children, youth and parents struggling with a substance use disorder in our community
- Collaborating with Jail Administrator Kathleen Haiden, Sheriff Paul Susienka and Department of Corrections to develop a treatment Alternative to Revocation (ATR) for high risk/high needs offenders in the 3-county area.
- Continue to participate on the Communication and Outreach Subcommittee of the statewide Criminal Justice Collaborating Council established by Governor Walker in 2012.
- Improved communication and collaboration with the state Department of Corrections agents by coordinating regular meetings with our and criminal justice program staff.
- Worked closely with Criminal Justice Partners and CJC Chair Jim Crandall.
- Continued a positive collaboration with UW-Extension by increasing community-based programs focusing on healthy relationships, positive parenting and communication skills for released offenders and people in the community. “Relationships Matter” and “Building Strong Families” is taught by Liz Lexau, UW-Extension. Liz Lexau also regularly contributes with programs in the jail such as “Conflict Resolution” and “Stress Management.” These programs increase the connection between offenders and their families, and strengthen the support network after their release, including a family newsletter to continue to offer community support and resources after release from jail.
- Participated in the development of and continue to be an active member of the county-wide “Have You Had Enough” youth and high-risk alcohol reduction task force. Also assisted the CHIP (Community Health Improvement Plan) group with criminal justice and treatment court program information and availability for people in the surrounding community.
- Continue to serve on the Bayfield County Coordinated Community Response Team, and organization dedicated to reducing family violence and sexual assault in our community.
- Coordinate jail treatment services and programming for over 180 inmates annually. Working with area providers and staff member Jim Schanadore to facilitate cognitive-behavioral treatment and educational groups that are most effective in reducing recidivism.

**FY 2018 GOALS:**

1. Meet the goals and objectives as directed by the Bayfield County Criminal Justice Council. Meet individually with Criminal Justice Council members and County Board personnel for additional input and feedback.
2. Continue to implement effective Treatment Alternatives and Diversion (TAD) programs in collaboration with the Bayfield County Sheriff’s Office for up to 40 medium and high risk offenders.
3. Continue to develop program expansion options for incarcerated offenders--working toward the goal of a secure treatment program that can be accessed by Ashland and

Sawyer counties to maximize treatment outcomes and become a fundable, formal treatment ATR for offenders under community supervision.

4. Strengthen ties with the Red Cliff community by working to collaborate and develop effective community interventions that are culturally responsive.
5. Continue to research mechanisms and establish a system for tracking and reporting on the success of programs.
6. Continue to develop internship opportunities in assisting with data collection and analysis.
7. Coordinate several "criminal justice listening sessions" to get widespread community feedback as to what Bayfield County want and expect from their criminal justice system.
8. Coordinate and facilitate the directives of the Wisconsin Department of Corrections grant and fulfill data and recidivism requirements.
9. Improve website content and expand Criminal Justice Council presence.

**PERFORMANCE INDICATORS:**

1. Work with at least 150 individuals through individualized, group, jail and RRTC programming options.
2. Establish programs that result in reducing jail bed days, without compromising safety of the general public.
3. Coordinate prevention programs that reduce alcohol and drug dependence for Bayfield County residents while in custody and after transitioning to the community.
4. Expand educational opportunities for offenders.
5. Monitor progress and measure results of programs and interventions.
6. Expand the use of our CODY records system to monitor offenders and increase collaboration with Ashland County.
7. Develop and implement a life skills, continuing care, and community outreach program for individuals released from jail, and offenders who have received an alternative to jail.
8. Coordinate community service program sites utilizing inmates and those offenders receiving community service as an alternative to jail.
9. Maintain the state average or better in rates of recidivism for treatment programs.



# Criminal Justice 04

Budget Year 2018

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount	2018 Department	2018 Administrator	2018 Admin/2017 Adopted
<b>Fund 100 - General</b>								
REVENUE								
Department 04 - Criminal Justice								
43522-001	WIDOC Programming Grant	45,684.36	46,016.04	50,000.00	50,000.00	50,000.00	50,000.00	100
43522-004	Restore & Protect Grant	73,084.19	69,028.79	.00	.00	.00	.00	
43522-005	Treatment Alternatives & Diversion	.00	.00	65,283.00	65,283.00	65,283.00	65,283.00	100
48900	All Other Revenue	20.00	.00	.00	40.00	.00	.00	
Department 04 - Criminal Justice Totals		\$118,788.55	\$115,044.83	\$115,283.00	\$115,323.00	\$115,283.00	\$115,283.00	100%
REVENUE TOTALS		\$118,788.55	\$115,044.83	\$115,283.00	\$115,323.00	\$115,283.00	\$115,283.00	100%
EXPENSE								
Department 04 - Criminal Justice								
State Account 52710 - Criminal Justice								
50111	Department Head	52,611.07	53,364.80	59,612.00	59,612.00	61,425.00	52,416.00	88
50121	Full Time	.00	25.52	.00	.00	.00	.00	
50122	Part Time	11,013.02	.00	23,000.00	23,000.00	25,000.00	25,075.00	109
50123	Temporary Employee	4,513.22	1,123.23	.00	.00	.00	.00	
50131	Sick Leave Pay	880.52	.00	.00	.00	.00	.00	
50132	Vacation Pay	1,540.91	2,224.50	.00	.00	.00	.00	
50138	Holiday Pay	2,421.43	2,444.63	.00	.00	.00	.00	
50140	Per Diem	512.50	562.50	.00	.00	.00	.00	
50151	Fica/Medicare	5,384.48	4,357.18	6,560.00	6,560.00	4,699.00	5,163.00	79
50152	Co. Share Retirement	4,952.26	3,920.49	4,054.00	4,054.00	4,115.00	3,512.00	87
50154	Health Insurance	20,238.96	20,289.35	22,790.00	22,790.00	22,274.00	22,274.00	98
50155	Life Insurance	45.68	53.32	54.00	54.00	54.00	54.00	100
50156	HRA	6,300.00	6,300.00	6,300.00	4,800.00	4,800.00	4,800.00	76
50225	Telephone	344.54	464.69	400.00	400.00	.00	.00	
50290	Contractual Services	15,458.96	14,856.39	15,600.00	15,600.00	20,163.00	18,163.00	116
50310	Office Supplies	219.92	405.58	400.00	400.00	400.00	400.00	100
50311	Postage	76.14	62.67	100.00	100.00	100.00	100.00	100
50313	Printing & Duplication	.00	6.62	100.00	100.00	100.00	100.00	100
50325	Registration Fees & Tuition	.00	.00	500.00	500.00	1,503.00	1,503.00	301
50332	Mileage	1,307.36	1,643.46	1,500.00	1,500.00	1,500.00	1,500.00	100
50335	Meals	67.21	.00	200.00	200.00	200.00	200.00	100
50336	Lodging	.00	.00	300.00	300.00	300.00	300.00	100
50348	Educational Supplies	.00	438.99	600.00	600.00	600.00	600.00	100
50390	Other Supplies and Expense	867.74	103.79	3,500.00	.00	.00	.00	
50810	Capital Equipment	.00	348.22	.00	.00	5,000.00	5,000.00	
State Account 52710 - Criminal Justice Totals		\$128,755.92	\$112,995.93	\$145,570.00	\$140,570.00	\$152,233.00	\$141,160.00	97%
State Account 52712 - WIDOC Programming Grant								
50123	Temporary Employee	.00	852.00	.00	.00	.00	.00	
50151	Fica/Medicare	.00	65.19	.00	.00	.00	.00	

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Budget Year 2018

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount	2018 Department	2018 Administrator	2018 Admin/2017 Adopted
Fund 100 - General								
	EXPENSE							
	Department 04 - Criminal Justice							
	State Account 52712 - WIDOC Programming Grant							
50290	Contractual Services	45,684.86	45,098.84	50,000.00	50,000.00	50,000.00	50,000.00	100
	State Account 52712 - WIDOC Programming Grant Totals	\$45,684.86	\$46,016.03	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	100%
	State Account 52717 - Treatment Alternatives/Diversion							
50122	Part Time	.00	.00	.00	.00	26,532.00	26,532.00	
50123	Temporary Employee	.00	.00	45,000.00	45,000.00	22,266.00	33,240.00	74
50151	Fica/Medicare	.00	.00	3,443.00	3,443.00	3,733.00	3,733.00	108
50152	Co. Share Retirement	.00	.00	.00	.00	1,778.00	1,778.00	
50290	Contractual Services	.00	.00	15,840.00	15,840.00	.00	.00	
50335	Meals	.00	.00	1,000.00	.00	.00	.00	
	State Account 52717 - Treatment Alternatives/Diversion Totals	\$0.00	\$0.00	\$65,283.00	\$64,283.00	\$54,309.00	\$65,283.00	100%
	Department 04 - Criminal Justice Totals	\$174,440.78	\$159,011.96	\$260,853.00	\$254,853.00	\$256,542.00	\$256,443.00	98%
	EXPENSE TOTALS	\$174,440.78	\$159,011.96	\$260,853.00	\$254,853.00	\$256,542.00	\$256,443.00	98%
	Fund 100 - General Totals							
	REVENUE TOTALS	\$118,788.55	\$115,044.83	\$115,283.00	\$115,323.00	\$115,283.00	\$115,283.00	100%
	EXPENSE TOTALS	\$174,440.78	\$159,011.96	\$260,853.00	\$254,853.00	\$256,542.00	\$256,443.00	98%
	Fund 100 - General Totals	(\$55,652.23)	(\$43,967.13)	(\$145,570.00)	(\$139,530.00)	(\$141,259.00)	(\$141,160.00)	97%
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$118,788.55	\$115,044.83	\$115,283.00	\$115,323.00	\$115,283.00	\$115,283.00	100%
	EXPENSE GRAND TOTALS	\$174,440.78	\$159,011.96	\$260,853.00	\$254,853.00	\$256,542.00	\$256,443.00	98%
	Net Grand Totals	(\$55,652.23)	(\$43,967.13)	(\$145,570.00)	(\$139,530.00)	(\$141,259.00)	(\$141,160.00)	97%

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