

**BAYFIELD COUNTY  
REQUEST FOR PROPOSALS  
FAIRGROUNDS TREE PLANTING, IRON RIVER, WI  
DEADLINE TUESDAY, FEBRUARY 12, 2019 at 2:00pm**

Bayfield County is accepting proposals for the purchase and installation of trees at the Bayfield County Fairgrounds in Iron River.

Work will include the following in the Spring of 2019, trees must be planted by May 31.

- Purchase and delivery of designated trees.
- Digging holes, planting, mulching and wrapping trees. (The fairgrounds has sandy soils; appropriate preparations should be considered).
- Contact Diggers hotline and fairgrounds staff for underground utilities.
- Initial watering, day of planting (water taps available at fairgrounds)
- Installation of stakes (stakes provided by county). County will fence trees using installed stakes.
- Inspection of trees at 30, 60, 90- and 120-day marks.
- 3 Year warranty.

Tree varieties allowed are listed below. An even mix between these trees is desired. Alternative varieties will be considered if necessary.

- Prairie Expedition Elm, *Ulmus American* ‘Lewis & Clark’, 55’, yellow
- Northern pin oak, *Quercus ellipsoidalis*, 60’, red,
- Amur corktree, either ‘His Majesty’ or ‘Macho’, both of which are male cultivars, thus are not invasive, *Phellodendron amurense*
- Hackberry, *Celtis occidentalis*, either straight hackberry, ‘Prairie pride’

**Tree Size:** caliper 2-2.5”, quantity will be the county’s preference.

**Tree Locations:** Attached is a map for up to 43 tree plantings. Depending on final quantity the County will determine planting locations.

**County Maintenance:** The County will fence the trees after planting. The County will water trees weekly or as instructed after the initial watering. County will document watering.

**Warranty:** Contractor agrees to warrant trees from disease or premature mortality for a period of three years. If a tree needs to be replaced contractor will be responsible for removal and replanting, staking, initial watering and county assisting on fencing.

**School Coordination:** Bayfield County will be coordinating a tree planting program with the Iron River School for a tree planting program, a school tree planting day/event will be coordinated.

**Evaluation Criteria:**

- Prior experience
- References
- Number of Trees
- Tree size

**NOTE: CONTRACTOR NEEDS TO VERIFY CONDITIONS**

Work will be coordinated through Mary Motiff in the Bayfield County Tourism Office. 715-373-6125 x9

Contractors will be required to show proof of Worker's Compensation insurance as well as liability insurance policy naming Bayfield County as an additional insured.

Sealed proposals must be received by the Bayfield County Tourism Director, Bayfield County Courthouse, 117 E Fifth Street, Washburn, WI 54891, PO 878 prior to January 25, 2019 or via email:

[mmotiff@bayfieldcounty.org](mailto:mmotiff@bayfieldcounty.org). The proposals will be reviewed, and contract award will occur within 10 days of proposal opening.

Work must be substantially complete no later than May 31, 2019. A penalty of \$20 will be assessed for each calendar day thereafter.

Bayfield County reserves the right to reject any or all proposal and accept the most advantageous proposal.

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DEADLINE May 31, 2019**

1. Project Cost: \$\_10,000
  
  2. Please identify type of trees proposed, variety, caliper and source:
  
  3. Approximate Installation Date:
  4. Share Prior Experience: Years in the business. Training/Certification.
  5. Warranty Details:
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*Attach any additional notes or supporting materials as necessary.*

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**VENDOR INFORMATION:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number and Email: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

***Please Attach a List of Three (3) References, including: Name, Address, email, Telephone Number, and Name of Primary Contact Person.***